



ADDITIONAL GUIDES | Internal - Authorized for Customers and Partners
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SAP Enable Now Customization

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1 Introduction

The document gives you an overview about the customization possibilities of the SAP Enable Now. This includes how to adapt the style, text and documentation resources in your workarea.

The instructions allow you to adapt the styles based on templates for own requirements or your corporate identity as well as different use cases for your learning content.

1.1 Workarea Resources

The resources are part of the workarea and contain the styles, text modules and configurations for the creation and playback of learning content. The resources are located in the resource structure of the project explorer.

Further information about the resources can be found in the Producer manual.

Adaptable Resources

The adaptable resources are part of the workarea resource tree and are located on top of the resource structure. They contain customizable resources like styles and templates. The following chapters describe how to adapt these style and templates resources.

The general style and template resources are:

- [trainer Styles](#)
- [SAP Companion for desktop Style](#)
- [Text Style](#)
- [Documentation Style](#)
- [Bubble Styles](#)
- [Border Styles](#)
- [Book Style](#)
- [SAP Companion for desktop: Mini Icons](#)

Dictionary Resources

The dictionary resources contain the texts of the content languages used for the project bubbles, documentation and playback functionalities. The available dictionary types are:

- [Playback Dictionary](#)
- [Recording Dictionary](#)

Further information on the dictionary resources is available in the chapter *Dictionary Editor*.

1.2 Customization Editors

The Producer provides different editors to enable you to easily customize styles and texts in the required resources.

The customization editors of the Producer are:

- **Style Editor**
Allows you to customize style resources for the content and playback functionalities.
You can open the editor with the [Tools -> Customization -> Edit Style Resources...](#) menu.
See the chapter *Customizing Styles*.
- **Text Style Editor**
Allows you to customize text style resources for content creation in the HTML editor.
You can open the editor with the [Tools -> Customization -> Edit Text Styles...](#) menu.
See the chapter *Customizing Text Styles*.
- **Dictionary Editor**
Allows you to customize dictionary resources for the content and playback functionalities.
You can open the editor with the [Open Dictionary](#) button in the object editor, when selecting a dictionary resource.
See the chapter *Customizing Dictionaries*.
- **Color Palette Editor**
Allows you to customize color palette resources for the content creation.
You can open the editor with the [Tools -> Customization -> Edit Color Palettes...](#) menu.
See the chapter *Customizing Colors*.

Further information about the editors is available in the linked chapters.

1.3 Using Customized Resources in Different Workareas

Customized resources are located in the workarea where you adapt them. You can also use them in different workareas and you do not need to re-edit the texts each time. The customized resources can be outputted as an archive and imported into the required workarea. Read the sections on exporting and importing an archive in the Producer manual.

If there is a connection to a Manager, the resources can be saved to the central workarea and downloaded to each local workarea afterwards.

2 Customizing Colors

To specify a set of colors you can use the *Color Palette* resource. The colors of the resource can be selected from the *Color Selection Dialog Box*.

> Recommendation

You can use the color palette for customizing styles. Create the color palette as preparation for the customizing.

2.1 Color Palette

The color palette allows you to predefine a set of colors used for content creation. For example, you can specify the colors of your corporate design. This helps the author to use the colors in the content consistently.

The color palette is a resource type of the *Adaptable Resources*.






i Note

The color palette is not a default resource of the workarea. The resource is added after you specify and save colors in the color palette editor.

Color palette editor

The editor can be opened with the *Tools -> Customization -> Edit Color Palettes...*  menu.

The editor is structured as follows:

- **Toolbar:**
Contains functions for editing colors.
 -  *New Color:*
Allows you to create a new color for the resource.
 -  *Edit Name and Description:*
Allows you to edit the name and description of a color.
 -  *Reset Color:*
Resets the color and discards the last changes.
 -  *Move Color Up / Move Color Down:*
Changes the order of the color in the list.
 -  *Delete Color:*
Deletes a selected color from the resource.

Color list:

Show the colors of the resource with preview, name and description.

Color selection controls:

Contains controls for specifying a color. See also *Color Selection Dialog Box*.

2.1.1 Customizing a Color Palette

You can create a new color specification or you can change an available color.

Creating a new color

To create a new color, proceed as follows:


1. Select [New](#) to create a new color. Select [Edit](#) to edit an available color.
2. A dialog box is opened.
 1. [Color preview](#):
The field shows a preview of the current color and the Hex value.
 2. [Color Name](#):
Allows you to enter a name for the color.
 3. [Description](#):
Allows you to enter a description for the color. The description can contain a use case or limitations for the color.
3. Select [OK](#).
The new color is created and selected in the list.
4. Specify the color by using the color wheel or enter a color value.

Changing an available color

To change an available color, proceed as follows:

1. Select a color in the list.
2. To edit the name and description select [Edit](#) in the toolbar or double-click the color.
 1. A dialog box is opened. Change the values.
 2. Select [OK](#).
3. Specify the color by using the color wheel or enter a color value.

2.2 Color Selection Dialog Box

The color selection dialog box allows you to select the colors of a color palette. The dialog box can be opened by selecting [Font Color...](#)  or by selecting a color preview of a color parameter.




Note

The dialog box is only available, if the workarea has a [Color Palette](#) resource.

See also [Color Palette](#).

- [Recently Used](#):
This field displays the last 7 colors that have been previously selected.
- [Standard Palette](#):
This field displays the colors of the [Color Palette](#).

You can display the colors or the colors and the descriptions. Select a button in the top of the dialog box to change the view.

-  *Show List View*
-  *Show Swatch View*
-  *Custom Colors....:*

The control opens the custom color dialog box to specify a custom color.

3 Customizing Styles

The style editor is the component for editing style resources in the Producer. The editor allows an individual adaptation of interfaces for the playback functionalities, contents and bubbles based on style templates.

The dialog can be opened with the *Tools -> Customization -> Edit Style Resources...*  menu.

The customizable style types for the style editor are:

- **trainer Style**
Includes trainer bar, library, popup window, task window, book reader bar and quiz.
- **SAP Companion for desktop Style**
Includes windows of the SAP Companion for desktop and guided tour.
- **Book Styles**
Adaptation of background, buttons and pop-up window.
- **Bubble Styles**
Adaptation of bubbles based on different bubble styles.
- **Border Styles**
Adaptation of borders based on different border styles.
- **Manager Style**
User interface of the Manager – the style has to be implemented in the Manager after creation.
- **SAP Companion for desktop: Mini Icons**
Adaptation of icons used for mini bubbles of a context help.

In the style editor, adapted styles are stored in the *Adaptable Resources*  section of the project explorer's resource tree. Bubbles are also stored in the *Bubble Styles*  section and book styles are also stored in the *Book Styles*  section.

The created styles are always used for the current workarea. To use the styles in other workareas, export the resources as an archive file.

3.1 Structure and Functions

The basic parts of the style editor are:

- **Style list**
The style list on the top left shows the created styles.
- **Settings page**
The settings page on the bottom left shows the settings for the selected style.
- **Preview**
The preview on the right shows the selected style and the executed changes.

The style editor includes several functions for style management:

- [New...](#):
Creates a new style based on a template.
- [Delete](#):
Deletes a style from the style list and the resources.
- [Update Preview](#):
Updates the style preview to make changed style attributes visible.
- [Save](#):
Saves the changes of the currently opened style.
- [Close](#):
Closes the style editor.

Style preview

The preview of the style editor shows the selected style in the final status. It allows you to see executed changes directly in the style components. After changing a style attribute, you need to update the preview to make the changes visible in the view.

3.2 Creating a New Style

Before you adapt a style, you first need to create a new style in the style editor. This can be done as follows:

1. Click on the [New...](#) button. A dialog box opens with the following settings:
 - [Template](#):
The setting shows the available style templates of the Producer.
 - [Name](#):
The setting defines the name of the style.
 - [Style ID](#):
The Style ID is used internally and cannot be changed afterwards.
2. Confirm your settings with [OK](#).

Once you have created a new style, a style resource will be created in the [Adaptable Resources](#) section of the resources. The style editor shows the style in the preview and in the style list.

3.3 Style Attributes

Style editing in the style editor is based on the structured attributes and behaviors that allow resources to be adapted quickly and easily. The attributes are located under [Style Definition](#).

Note

It is not possible to change the size of a complete style or for parts of a style. This is to avoid functional errors.

Colors

The basic adaptable attributes for styles are colors. The colors can be specified as hexadecimal values or using the [Color Selection](#) dialog box. This dialog box can be opened by selecting the color preview o a parameter.

Connected colors

The color attributes with a star (*) are set and changed automatically, when a higher-ranking color is changed. For this behavior, do not specify the attribute. The green button is set to inactive.

This practice allows you to create a well-balanced color style and to reduce the effort for adaptations. Therefore it is recommended that you only change the colors without a star.

This means each color of a default style only needs to be changed once and this change is applied to all other color instances. Other color instances can also be changed but this makes editing much more complex.

Images

In some cases, images are used (mostly for logos). To change an image, you need to consider the size of the original image. The new image should have the same size to fit in the layout. The used image size appears after the attribute name.

The typical file formats for images are GIF, JPG, PNG, BMP. The default images are in PNG format.

Layout types

The settings area has two layout types: [Standard Layout](#) and [Advanced Layout](#). You can change the layout by activating or deactivating the [Advanced Layout](#) option.

The standard layout shows the higher-ranking colors of the style. It is sufficient to only change these colors to get a complete defined style.

In the advanced layout, there are a lot more colors visible that allow you to specify the used colors in greater detail.

Note

After adapting the settings, press the [Update Preview](#) button to see the changes.

3.4 trainer Style (including library and book reader)

The trainer is the playback component for simulations. The trainer style includes the following components:

- trainer bar
- library window
- popup window
- task window
- book reader bar
- quiz style
- start, stop, load and error page


trainer style templates

The templates for trainer Style in style editor:

- trainer Style (small)
- trainer Style (medium)
- trainer Style (big)

3.4.1 Attributes of the trainer Style

This chapter describes the basic settings and sections for adapting the trainer style.

- *Name:*
The setting defines the name of the style.
- *Logo:*
Specifies the logo for the library, control bars and dialog boxes. The size of the logo depends on the selected template.
Select *Replace Image*  to change the logo.

> Recommendation

You can hide the logo for the playback in the *Playback Settings*. The *Show Logo* setting is available for the control bar of each playback component.

The first settings are the basic color settings for the trainer style. When you change these colors, the gradation of the other colors changes automatically.

- *Fill color:*
The setting defines the basic fill color. The gradients are set automatically.
- *Active / Selection:*
The setting defines the basic color for active and selected controls and texts.
- *Background color (Advanced layout):*
The setting defines the background color of the library, book reader, and trainer.

> Recommendation

We recommend that you change the basic color settings first, because the settings influence all of the style's other colors. All other settings can be changed afterwards, to adapt the details.

Standard layout

The standard settings sections let you specify the colors for the style's basic components.

- *Application Icon section:*
These settings define the colors of the trainer's application icon. The application icon is used as favicon.
 - *Show Color Bar:*
With this setting, you can show or hide the color bar at the bottom of the header.
- *Dialog windows section:*
These settings define the colors of the dialog boxes.
- *Text colors section:*
These settings define the colors for the texts and the different statuses.

- [Tree / list section:](#)

These settings define the color of the content tree in the library.

- [Show Object Icons:](#)

With this setting, you can show or hide the icons of the content objects in the tree.

- [Buttons icons / text section:](#)

These settings define the color of the icons and the different statuses.

- [Buttons section:](#)

These settings define the color of the buttons and the different statuses.

> Recommendation

The [Next](#) button of an [Explanation](#) bubble also uses these button configurations. You can change the button in the [Playback Settings -> General](#). In the parameter [Explanation Link \(Forward\)](#) you can enter a text or a link to an image in your workarea. For example: ``

- [Navigation path buttons section:](#)

These settings define the color of the breadcrumbs in the library.

- [Start buttons section:](#)

These settings define the color of the start buttons for the modes or a book in the library.

- [Multi-color icons:](#)


With this setting, you can deactivate the use of the default mode icons. Instead, icons with the same color as the text are used.

- [Use custom icons:](#)

With this setting, you can specify custom images for the mode and book icons. The size of the icon depends on the selected template.

Choose [Replace Image](#)  to change a specific icon.

> Recommendation

Insert the PNG image file with black icon and transparent background: 

The icon is colorized with the same color as that of the [Text](#) parameter.

Advanced layout – additional sections

The advanced layout sections and settings let you define parts of the style in detail.

- [library section:](#)

These settings define the colors in the area under the library's top bar.

- [Dialog splitter section:](#)

These settings define the color of the splitter between the tree and content view in the library.

- [trainer bar section:](#)

These settings define the color of the library's and book reader's top and bottom lines.

- [Progress indicator section:](#)

These settings define the color of the progress indicator for the trainer and book reader bar.

In addition to the advanced layout sections, there additional settings are available in the standard layout sections.

Color overview

The color overview is an HTML page that includes all options with the corresponding colors in a table. This provides you with an overview for proof of design standards.





To use the color overview, go to the style folder and open the [colors.html](#) file.

3.4.2 Explanation Icons

The explanation icons are used for explanation macro types in a simulation. To customize images, replace the default images with your own images.

The images have the size 32x32 pixels and are in GIF format.

You can adapt the explanation icons of the documentation in the [Documentation Style](#) additionally.

Type	Icon
Info	
Remark	
Tip	
Warning	

Replacing an image

This is necessary to assign the correct image file to the active explanation type.

To replace an explanation image in a workarea, proceed as follows:

1. Select the icon file in the [trainer Style](#) resource of the [Explorer](#).
2. Click on the [Replace file...](#) button in the object editor.
3. This opens the file selection dialog box. Select the required file.
4. Click on [Open](#).

The icon is now integrated into the [trainer Style](#) and can be used for simulations.

3.4.3 Activating the trainer Style

The trainer uses the standard style of the workarea. A different style can be activated by using the *Playback Settings* in the Producer:

1. Open the central configuration dialog using the *Tools -> Settings* menu.
2. Select the section *Playback Settings -> trainer - Global -> Visual properties*.
3. In the *Style* setting, select the created style resource.
4. Confirm the dialog with *OK*.

The *trainer - Global* section activates the style for the whole trainer. It is also possible to select an individual style for the book reader, library or a simulation mode on the relevant settings page.

3.5 SAP Companion for desktop Style

The SAP Companion for desktop style is used for the playback of SAP Companion for desktop content. The style includes the image files and colors for the SAP Companion for desktop windows and the guided tour windows as well as for the sidebar.

3.5.1 Attributes of the SAP Companion for desktop Style

This chapter describes the basic settings and sections for adapting the SAP Companion for desktop style.

- *Name:*
Specifies the name of the style.

The first settings are the basic color settings for the SAP Companion for desktop style. When these colors change, the gradation of the other colors changes automatically.

- *Main Color:*
The setting defines the basic fill color. The gradients are set automatically.
- *Text Color:*
The setting defines the basic color of the window texts.
- *Active / Selection:*
The setting defines the basic color of active and selected controls and entries.
- *Text (Selected):*
The setting defines the color of selected text.

Standard layout

The standard settings let you define the components of the windows and sidebar.

- *Sidebar section:*
These settings define the size and the color of the status bar.
There are three sizes: *Small*, *Medium* (default) and *Big*

- [Sidebar Buttons section:](#)
These settings define the colors of the sidebar's buttons.
- [External Search Icon section:](#)
In this setting, you can exchange the default icon of the external search with another icon. The icon size is 24 x 24 pixels.
It is recommended that you use a PNG file with a transparent background.
- [Window section:](#)
These settings define the colors of the windows and window icons.
- [Tabs section:](#)
These settings define the tab colors.
- [Content section:](#)
The settings define the colors of the content areas.
- [List section:](#)
These settings define the colors of the object and step lists.
With the [Inside Borders](#) setting you can show or hide the borders between the objects and steps.
- [Footer section:](#)
These settings define the color of the footer and footer buttons.
- [Start Button section:](#)
These settings define the colors of the button for starting content.
- [Systray Info Popup section:](#)
These settings define the colors of the system tray's info popup.

Advanced layout – additional sections

The advanced layout sections and settings let you define further style parts in more detail.


- [Sidebar Grip section:](#)
These settings define the colors of the sidebar's grip.
- [Checkbox section:](#)
These settings define the checkbox colors.
- [Scroll Bar section:](#)
These settings define the scroll bar's colors.

In addition to the advanced layout sections, additional settings are available in the standard layout sections.

3.5.2 Activating the SAP Companion for desktop Style

The SAP Companion for desktop uses the workarea's standard style. A different style can be activated as follows:

SAP Companion for desktop


1. Open the [Settings](#) dialog box using the [Tools -> Settings...](#)  menu.
2. Select the section [SAP Companion for desktop: Playback Settings -> SAP Companion for desktop -> SAP Companion for desktop - Style and Windows](#).
3. In the [Style](#) setting select the created style resource.

4. Choose **OK** to confirm the dialog box.

Guided Tour

1. Open the guided tour project.
2. Select the *Guided Tour Style* macro in the first step.
3. Open the *Guided Tour Window* subcategory in the macro editor.
4. Select the style resource in the *Window Style* option.
If the setting is deactivated, click on the green button.
5. Save the project.

You can define the style as a default of the *Guided Tour Style* macro for each new guided tour project.

1. Open the *Settings* dialog box using the *Tools -> Settings...*  menu.
2. Choose *SAP Companion for desktop: Authoring Settings -> Macro Initialization -> Guided Tour Style*.
3. In the *Style* setting select the created style resource.
4. Choose *OK* to confirm the dialog box.

3.5.3 SAP Companion for desktop (SAP Companion mode)

This chapter describes the basic settings and sections for adapting the *SAP Companion for desktop (SAP Companion mode)* style and how to activate it.

Preview

You can configure the appearance of SAP Companion for desktop in SAP Companion mode and take over the configuration to the actual SAP Companion.

To see how the changes will look like, *Update Preview* in the Preview section on the right of the dialog.

With the *Copy* functions you can copy the customized parameters and paste them to the SAP Companion configuration or as URL parameters to the SAP Companion URL.

Standard layout

The standard settings let you define the components of the windows and sidebar.

- *Name:*
Specifies the name of the style.
- *SAP Companion Theme:*
The setting defines the base theme. Depending on the base theme choice, color parameters are adjusted automatically. However, you can customize individual colors using *Customize Colors* function.
- *Preview Background Color:*
This color is only used for the preview area. You can set it to the background color of your target application to test your current theme settings.
- *Sidebar Size:*
Define the size for the Sidebar. The default size is *Medium*.
- *Customize Colors:*
If you want to use the default colors of your selected theme, keep this checkbox deactivated. Activate the

checkbox to customize individual colors.

When activated, the following list of customizable elements appears:


- [Accent Foreground](#)
This color is used for text and icons of selected elements, such as the hotspot outline color or text and icon color for the mouseover state.
- [Accent Background](#)
This is the background color for selected elements and the hotspot fill color. A lighter shade of this color is used for the mouseover state.
- [Bubble Header Text](#)
This color is automatically set to the [Accent Foreground](#) color. The color must be different from [Bubble Header Background](#) so that the heading of the bubble is visible.
- [Bubble Header Background](#)
This color is predefined in the selected theme.
- [Help Panel Header Text](#)
This color is predefined in the selected theme.
- [Icon](#)
Icon color for the Help Panel and bubble button icons. This color is predefined by the selected theme.
- [UI Foreground](#)
Text color for the Help Panel and bubble buttons. This color is predefined by the selected theme.
- [UI Background](#)
Background color for the Help Panel and bubble. For bright background colors, choose the SAP Companion theme [Light](#) to get dark bubble text.
- [Sidebar section](#)
These settings define the colors of the sidebar.

Advanced layout

The advanced layout section lets you define further style parts.

- [External Search Icon](#):
Activate the checkbox to customize the external search icon in the sidebar.
Choose or upload a PNG image with transparency. Recommended size: 64 x 64 pixels or 256 x 256 pixels. The image is recolored with the sidebar icon colors.

Activating SAP Companion Style for SAP Companion for desktop

1. Open the [Settings](#) dialog box using the [Tools -> Settings...](#)  menu.
2. Select the section [SAP Companion for desktop: Playback Settings -> SAP Companion for desktop](#)
3. Select the option [Use SAP Companion Mode](#).
4. In the [SAP Companion Mode](#) section choose the [Style](#) that you want to apply.
5. Confirm.

For more details on settings, follow the chapter [SAP Companion for desktop - SAP Companion Mode](#) of [SAP Enable Now Producer Manual](#).

3.6 Book Page Style

You can define specific book page styles to customize books. This can reflect the topic of the content or can have a company design.

The book style can be selected for a book page in the *Style* parameter in the book page editor.

The following components are included in the style:

- background
- buttons
- pop-up window



Book style templates

The templates for books in style editor:

- Standard
- Flat

Book style resource

A book style is divided into two resource types:

-  *Adaptable Resources:*
Contains the files used for the customizing of the book style.
-  *Book Styles:*
Contains the files used for the playback of content.

Note

When exporting an archive with the book style, make sure to export both resources.

3.6.1 Attributes of the Book Style

This chapter describes the basic settings and sections for adapting the book style.

- *Name:*
Specifies the name of the style.

The first settings are the basic color settings for the book style. When these colors are changed, the other colors will be changed automatically in their gradation.

- *Button border:*
The setting specifies the basic color for the borders of the buttons.
- *Button fill:*
The setting specifies the fill color of the buttons.
- *Multi-color icons:*
The setting specifies the colors of the icons of the buttons. In general, the icons are multi-color icons. With deactivated setting further parameters are available to define icons with a single color.

The setting areas allow you to define the components of the book page.

- *Page background:*
These settings specify the image of the book page background.
- *Text pop-up - Window:*
These settings specify the colors of the window for the text pop-up.
- *Text pop-up - Button:*
These settings specify the colors of the buttons for the text pop-up.

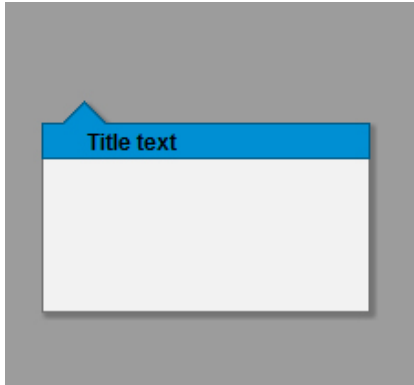
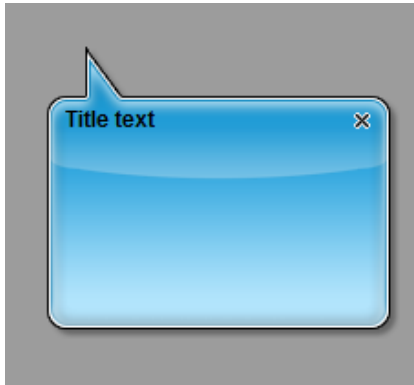
3.7 Bubble Styles

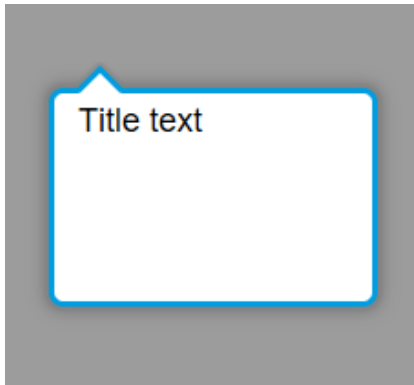
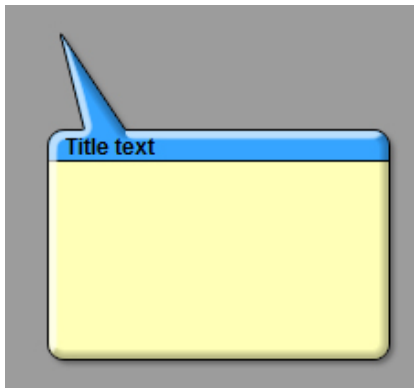
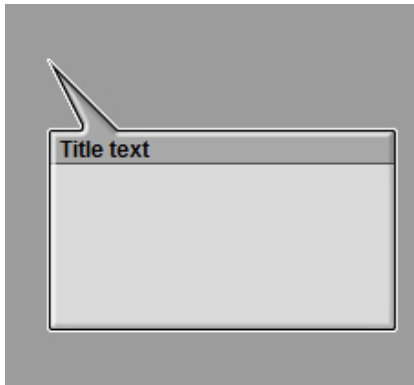
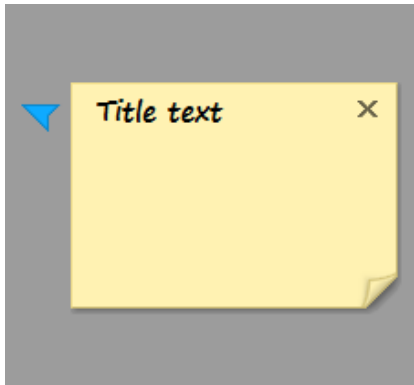
You can define specific bubble styles for the individual customization of simulation or SAP Companion for desktop content as well as book pages.

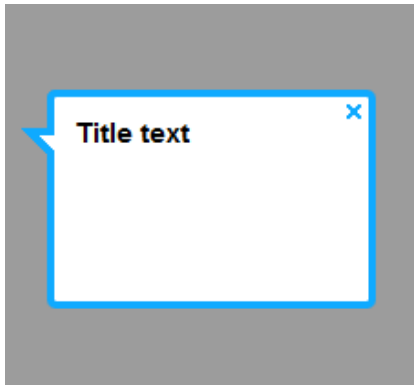
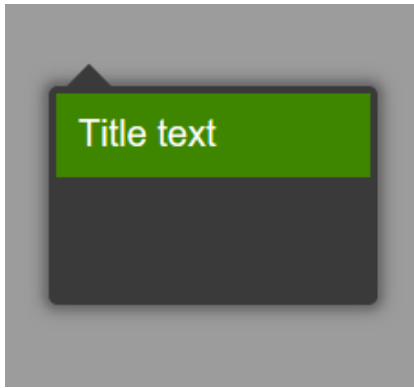
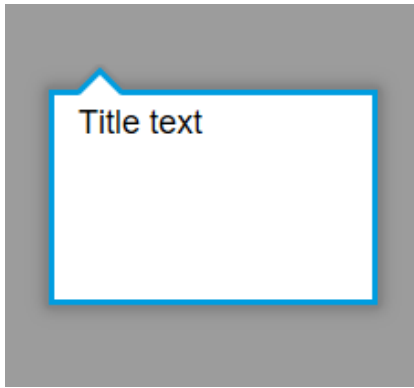
The general structure of bubbles is a text field with a spike and header bar for the feedback bubble.

Bubble templates

The templates for bubbles in the style editor:



Bubble	Preview	Notes
Edge Bar		The template is used for the <i>Blue Sunset</i> bubble style.
Gloss Effect		

Bubble	Preview	Notes
Rounded Corners		The template is used for the <i>Blue Ocean</i> and <i>White Island</i> bubble styles.
Shadow		
Gray		
Sticky Note		The template is used for the <i>Yellow Note</i> bubble style.

Bubble	Preview	Notes
Thick Border		
Big Title Bar		The template is used for the <i>Black Forest</i> bubble style.
Rectangular		The template is used for the <i>White Island</i> bubble style.

Bubble resource

A bubble style is divided into two resource types:

-  *Adaptable Resources:*
Contains the files used for the customizing of the bubble style and for the content editing.
-  *Bubble Styles:*
Contains the files used for the playback of content.

Note

When exporting an archive with a bubble style, make sure to export both resources.

3.7.1 Attributes of the Bubble Styles

The available bubble settings depend on the bubble style and characteristics.

Typical bubble style attributes for defining the main characteristics:

- *Name:*
This setting specifies the name of the style.
- *Border:*
This setting defines the color of the bubble's border.
- *Content fill:*
This setting defines the color of the bubble including the content part.
- *Header fill:*
This setting defines the color of the bubble's header.

Advanced layout – additional sections

The advanced layout sections and settings allow you to define parts of the style in detail.

- *Title text section:*
The settings define the text style for the text in the bubbles title bar.
- *Content text section:*
The settings define the text style for the text of the bubble content.





3.8 Border Styles

You can define specific border styles for the objects *Text Box*, *Placeholders* and *Active Area* on book pages, in order to highlight content or to use the boxes as design elements.

The border styles can be selected individually for each object by using the *Border Style* parameter.

Border style templates

The templates for border styles in the style editor:

Border Style	Preview
Decor 1	 A rectangular text box with a thick, dark blue, textured border. The text "enter text here..." is displayed in the top left corner of the box.
Highlighter	 A rectangular text box with a bright yellow, textured background that resembles a highlighter stroke. The text "enter text here..." is displayed in the top left corner of the box.
Text Box Shadow	 A rectangular text box with a white background and a thin gray border. A soft gray shadow is cast to the right and bottom of the box. The text "enter text here..." is displayed in the top left corner of the box.
Warning	 A rectangular text box with a white background and a thin orange border. The top and bottom horizontal bars of the border are filled with orange and yellow diagonal stripes. The text "enter text here..." is displayed in the top left corner of the box.

3.8.1 Attributes of Border Styles

The available border settings depend on the border style and characteristics.

Typical border style attributes for defining the main characteristics:

- *Name:*
This setting specifies the name of the style.
- *Background color:*
This setting specifies the color of the text box.
- *Fill background:*
This setting activates the specified *Background color* of the text box.

Decor

The style includes the following further parameters:

- *Line color:*
This setting specifies the color of the text box border.

Highlighter

The style includes the following further parameters:

- *Color:*
This setting specifies the color of the highlighter.

Text Box Shadow

The style includes the following further parameters:

- *Shadow:*
These settings specify the shadow of the text box and allow you to change the characteristic.
- *Shadow color:*
This setting specifies the color of the defined *Shadow*.
- *Add Effects (Advanced Layout):*
These settings activate and specify the color effects in the text box.

Warning

The style includes the following further parameters:

- *Border:*
This setting specifies the color of the outer border (2px).
- *Inner border:*
This setting specifies the color of the inner border (1px).
- *Stripe color 1:*
This setting specifies the first color of the stripes in the top and bottom bar.
- *Stripe color 2:*
This setting specifies the second color of the stripes in the top and bottom bar.

- *Content fill:*
This setting specifies the color of the text area.

3.9 Manager Style

You can create a Manager style to customize the Manager interface for your company design or specific use cases.

The Manager style must be implemented in the Manager installation.

Application name

For your Manager installation (HANA option) you can customize the application name that is displayed in the Manager UI, in the browser, and in e-mail notifications which are sent when working with the Manager.

To enter your own application name, proceed as follows:

1. Open your Manager.
2. Go to *Administration -> Server Settings*.
3. Go to the *GUI* settings.
4. Enter your application name in the *Application Name* parameter.

3.9.1 Attributes of the Manager Style

This chapter describes the basic settings and sections for adapting the Manager style.

- *Name:*
This setting specifies the name of the style.
- *Logo:*
This setting specifies the logo image that will be used in the header of the Manager.
The default size is 300 x 48 pixel. For high-resolution a size of 600 x 96 pixel is recommended.
- *Content Background:*
The setting defines the background color of the application screen.
- *Screen Title:*
The setting defines the text color of the title of the application screen.

Active / Selection:

The setting defines the basic color for active and selected controls and texts.

Marked Text:

The setting defines the text color for a selected control, list entry or tree entry.

Standard layout

The standard settings sections allow you to specify the colors for basic components of the Manager style.

- *Application Icon section:*
These settings define the color of the Manager icon.

- *Header section:*
These settings define the color of the background and texts for the header.
- *Menu bar section:*
These settings define the color of the buttons and texts of the menu bar with different statuses.
- *Submenu dropdown section:*
These settings define the color of the menu and texts of the dropdown for the submenu.
- *Buttons section:*
These settings define the color of the buttons and the different statuses.
- *Links and Tabs section:*
These settings define the color of the links and tabs and the different statuses.

Advanced layout – additional sections

The advanced layout sections and settings allow you to define parts of the Manger style in detail.

- *Tree selection:*
These settings define the color for the status of the tree entries.
- *Table selection:*
These settings define the color for the status of the table entries.
- *Dialog windows:*
These settings define the color of the bars and texts for the dialog boxes.

Color overview

The color overview is HTML page that includes all options with the corresponding colors in a table. This provides you with an overview for proof of design standards.

To use the color overview, go to the style folder and open the [colors.html](#) file.

3.9.2 Implementing the Manager Style (SQL Option)

The Manager styles that you create are stored in the *Explorer* under *Resources -> Adaptable Resources*. To include the style in a Manager installation, proceed as follows:

1. Right-click on your *Manager Style (UI)* resource.
2. In the context menu, select *Open Folder*.
3. Open the *version-'number'* folder of the resource.
4. Open the Manager files in the *webapps* folder of your Tomcat installation, for example:
[... \Apache Software Foundation \Tomcat6.0 \webapps \Manager_Installation](#)
5. Copy the files from the resource folder into the folder of your Manager installation, replacing the existing files. Keep the other files in the installation folder untouched.
The files and folders are: *images*, *release*, *unprotected*, *webclient* and *index.htm*

3.9.3 Implementing the Manager Style (HANA Option/Cloud Edition)

Using a Manager, HANA option or Cloud edition instance you can upload and change your style to the running instance without redeployment or server downtime.

Requirement

To implement the Manager style, you need the following:

- Role [Master Author](#) or higher
- Workarea permission [Edit Workarea](#) for default workarea [System \(_system\)](#)

Procedure

The Manager styles that you create are stored in the Explorer under [Resources -> Adaptable Resources](#). To include the style in your Manager instance, proceed as follows:

1. Right-click on your [Manager Style \(UI\)](#) resource and select [Export...](#)
2. Save the DKP file on your PC.
3. Open the Manager interface in your browser.
4. Go to [Workareas -> System](#).
5. Expand the workarea tree to [Workarea -> Resources -> Adaptable Resources](#).
6. Select the resource item [Manager Style \(UI\)](#).
7. Select [Start Editing](#) in the upper right corner.
8. Select [Import Archive](#) and choose the exported DKP file.
9. Select [Upload](#).
10. Check that the resource is checked in the [Import Archive](#) dialog box and select [OK](#).
11. Select [Publish](#) to apply the modified style to the Manager.

Note

Changes are only applied if the resource is published. To switch back to default style, you can [unpublish](#) the source.

Alternative procedure

Using Manager, HANA option, or Cloud edition you can connect the Producer directly to the [System](#) workarea (HANA option) or use the Cloud Producer (select [Open Producer](#) in the [System](#) workarea) to create/modify your individual Manager style.

3.10 SAP Companion for desktop: Mini Icons

You can define a set of icons used for the mini bubbles of the object bubbles for SAP Companion for desktop projects. The icons can be selected individually for each action macro by using the [Mini Icon Type](#) parameter.

The style contains the following icon types:



- *Help*
- *Info*
- *Warning*
- *Maintenance*
- *Update*
- *New*
- *Training*
- *Attachment*
- *Link*
- *Tip*
- *Note*
- *Compliance*

Mini icon templates

The templates for bubbles in the style editor:

- SAP Companion for desktop: Mini Icons
- SAP Companion for desktop: Mini Icons (Big)

3.10.1 Attributes of the Mini Icons

This chapter describes the basic settings and sections for adapting the Mini Icons style.

- *Name:*
Specifies the name of the style.
- *Background color:*
This setting specifies the background color of the preview.

Master colors 1 and 2

The master colors define the initial colors for the icons. There are two master color sections to define two different icon types.

The master colors have the following parameters:

- *Symbol:*
Defines the color of the symbol.
- *Background:*
Defines the background color of the icon.
- *Symbol (mouse over):*
Defines the color of the symbol in mouse over status.

- *Background (mouse over):*
Defines the color of the background in mouse over status.
- *Symbol (pressed):*
Defines the color of the symbol in pressed status.
- *Background (pressed):*
Defines the color of the background in pressed status.

Icons types

The settings define the shape and the color of the icons.

Each icon has the following parameters:

- *Background Shape:*
Defines the shape of the icon. The following shapes are available:
 - *Square*
 - *Circle*
 - *Diamond*
 - *Triangle*
 - *Note*
 - *Explanation*
 - *Symbol with Border*
 - *Plain Symbol*
- *Colors:*
You can adapt the symbol and background colors for each icon individually. Each icon uses a definition of the master colors by default.



3.11 Avatars

You can create avatars for the use in your content. An avatar has different gestures and poses and is stored as style resource in *Adaptable Resources*.

Adding avatars to the content provides different possibilities to enhance the learning experience. They can be used to present content, to guide through a story, pose questions or to speak directly to the learner.

Avatar templates

The templates for avatars in the style editor:

Avatar	Preview
Comic Man	
Comic Woman	

Using an avatar

To select an avatar in your content, proceed as follows:

1. Insert an [Image](#) object or open the HTML editor.
2. Select [Insert image from workarea](#).
A dialog box opens.
3. Open the workarea tree [Resources](#) -> [Adaptable Resources](#) -> [Comic Man](#) / [Comic Woman](#) in the dialog box.

4. Select the required image of the avatar.
5. Select *OK* to insert the image.

> Recommendation

To show the resources in the selection dialog box, select *Filter Tree* -> *Show Resources*.

3.11.1 Attributes of the Avatars

The available settings depend on the avatar and characteristics.

Typical avatar attributes for defining the main characteristics:

- *Name:*
Specifies the name of the style.
- *Hair / Hat:*
Specifies the type of head or hair. Select a type from the dropdown box.
- *Skin*
- *Hair*
- *Eyes*
- *Mouth*
- Clothes attributes
- Mask and hood
- *Shoes*

You can change the colors of the settings to customize your avatar.

Logo / Details

The settings in the subcategory *Logo / Details* allow you to add images on the clothes of the avatar. For examples: logo of a company.

- *Add Logo / Images:*
Activate the setting, to display further image parameters.
- *Front:*
Specifies the front image of the avatar. (60 x 60 pixel)
- *Back:*
Specifies the back image of the avatar. (60 x 60 pixel)
- *More Images:*
For the avatars which are looking left or right you can add further images. This is helpful to use an image with the correct perspective of the avatar.
The recommended image rotation is 4 degree.

4 Customizing Text Styles

The text style editor is the component for editing text resources in the Producer. The editor allows you to customize texts for consistent use in the content.

In the text style editor, adapted styles are stored in the [Adaptable Resources](#) section of the project explorer's resource tree. The created styles can be used in the HTML editor during content creation.

Opening the text style editor

The text style editor can be opened with the [Tools -> Customization -> Edit Text Styles...](#)  menu. The editor is opened with the current default text style.

To edit a specific text style, choose the resource in the [Adaptable Resources](#) and select [Edit Text Styles...](#) in the object editor.


Note

The created text styles are always used for the current workarea. To use the styles in other workareas, export the resources as an archive file.

Duplicating text styles

You are able to use more than one text style for different uses cases, for example, to create an optimized text style for documentation.

Duplicate a resource as follows:

1. Select a resource in resource tree.
2. Open the context menu.
3. Select [Duplicate...](#) .
4. A dialog box opens
Enter a [Name](#) and change the [ID](#), if required.
5. Select [OK](#).

4.1 Structure and Functions

The basic parts of the text style editor are:

- **Preview**
The preview on the left of the screen shows the available styles and the executed changes.
- **Settings page**
The settings page on the right of the screen shows the settings for the selected style.

The style editor includes several functions for managing styles:

- *New...:*
Creates a new style based on an available style.
- *Duplicate:*
The function duplicates the selected style. The duplicated style and the source style use the same base style. A default style cannot be duplicated.
- *Inherit:*
Inherits the selected style. The inherited style uses the source style as base style.
- *Delete:*
Deletes a style from the style list and the resources.
- *Save:*
Saves the changes of the currently opened style.
- *Close:*
Closes the text style editor.

4.2 Text Style Categories

The text style editor has the following style categories in the preview view. Each section includes default styles and can contain created or duplicated styles.

- *Default Style:*
Includes the default text style for all style definitions. The default text style only includes the *Font Family* and *Font Size*.
- *Paragraph Styles:*
Includes the paragraph and heading styles.
- *List Styles:*
Includes styles for lists and list level.
- *Character Styles:*
Includes styles for formatting a text inside a paragraph.
- *Block Styles:*
Includes styles for specifying text boxes and the formatting of the text.
- *Table Styles:*
Includes styles for specifying tables, the table headers and the formatting of the text.
- *Link Styles:*
Includes styles for linked text.

4.3 Editing a Text Style

To edit a text style, proceed as follows:

1. Select the style that you want to change.
To open a style category, select the category name.

2. Edit the settings in the settings page.

Each text style includes style relevant parameters that can be adapted. The main sections are:

- [Text](#) - general parameters
- [Paragraph](#)
- [Margin](#)
- [Padding](#)
- [Border](#)
- [List Level](#)

3. Select [Save](#) to save your changes.

> Recommendation

In some cases, it is necessary to have a fallback font type, if the specified font cannot be displayed.

You can add a fallback font type to your specified font, separated by a comma. For Example: Standard Font, Fallback Font

4.4 Creating a Text Style

Before you can adapt a text style, you first need to create a new text style in the text style editor. This can be done as follows:

1. Select [New...](#)
The [New Text Style](#) dialog box is opened.
2. Adapt the following settings:
 - [Style Type](#):
Shows the available style types. Select the type that you want to use as a template.
 - [Display Name](#):
Enter a name for the style.
 - [CSS Class Name](#):
Contains the name of the style that is used in the CSS of the HTML text. The [CSS Class Name](#) is generated from the [Display Name](#). You can change the name, if required.
3. Select [OK](#).

The new text style is added to the preview in the corresponding style category.

Duplicate or inherit a style

Alternatively, you can also duplicate or inherit an existing style in a style section.

- [Duplicate](#):
Use this function if you want the duplicated style and the source style to use the same base style.
Note that a default style cannot be duplicated.
- [Inherit](#):
Use this function if you want the inherited style to use the source style as the base style.

The functions can be used as follows:

1. Select the source style in the preview.
2. Select *Duplicate* or *Inherit*.
The *New Text Style* dialog box is opened.
3. Adapt the following settings:
 - *Display Name*:
Enter a name for the style.
 - *CSS Class Name*:
Contains the name of the style that is used in the CSS of the HTML text. The *CSS Class Name* is generated from the *Display Name*. You can change the name, if required.
4. Select *OK*.



The new text style is added to the preview under the source style.

5 Customizing Dictionaries

You can customize predefined bubble text modules and the texts used in the trainer; the Producer allows you opportunity to edit these text files individually. That means that you can use terminology or sentences specific to your own texts, which conform to your company's corporate language, or you can set up an additional project language, which is not included as standard in the Producer.

The [Edit Dictionary](#) dialog box is available to you for editing the texts. That means that direct access to the text files is not necessary.

You can use the dialog box to edit the following texts:

- **Playback texts**
These are the texts for the user interface of the trainer bar, the book reader bar and the library as well as for the SAP Companion for desktop.
Resource: [Playback Dictionaries](#) 
- **Recording texts**
These are the content languages for the texts of the projects and documentation.
Resource: [Recording Dictionaries](#) 

Open dialog

You can open the [Edit Dictionary](#) dialog box using the resources in the project explorer and thereby access the required text files directly. To do this, select the corresponding dictionary and then click on the [Open Dictionary](#) button in the object editor.

Once the dialog box has been opened, the texts are automatically loaded from the relevant text file. By default, the dialog box is opened with the dictionary in the active Producer language.

5.1 Structure and Functions

The basic parts of the dictionary editor are:

- **Toolbar**
The toolbar includes the functions for editing the dictionary texts.
- **Text list**
The text list displays the dictionary texts with IDs, states and values.

The dictionary editor includes several functions for managing texts:

- [New:](#)
Creates a new dictionary entry.
- [Save:](#)
Saves the changes of an edited dictionary.
- [Import as Excel File:](#)
Imports an Excel file of the texts into the dictionary.

- *Export as Excel File:*
Exports the texts of a dictionary into an Excel file for external translation. All languages are exported.
- *Cut, Copy, Paste:*
With these functions, you can edit the texts of a dictionary.
- *Undo, Redo:*
With these functions, you can switch between editing states.
- *Search:*
With this function, you can search for an entry in the dictionary.
Selecting the button opens a dialog box where you can enter a search value and search criteria.
- *Filter:*
With the function, you can filter the entries of a dictionary.
Selecting the button opens a dialog box where you can enter filter values and criteria.
To display the complete list again, remove the entries in the filter dialog box.
- *New Language:*
Creates a new dictionary language.
- *Language List:*
With the language list, you can switch between the languages of a dictionary. The selected language is shown in the text list.

5.2 Setting up a Dictionary

To edit the texts, first create a new dictionary. This involves copying the standard dictionary, which you use as a template for editing the texts and IDs.

Note

You cannot change the texts in the standard dictionaries of the workarea. Always set up a new dictionary.

1. Select the appropriate dictionary group in the *Explorer* resources.
2. Select *New Dictionary* in the object editor.
3. Enter a name in the dialog box. Select *OK*.
The *Standard* dictionary will now be copied.

5.3 Editing an Entry

To customize the texts, open your dictionary in the *Edit Dictionary* dialog box. You can edit the text in the dialog as follows:

Note

The text IDs cannot be changed as they are used to assign the texts in the content or user interface.

Caution

Do not change any variables or scripts contained in texts. These are used for allocating or formatting applicable content. Changes can cause implementation errors.

Placeholders for assigning object names and object images can be found in square brackets [] in the text modules.

The variables are indicated by an @ sign or in curly brackets {...}. HTML / CSS scripts have diamond brackets <...>.

1. Double-click on the line of the text you want to edit.
2. The editing dialog box opens and contains the following areas:
 - *Language of translation template:*
The upper field displays the original text.
You can view this text in another language by clicking on the *Other...* button.
 - *Target language (Value):*
Enter your text in the *Target language* field.
 - *State:*
Specify the *State* of your text. This allows you to manage texts for editing and translation.
The following statuses are possible: *new*, *needs-translation*, *translated*, *needs-review*, *needs-fix*, *final*
The standard texts have the status *final*.
 - *Comment:*
Enter a comment needed for editing a particular text.
3. Select *Close*.

The text is replaced in the dictionary.

5.4 Creating a New Entry

In addition to using existing texts, you can also add further IDs for new texts, thus enlarging the recording dictionary. These entries allow you to insert the texts using placeholders in your content. For further information, refer to the chapter *Inserting a placeholder* in the Producer manual.

Set up new IDs as follows:

1. Select *New* in the toolbar.
The *Edit* dialog box is opened.
2. Enter a name in the *ID* field. You can only enter an ID that does not already exist.
3. Use the setting *Add to all languages* to specify whether you want to add the new entry only in the chosen content language or in all content languages to the dictionaries.
To ensure consistency between content languages, the setting should be retained.
4. Select *OK*.

Once the dialog box has been closed, the editing dialog box for the text opens. Now enter your text. Read the section on editing texts.

For the IDs, you can then enter the texts in the other content languages you are using. To do so, select the language you want from the drop-down list.

5.5 Creating a New Language

If you would like to add an additional language to those provided by the Producer, you can do so using the [New Language](#) function.

Creating a new language

1. Select [New Language](#) in the toolbar.
The [New Language](#) dialog box is opened.
2. Enter the following values:
 - [Language](#):
Select the new language you would like to set up from the list. In this list you will find an overview of different languages with their associated flags.
 - [Copy from](#):
Select which project language you want to use as a template for your new language. This is required to assign the texts to the corresponding IDs.
3. Select [OK](#).

A text file in the [Dictionary](#) for the new language is created.

Translating a new language


You can now amend the texts or export them as an Excel file to have them translated into the corresponding language by a translator. Once the Excel file has been translated, you can reimport it. The [Export Excel](#) and [Import Excel](#) functions in the toolbar to allow you to do this.

5.6 Activating a Dictionary

The dictionary resources for simulation and books can be activated as follows:

Activating the Playback Dictionary

The created [Playback Dictionary](#) can be activated using the [Playback Settings](#) in the Producer.

1. Open [Tools -> Settings...](#)  menu.
2. Select the section [Playback Settings -> trainer - Global -> Visual properties](#).
3. Select your created dictionary in the [Playback Dictionary](#) setting.
4. Select [OK](#).

The [trainer - Global](#) section activates the dictionary for the whole trainer. It is also possible to select an individual dictionary for the book reader, library or a simulation mode on the relevant settings page.

Activating the Recording Dictionary

The created [Recording Dictionary](#) can be activated using the [Playback Settings](#) in the Producer.

1. Select the dictionary resource in the resource tree of the [Explorer](#).
2. Select [Set as Default](#) in the object editor.



The resource name is now displayed in bold.

6 Customizing Documentation Templates and Settings

For the generation of documentation there are the following resource types which can be customized:

- **Documentation Style**
Containing the document templates.
- **Documentation Settings**
Containing the settings for the content and the structure of the documents.

6.1 Documentation Templates

Documentation templates are used to generate Microsoft Word, PDF and Microsoft PowerPoint documents. The templates are stored in the *Documentation Style*  resource in the *Adaptable Resources*  section of the *Explorer*. The resource *Documentation Style (Right-to-Left)* contains the same templates with support for right-to-left languages.

The following file formats are supported:

- *.dot* (default) and *.dotx* for Microsoft Word and PDF documents
- *.pot* (default) and *.potx* for Microsoft PowerPoint documents
- *.html* for HTML documents

A workarea includes the following standard templates:

File Format	Document Name
Microsoft Word / PDF	Single Document
	Single Document with Title
	Master Document
	BPP Document
	A&C Document
Microsoft PowerPoint	Power Point (4:3)
	Power Point (16:9)
HTML	HTML Document
	Responsive HTML Document (Hands-On Guide only)



6.1.1 Managing Templates

Selecting a documentation template

- **Single document, Compound document**

The templates can be individually set for every documentation type on the relevant settings page.

To select the documentation templates, proceed as follows:



1. Select the *Edit Link...*  button next to the *Template* setting.
A dialog appears that shows the workarea structure.
2. Select a template from the *Documentation Style*  resource.
3. Select *OK*.

- **Master document**

You can configure the template for a master document in the settings dialog box when generating a master document.

Integrating a template



To insert a documentation template into a workarea, proceed as follows:

1. Select the *Documentation Style*  resource in the *Explorer*.
2. Select *Insert File...*  in the object editor.
The file selection dialog box is opened.
3. Select the required file.
4. Select *Open*.

The template will now be integrated in the *Documentation Style* and can be used for generating documentation.

Copying a template

If you want to create your own template, it is recommended that you use an existing standard template as a preset. To do so, proceed as follows:

1. Open the context menu of a *Documentation Style*  resource.
2. Select *Open Folder*  to open the *docstyle* folder.
3. Open the *dot* folder.
4. Copy the needed template to a separate folder and rename it.


Once you have adapted a template, import the file by using the *Insert File...*  function in *Explorer*.

Note

Do not paste the file directly into the *dot* folder, because the file will not be recognized by the resource structure.

6.1.2 Editing a Microsoft Word Template

For Microsoft Word templates you can edit the layout and the text styles.

Go in to the folder of your copied *.dotx* file. Open the template in Word by right-clicking the file and clicking *Open*  in the context menu.

Note that changes in the page setup could affect the complete layout. We recommend that you test templates after creating them.

Edit background

The background of a template is defined using the [Header & Footer](#) view. Double click the header or footer area to change the view. You can then change the images and texts of the header and footer area.

Edit text styles

Text styles of the content use the same style defined in the text style editor. In the document templates, we recommend that you only adapt the template-specific styles, for example, header and footer texts.

i Note

For the headings there are parameter, which are used from the template: numbering of heading, page break of heading 1.

You are able to change this in the template.

The used default text styles are:

- Numberings of headings
- _Cover_Subtitle
- _Cover_Title
- _Title_Header
- Footer

> Recommendation

If you want to adapt a Word template for a document type, it is recommended that you adapt all templates to have a consistent design in all documentation.

6.1.3 Editing a Microsoft PowerPoint Template

PowerPoint templates are generally used to create documentation for simulations. When a document is generated, the content is inserted with the project title on the top, the bubble texts on one side and the screenshot on the other side of a slide.

Customizing a template

Open your template in Microsoft PowerPoint. A PowerPoint template can be adapted in the [Slide Master](#) view. Select the view in the [View](#) tab.

You can customize the following parts of the template:

- design slide master
- layout pages

i Note

The layouts in the template are supported with version 9.5 of the Producer. If you are using a customized template of an older version, replace it with a newer template.

Design slide master

The design slide master contains the basic design of the template used for all layouts. It is the first page in the structure.

You can adapt:

- *Background*
- *Footer*

Layout pages

The layouts contain different placeholders, which define the position and the size of the included content as well as the formatting of the text. They are subpages of the design slide master.

You can adapt:

- *Cover page background:*
You can change the position and formatting of the title as well as the background.
- *Position and size of placeholders:*
You can change the position and formatting of the placeholders for title, text and image.

To change a text formatting highlight the texts in the text field. You can then change the *Font* settings in the *Home* tab.


i Note



Do not delete a layout or placeholders of a layout to insert the content correctly.



6.1.4 Explanation Icons

The explanation icons are used for explanation macro types in a simulation. To customize images, replace the default images with your own images.

The images have the size 80x80 pixels and are in BMP format.

You can adapt the explanation icons of the simulation playback in the *trainer Style*  additionally.



Type	Icon
<i>Info</i>	
<i>Remark</i>	

Type	Icon
<i>Tip</i>	
<i>Warning</i>	

Replacing an image

This is necessary to assign the correct image file to the active explanation type.

To replace an explanation image in a workarea, proceed as follows:

1. Select the icon file in the *Documentation Style*  resource of the *Explorer*.
2. Select the *Replace File...*  button in the object editor.
3. This opens the file selection dialog box. Select the required file.
4. Select on *Open*.


The icon is now integrated into the *Documentation Style* and can be used for generating documentation.

6.2 Documentation Settings

The structure of a document follows a predefined model. To individually customize a document, you can define the structure and content to be inserted. There are numerous configuration parameters that influence the appearance of documents specific for each type and format (based on fragments).




Managing documentation settings

The documentation settings are a resource type. This means you can manage individual settings and use them in different workareas.

The documentation settings are summarized in the area *Documentation Settings* of the *Settings*  dialog box.

Alternatively, the settings can be configured by choosing *Resources -> Documentation Settings*  in the *Explorer* menu.

In addition to the standard settings, you can create further settings by duplicating an existing setting and using it as a base type:





1. Open the *Documentation Settings*  section of the resource tree.
2. Select a documentation type to be used as a base type. For example:  - *Standard Document*.
3. Select *Duplicate...*  in the object editor.
A settings dialog box opens.
4. Enter a name for the setting.
5. Select *OK* to create the new setting.

Note

The *Standard Documentation* setting cannot be deleted because it is the basic setting resource of the Producer.

6.2.1 Basic Settings

The main settings for documentation are:

- **Base Type:**
Specifies the base type for the selected settings. This is defined when the documentation is created and cannot be changed afterwards.
- **Name:**
Specifies the name of the selected settings.
- **Template:**
Specifies the documentation template used to generate the document. Choose [Edit Link...](#)  to select a template from the [Documentation Style](#)  resource.
- **HTML Template:**
Specifies the documentation template used to generate the HTML document. Choose [Edit Link...](#)  to select a template from the [Documentation Style](#)  resource.
The setting is only available for the hands-on guide.

> Recommendation

To show the resources in the selection dialog box, select [Filter Tree](#) -> [Show Resources](#).

- **Style:**
Specifies the documentation style used to generate the document. Select a style resource from the list.
- **Text Style:**
Specifies the text style used to generate the document. Select a style resource from the list.

> Recommendation

The workarea contains one default text style for all content types. You can duplicate the default text style and optimize the style configurations for the documentation. Afterwards, activate the text style in the [Text Style](#) setting.

See also [Text Style Editor](#).

i Note



Text styles are not supported for Microsoft PowerPoint documents. The text can be formatted in the template.

See also [Editing a PowerPoint Template](#).

6.2.2 Fragments

The fragments specify the basic structure of the document. There are different fragments for single documents and compound document:

- **Title (Single Document):**
Inserts the title of the project.

- *Show Cover Page* (PowerPoint):
Inserts a cover page with the title of the project.
- *Description* (Single Document):
Inserts the description of the project.
- *Short Description* (Single Document):
Inserts the short description of the project.
- *Process Flow* (Single Document):
Inserts the process flow for the project.
- *Table of Contents*:
Inserts a table of content. A drop-down list appears here where you can specify the depth of the table of contents.
- **Content**
 - *Project Content* (Single Document):
This fragment inserts the content of the project.
 - *Content* (Compound Document):
This fragment inserts the content of the selected structure.
- *Book Page*:
This function inserts a book page in the documentation. Choose *Edit Link...*  to select a book page.
- *Text Unit*:
This function inserts a text unit in the documentation. Choose *Edit Link...*  to select a text unit.
- *Revision History* (Single Document):
This selection defines where the content from the *Revision Entry* macro is placed. The relevant macro has to be inserted into the project beforehand.
- *Input Values* (Single Document):
This selection defines where the content from the *Input Values* macro is placed. The relevant macro has to be inserted into the project beforehand.
- *Blank Line & Break*:
This fragment makes it possible to separate fragments using spacing and thus provide considerably more structure.
 - *Page Break*
 - *Small Blank Line*
 - *Medium Blank Line*
 - *Large Blank Line*
- *Glossary*:
This fragment inserts a table of glossary descriptions of all used glossary entries of the content.
For creating glossaries, see the chapter *Glossary of Terms*.
- *None*:
Defines an empty fragment.

Note

For Microsoft PowerPoint only the fragments *Description*, *Title*, *Project Content*, *Book Page* and *Text Unit* can be inserted.

6.2.3 Settings of the Subcategories

Settings for specifying the selected content can be made in the various areas. Not all areas are available for all documentation types.

- *Action Table:*
Includes settings for the structure of the action table. See the relevant chapter.
Only BPP Document, Audit & Compliance Document
- *Screenshots:*
Includes settings for the size, style and quality of screenshots.
- *Markers:*
Includes settings for the style of highlights and arrows.
- *Numbering:*
Includes settings for the structure and style of numberings.
- *Project Content:*
Includes settings for specifying project content.
- *Included Objects:*
Includes settings for specifying content included as fragments.
- *Quiz:*
Includes settings for the display of quiz items.
Only Standard Document, Training, Document, Work Document
- *Revision History:*
Includes settings for specifying *Revision Entry* macros as revision history.
- *Input Values:*
Includes display settings for input values of interactions.

6.2.4 Subcategory: Quiz

The quiz settings are available for the documentation types *Standard Document*, *Training Document* and *Work Document*.


- *Show Quiz:*
The setting specifies if quiz items are displayed in a documentation.
- *Include Solutions:*
This setting allows you to generate the solutions for the quiz items. This means you can differentiate between a document intended for the examiner with all the correct answers and a document for the person being examined without any of the answers.

6.2.5 Subcategory: Action Table

Specific settings can be defined for the documentation types BPP and Audit & Compliance document. There is an additional subcategory called *Action Table* available with the relevant settings.

Defining the action table

The structure and content of the table can be defined to insert the explanations of the actions. A total of 5 columns can be defined as follows:

- *Hide Screenshots:*
The *Hide Screenshots* option allows you to set up the screenshots display in the *Screen*  macros.
If the option is activated you are provided with a screenshot and a table below containing all available actions of the step.
If the option is deactivated, a serial table containing the actions is displayed. The single steps are numbered consecutively.
- *Action Table:*
This option specifies whether the actions are displayed as a table or as text only using a step by step approach.
- *Table Width:*
Defines the width of the action table in pixels.
- *Column 1 - 5: Content:*
Defines the column for the information extracted from the macro and displayed in the documentation. When a table is generated, the column name will be displayed in the relevant project language based on the content dictionary.
The column can also have a title allocated to it, which can be entered manually in the document.

Content	Explanation
<i>Hide Column</i>	Hides the column.
<i>Numbering</i>	Creates sequential numbering for the actions.
<i>Text from Demo Bubble / Practice Bubble</i>	Texts from the <i>Demo</i> or <i>Practice</i> bubbles of the actions
<i>Object name</i>	Contains the object names of the actions.
<i>Value</i>	Contains the entered value from the macros.
<i>ROC</i>	Contains the ROC value defined for the entry macros.
<i>Description</i>	Contains the description defined for the entry macros.
<i>Result, OK, Comment, Reference</i>	Empty columns for manual creation of contents.

- *Column 1 - 5: Width (%):*
Defines the width of the column as a percentage of the total width of the table.

6.2.6 Compound Document Settings

For the compound document, you can specify the content types that have to be considered for the document generation. There are the following settings:

Groups

- *Include Groups:*
Specifies that the group content is displayed in the document.
- *Show Description:*
Specifies that the group descriptions are displayed in the document.

Text Units

- *Include Text Units:*
Specifies that the text unit content is displayed in the document.
- *Show Title:*
Specifies that the group titles are displayed in the document.

Projects

- *Include Projects:*
Specifies that the project content is displayed in the document.
- *Documentation Type:*
Specifies the documentation type used. The content and structure for single documents corresponds to the specified *Documentation Settings* for a document type.

Books

- *Include Books:*
Specifies that the book content is displayed in the document.
- *Show Book Description:*
Specifies that the book descriptions are displayed in the document.

Book Pages

- *Include Book Pages:*
Specifies that the book page content is displayed in the document.
- *Show Book Page Description:*
Specifies that the book page descriptions are displayed in the document.
- *Book Page Format:*
Specifies the format for displaying the book pages:
 - *Book Page as Image:*
Includes the images of the book pages in the document.
 - *Book Page as Text:*
Includes the texts of the book pages in the document.

- **Maximum Image Width:**
Specifies the maximum width of the images if the book pages are included as images. By default, the images are scaled to the width of the template layout.
- **Links:**
Specifies that links of book page objects are inserted into the document.
- **Background Image:**
Specifies that the background images of book page objects are displayed on the book page image.
- **Refresh Preview Images:**
Specifies that the book page images are refreshed before including the images in the document. This is helpful for displaying the latest changes of the book pages in the images.

Output Options

- **Include Hidden Objects:**
When this option is enabled, hidden documents are added to the compound document. When this option is disabled, hidden documents are ignored and do not appear in the documentation.
- **Show Short Description:**
Shows the short description for groups, books, book pages, and text units. For projects, the short description is activated in the documentation settings of a document type.

6.2.7 Customizing Documentation Naming



The object names of generated documents are by default the names of the relevant document types. Duplicated documentation settings use the defined name of the resource and do not have different content languages. You can change document naming and add different languages. This can be done in the entity file of a documentation setting resource. The entity file is an xml file that is available for each object in the workarea folder structure. It contains general attributes for object administration.

Adapting the entity.xml

Proceed as follows to adapt the file:

Note

To customize naming in the *entity.xml*, you should have basic knowledge of editing XML files.

1. Open the *Documentation Settings* tree in the *Resources -> Adaptable Resources*  in the *Explorer*.
2. Select the required resources or duplicated resources; click the right mouse button to open the context menu.
3. Click on the menu entry *Open Folder* .
4. Open *entity.xml* in an editing program, for example notepad.
5. Edit the file and enter your new naming.
6. Save and close the file.
7. Restart the Producer.

Now you can generate your documents with the new naming.

XML structure

Example of the XML structure:

Note

Only change the attributes mentioned here; otherwise errors may occur in resource administration.

Syntax



```
<?xml version="1.0" encoding="UTF-8"?>
<doc_settings created_by="author_name" creation_time="date_time" caption="work_doc"
version="resource_version" sub_type="document_type"
cwa_recommended_sync_mode="synchronization">
  <Language name="1031">
    <Text name="work_doc">Arbeitsdokument</Text>
  </Language>
  <Language name="1033">
    <Text name="work_doc">Work Document</Text>
  </Language>
  ...
</doc_setting>
```

For each language, insert these attributes:

```
<Language name="language code">
  <Text name="caption name">Document name</Text>
</Language>
```

An overview of the content languages and required language codes is available in the chapter *Content Languages Overview*.

6.2.8 Documentation for Right-to-Left Languages

An additional *Documentation Style (Right-to-Left)* resource is available for creating documentation for content with right-to-left languages. The resource is similar to the standard *Documentation Style*  but includes right-to-left adaptations in the templates. Further adaptations to templates can be performed individually. The resource is located in the *Adaptable Resources*  tree of the *Explorer*.

The following documentation formats are supported for right-to-left languages:



- Microsoft Word
- PDF
- Microsoft PowerPoint
- HTML

Requirements

To edit documentation in Microsoft Word / PowerPoint, you need to activate a right-to-left language under *Editing Language* and *Keyboard Layout* in Microsoft Office.

Note that in some situations, the activated right-to-left editing language can influence the direction of the table of contents. If this is the case, you need to change the table of contents manually. Alternatively, remove the right-to-left editing language and generate the documentation again.

Activation

The resource *Documentation Style (Right-to-Left)* can be set individually for each document in the *Documentation Settings*. The documentation settings are available in the *Documentation Settings* area of the *Settings*  dialog box and in the *Resources -> Documentation Settings*  area of the *Explorer*. Further information is available in the chapter *Managing Templates*.

7 Templates for Content Objects

Templates can be made for objects that are created for workareas in the project explorer. The templates are useful for saving time as well as for ensuring uniformity for newly created objects when more than one author is working on a project.

Creating a template

To create a template, proceed as follows:

1. Create a new object by clicking on [New Project](#), [New Book Page](#) etc. from the toolbar in the project editor.
2. A dialog box will appear.
Enter a name for the template. Set further required attributes.
Confirm by clicking on [Ok](#).
3. Configure your object as desired.
4. Save the object.

Managing templates

It is recommended to create a group for your templates and to collect all required templates in the group. The authors can choose a template for the content creation.

Set the group to hidden by using the [Hide](#) option in the object editor. Thus the templates are not displayed during content playback.

Choosing a template

If a template has already been created, you can use it to create a new object or it can be defined as a general template for creating new objects, which will then serve as the default settings for the new objects.

To use an existing template, proceed as follows:

- **For an individual object**
Create a new object. Select your template from the New Object dialog box under [Template](#) about the [Change...](#) button. All the objects will then appear in the opened dialog box. Select your template and click on [OK](#).
- **As a general template**
If you would like to use a template for all the objects, open the central configuration dialog from the menu [Tools -> Settings](#) in the area [Application -> Templates](#). Select the desired template to be used and click on [OK](#).

Note

The settings cannot be saved into a resource and have to be set by the authors individually.

7.1 Customizing Simulation Pages

You can design the pages in your simulations any way you want. This can be useful if the screenshots of the recording do not take up the entire screen area or if you are using imported pages. The pages design is based on the book page design so that you can use the book page styles available in your workarea.

You can find the respective settings under *Playback Settings -> General -> Page Style* in the *Settings* ⚙️ dialog box.

You can create the design as the default design for your workarea or for a specific project. A specific project can be used as template for other projects.

Settings

- *Style:*
Specifies the page design. You can select a book style from the dropdown box.
The setting also affects the book page objects inserted in a simulation.
- *Center Background Image:*
Centers the background image or the simulation screenshot. If the option is deactivated, the image is positioned in the upper left corner.
- *Page Color:*
Specifies the color of the page. Select the color preview to open the *Color Selection* dialog box. If you do not want to use any color, select *Transparent* 🎨.
- *Background Color:*
Specifies the color of the background. Select the color preview to open the *Color Selection* dialog box. If you do not want to use any color, select *Transparent* 🎨.
- *Border:*
Specifies the thickness of the page border in pixels. If no border is to be displayed, set the value to 0 (zero).
- *Border Color:*
Specifies the color of the page border. Select the color preview to open the *Color Selection* dialog box.
- *Border Style:*
Specifies the style of the page border that you can select from the dropdown box.

7.2 Templates for Book Pages







Book page templates are special types of book pages, which define a layout and general objects for creating book page content. Templates are useful for saving time and for ensuring uniformity for newly created objects in a complex book and to support the content creation of many authors.

7.2.1 Creating a Book Page Template

You should create a template before creating a book. This ensures consistency and avoids the need to make changes afterwards. For further information, see the chapter *Creating a Content Object*.

To create a book page template, proceed as follows:

1. Select your template group  in the workarea structure to insert the book page template.
2. Select *New Object*  in the toolbar.
An overview of all objects opens.
3. Select *Book Page* .
The *New Book Page* dialog box opens.
4. Adapt the following settings:
 1. *Name*:
Enter an object name.
The default name is the object type with an ID.
 2. *Language*:
Select a language from the dropdown box.
5. Select *OK* to create the object.
The book page is opened in the book editor.
6. Select a *Book Style* in the *Style* parameter.
7. Create your standard elements of the template.
8. Select *Save* and close the book page.
9. Open the *Explorer*.
10. Select *Book Page Template*  as *Subtype* for the created book page.
The icon of the object changes and displays the template type.

Note

An existing template cannot be used to create a new template. Always create a template without using other templates.

Tips for creating templates

- Create a group for your templates. Set the group to hidden, in order to hide it during content playback.
- Lock the position of your objects, if you want to prevent objects from being changed accidentally.
- Use guides to create a layout grid.
- Define *Text Styles* for the content, to ensure consistency and straightforward adaptation.
- Insert the layout and design relevant objects.




7.2.2 Defining a Book Page Template

You can use a book page template to create your book page content. There are different ways to activate a template for a book page:

- Define a default template for creating new book pages
- Select a template when creating a new book page
- Set a template in an existing book page

Select a default template

You can select a default template, which is always used for creating new book pages. This can be done as follows:

1. Open the area *Producer -> Templates* in the *Settings*  dialog box.
2. In the *Book Page* parameter, select *Edit Link...* .
The object selection dialog box opens.
3. Select the *Book Page Template*  and select *OK*.
4. Confirm your changes in the *Settings* dialog box with *Apply*.
5. Select *OK* to close the dialog box.

When creating a new book page, the template is set by default. Further information is available in the chapter *Templates for Content Objects*.

Select a template for a new book page

When creating a book page, you can set a template in the *New Book Page* dialog box. If a template has been defined as standard, you can select an alternative template for an individual page. For further information, see the chapter *Creating a Book Page*.

Set a template in a book page

The *Page* object of a book page contains the setting *Template*, which displays the activated template. If you want to use another template, select the book page from the dropdown box. The property only displays book pages with the subtype *Book Page Template*.

7.2.3 Using a Book Page Template

The objects of an active book page template have the following characteristics:

- they are inherited from the template
- they use the properties as default (green button deactivated)
- they are highlighted in blue in the objects list
- they are positioned on the layers behind the objects of the created book page
- they cannot be deleted - the objects are hidden automatically

Changing and resetting objects

The template objects use the defined properties by default, if the template is used for a general book page. You can change the template objects for your content as required.

To change an object, you have to select the specific property by activating the green control in front of the property name.

If you have changed objects, you can reset your changes by choosing the [Reset Template Objects](#) in the [Edit](#) menu. Once reset, the parameters are unspecified (green control deactivated) and the default template is used.



Note

Changed objects keep their status even when objects are changed in the template. Click on [Reset Template Objects](#) to change the objects in the book page to the current status of the template.

Tips for using templates




- If you do not need an object on a book page, hide the object by using the [Hide](#) property in the object editor.
- We recommend that you keep the template objects when the template is used as a book page because the objects define a layout.

7.3 Templates for Content Objects

You can insert the content of objects into a book page template in order to use text units  and simulation projects  as well as media objects in books. This supports a separation between content and design and simplifies the production for a large number of content objects. During playback, the properties of the text units or projects with modes are inserted automatically by the book reader. Each object is displayed as a single book page, which shows the created content.

Creating a template

Proceed as follows to insert text units or projects into a book page:

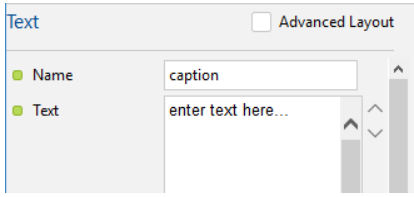
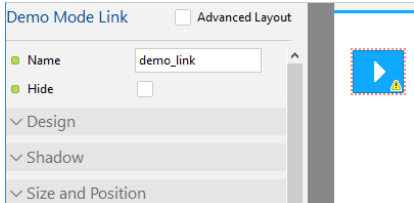
1. Create a book using the [New Book](#)  toolbar entry.
2. Insert the content objects, for example, projects, into the book with the required structure. You can also use both types in a book.
3. Create a book page using the [New Book Page](#)  toolbar entry. To use it as a template, we recommend that you save the book page in a separate template group in the workarea structure.
4. Open the book page in the book page editor.
5. Insert an empty [Text Box](#) object as placeholder for the content properties of the object. The property displayed by each text box must be specified in the [Name](#) parameter of the text box, see below.
 1. **Projects**
You can insert a mode link in the template to use a specific project mode by default.
Insert the [Mode Link](#) object for the required mode and specify the use of the mode in the [Name](#) parameter of the object.
 2. **Media object**
You can insert the media content in the template to allow users to start or to open the content.
Insert a [Text Box](#) object and specify the required media type in the [Name](#) parameter of the object.
6. Save the book page.
7. Open the [Settings](#)  dialog box in the section [Playback Settings -> book reader -> Templates](#). Specify the settings and confirm with [OK](#).

Playback settings

For each type of content object there are two playback settings:

- [Show <object> Properties](#)
Activate this setting to display the content of the content object.
- [Template for <object>](#)
Select your created book page template for the content object.

Name entries

Value	Description	Example
<i>caption</i>	Name	
<i>shortdesc</i>	Short Description	
<i>description</i>	Description	
Project		
<i>demo_link</i>	Demo Mode	
<i>uebung_link</i>	Practice Mode	
<i>test_link</i>	Test Mode	
<i>praxis_link</i>	Concurrent Mode	
Media object		
<i>video</i>	Video Object	
<i>audio</i>	Audio Object	
<i>image</i>	Image Object	
<i>doc</i>	Document Object	
<i>file</i>	File Object	

7.4 Quiz Templates





Quiz templates are a special type of book page, which define a layout and general objects for creating quiz content. Templates are useful for saving time and for ensuring consistency when creating objects. Furthermore, they provide flexibility when creating a quiz layout.

7.4.1 Customizing a Quiz Template

The Info Center of SAP Enable Now provides templates that you can use for your content. You also can use the templates to customize your own templates. For more information, see the [Content Templates -> Quiz Templates](#) section.

To customize a template, proceed as follows:

1. Download the template from the Info Center.
2. Import the DKP file in your Producer.
3. Open [Quiz Template](#)  book page in the book page editor.
4. **Page**
The [Page](#) uses the default [Book Style](#)  of the workarea. You can select another style in the [Style](#) setting.
The default page size is 1024x672.
5. **Objects**
Customize the available objects that are used for the structure and the design of the template. It is recommended that you change the following:
 - The position of the objects
 - The text formatting of the objects
 - The design of the objects
6. **Quiz Item Template**
Customize the [Quiz Item Template](#) object. The settings of the object influence the design of the quiz item.
See also *Adapting the Quiz Item Template*.
7. Save the book page.

i Note

Do not change the object names. If you change a name, the quiz cannot be played back correctly. The object names are used to assign functionality to an object.

See also *Elements of a Quiz Template*.

Images

The images used for the objects are added as assets to the book page. You can replace the images. Make sure that you adapt the assets in the controls afterwards.

7.4.2 Elements of a Quiz Template

To create a quiz template you have to assign a specific quiz function (for example: task, next quiz, time limit) to a book page object. To assign a quiz function to a book page enter the function's name into the name field of the book page object.



Example

Shape



Advanced Layout

Name

next_enabled

Type and Orientation

Rounded Rectangle



Recommendation

We recommend to use the following basic objects for your quiz templates: [Text](#), [Image](#), and [Shape](#).

The following functions and name values can be used for a quiz template:

Type	Function / Name Value	Description
General		
	Quiz Item Template <i>quiz_element</i>	Is used for the  Quiz Item Template object and is a placeholder for the quiz content. Specifies the design of the quiz items.
	Title <i>title</i>	Contains the title text of the quiz.
	Task <i>task</i>	Contains the task text of the quiz.
	Next control: disabled <i>next_disabled</i>	Disabled button for showing the next quiz or feedback.
	Next control: enabled <i>next_enabled</i>	Enabled button for showing the next quiz or feedback. The button shows a Next tooltip. This text is taken from the playback dictionary Standard and will be displayed in the current project language.
	Quiz Evaluation	Contains the evaluation of a quiz.

Type	Function / Name Value	Description
	<i>quiz_evaluation</i>	<p>i Note</p> <p>The object is a placeholder for the position and size of the evaluation. The evaluation style cannot be changed in the template, as it uses the default trainer configurations.</p>
Feedback		
		<p>For quizzes there are two feedback types:</p> <ul style="list-style-type: none"> • Feedback displayed on page • Feedback displayed as popup
Feedback on page:		
	Feedback text: correct <i>feedback_correct</i>	Contains the feedback text for a correct answer.
	Feedback text: wrong <i>feedback_wrong</i>	Contains the feedback text for a wrong answer.
	Feedback text: timeout <i>feedback_timeout</i>	Contains the feedback text displayed if the time limit is exceeded.
	Feedback icon: correct <i>feedback_passed_icon</i>	Specifies an icon for displaying feedback for a correct answer.
	Feedback icon: wrong <i>feedback_failed_icon</i>	Specifies an icon for displaying feedback for a correct answer or a time out.
Feedback as popup:		
	Feedback popup: correct <i>feedback_correct_popup</i>	Contains the feedback text for a correct answer (popup).
	Feedback popup: wrong <i>feedback_wrong_popup</i>	Contains the feedback text for a wrong answer (popup).
	Feedback popup: timeout	Contains the feedback text if the time limit is exceeded (popup).

Type	Function / Name Value	Description
	<i>feedback_timeout_popup</i>	
	Feedback icon: correct <i>feedback_correct_icon</i>	Specifies an icon for displaying feedback for a correct answer.
	Feedback icon: wrong <i>feedback_wrong_icon</i>	Specifies an icon for displaying feedback for a correct answer or a time out.
Media		
	Media popup <i>media</i>	Contains the media file of the quiz.
	Media control: show <i>media_open</i>	Specifies a button for showing the media popup.
	Media control: hide <i>media_close</i>	Specifies a button for hiding the media popup.
	Media preview <i>media_preview</i>	Specifies an image as preview for the media file.
Status		
	Points <i>points</i>	Shows the points of the quiz.
	Number <i>number</i>	Shows the number of the quiz.
	Time limit <i>countdown</i>	Shows the time limit for the current quiz item.
	Global time limit <i>countdown_global</i>	Shows the time limit for the current quiz items.

7.4.3 Adapting the Quiz Item Template

The *Quiz Item Template* is a book page object, which is used as placeholder for the quiz items in a quiz template. In the object, you can define the design of the quiz item controls.

The object contains the following setting subsections:


- *Design Controls:*
Contains general settings for the controls of the quiz items.
- The following subcategories contain additional settings specific for a quiz item.
 - *Design Multiple Choice:*
 - *Design Fill in the Blanks:*
 - *Design Fill in the Fields:*
 - *Design Matching:*
 - *Design Connection:*
 - *Design Sorting:*
 - *Design Slide Control:*
 - *Design Grid:*
- *Design:*
Contains settings for the text and the general design of the object (for example background color).

> Recommendation

Test your changes using an example quiz to see the settings. Create an example quiz with all required quiz items.

7.4.4 Selecting a Quiz Template

A quiz item can be selected as follows:

- **In settings dialog box**
 1. Open the settings dialog box using the *Tools -> Settings*  menu.
 2. Select the section *Playback Settings -> General -> Quiz*.
 3. Go to the *Template* setting and select the customized *Quiz Template*.
 4. Confirm the dialog box with *OK*.
- **For each quiz item**
 5. Open a project with a quiz.
 6. Select a quiz item.
 7. Open the macro editor.
 8. Go to the *Template* setting and select the customized quiz template.

8 Technical Support

Please use the SAP Incident Wizard on the SAP Support Portal to submit your incidents on the following components:

- **KM-SEN** // Enable Now
- **KM-SEN-PRO** // Enable Now – Producer
- **KM-SEN-IPR** // Enable Now – Instant Producer
- **KM-SEN-MGR** // Enable Now – Manager
- **KM-SEN-NAV** // Enable Now – SAP Companion for desktop
- **KM-SEN-APR** // Enable Now – Application Profiles
- **KM-SEN-SMI** // Enable Now – Solution Manager Integration
- **KM-SEN-STH** // Enable Now – SAP Translation Hub Integration

Using the SAP Support Portal

If you are not familiar with the SAP Support Portal, read the following information:

- To access the SAP Support Portal you need an S-user ID and password. You can request access data from your SAP Super Administrator or register online on the SAP Support Portal page under [Registration](#).
- With this user, you have read-access to all the contents of the SAP Support Portal, you can use the SAP Community Network and SAP Help Portal, and you can also book courses under SAP Education.
- If you want to work with the support applications (Incident Wizard, license key request, system data maintenance, manage remote connections, software download and so on), you need the corresponding authorizations, which your SAP Super Administrator can give you.
- You can find information for new users and about support applications on the Support Portal Homepage under [Learn More](#). There you can also register for a personal overview demonstration of the SAP Support Portal.
- In case of problems with SAP Support Portal contact your local Customer Interaction Center.
An online web form is available on <http://support.sap.com/contactus>. This web form should be used for all written communication with your local customer interaction center. More Details about Incident Processing, Support Addresses and Hotline Numbers can be found here:
<http://service.sap.com/sap/support/notes/560499>

Diagnosis function in Producer

The Producer diagnosis function can also be used to check the technical data of the installation on your computer (version, operating system, browser, etc.). Open Producer and select [Diagnosis...](#) by using the [Help](#) menu. The Producer transmits the required information automatically and lists this in a corresponding dialog box. This information can also be saved as a text file and sent as an E-mail attachment to the SAP support staff.

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