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About SAP Ariba reporting facts

You can choose from default and custom facts to customize the data in your reports.

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Reporting facts by SAP Ariba solution [page 8]

Overview of SAP Ariba reporting facts

The facts on which a report is based determine the data available in the report. When you create a report, you decide what information you are looking for and choose the facts that will provide it. The facts that are available for you to use in reports depend on your company’s SAP Ariba solution configuration. The following sections describe default SAP Ariba facts. Your company might implement additional custom facts, including facts for custom benchmark data; these custom facts are also available on the Fact pull-down menu when you create an analytical report.

Using the SAP Ariba reporting field dictionary

The SAP Ariba reporting field dictionary is a Microsoft Excel workbook that provides detailed reference information about the fields in SAP Ariba reporting facts and dimensions.

You can download the SAP Ariba reporting field dictionary from the help center. The Instructions tab in the workbook describes how to read the data in the dictionary.

Prerequisites

Your view of data in reports depends on your company’s SAP Ariba solution package, your site’s configuration, and your permissions.

The facts that are available to you in reports depend on the solutions your company has purchased and the features you have permission to work with in those solutions.

Your view of data in SAP Ariba Procurement solutions facts depends on your role.

The following access rules apply to solutions that include SAP Ariba Sourcing, SAP Ariba Contracts, SAP Ariba Supplier Information and Performance Management, or SAP Ariba Supplier Lifecycle and Performance:

- If reporting data access control is enabled, only users who are members of the Full Reporting Access Authorized group can see all project data regardless of project team membership. Users who are not in the Full Reporting Access Authorized group can only see data in reports for the projects to which they have access based on project team membership.
If reporting data access control is disabled, all users can see all project data in reports without restriction.

The references for individual facts associated with SAP Ariba Sourcing, SAP Ariba Contracts, SAP Ariba Supplier Information and Performance Management, and SAP Ariba Supplier Lifecycle and Performance indicate whether or not they are subject to reporting data access control. In addition to those facts, reporting data access control applies to the facts associated with custom forms and form details in a site. See Site configuration options for reporting data access control for facts [page 273] for more information about reporting data access control configuration in your site.

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• Order Confirmation fact [page 135]
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• Proposal reporting fact [page 155]
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SAP Ariba Supplier Lifecycle and Performance and SAP Ariba Supplier Information and Performance Management (new architecture) reporting facts

For reporting on supplier request, registration, qualification, disqualification, preferred supplier management, and modular supplier management projects:

- SM Project reporting fact [page 188]
- SM Project Questionnaire Response reporting fact [page 190]
- Supplier/Customer reporting fact [page 210]
- Supplier Registration Project reporting fact [page 220]
- Supplier Request Project reporting fact [page 222]
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- Survey Participation reporting fact [page 224]
- Survey Response reporting fact [page 226]
- Task Approvals reporting fact [page 229]
- User Ability (Project Creation) reporting fact [page 239]

ℹ️ Note

SAP Ariba only supports reporting on them using the reporting facts that are specific to Although data for supplier request, registration, qualification, disqualification, preferred supplier management, and modular supplier management questionnaire projects and their documents might be available in general project, survey, and document reporting, SAP Ariba Supplier Lifecycle and Performance and SAP Ariba Supplier Information and Performance Management (new architecture) projects and documents.

SAP Ariba Supplier Risk reporting facts

- SR Project reporting fact [page 202]
- SR Project Survey Response reporting fact [page 204]
- SR Project Task reporting fact [page 206]
- SR Project Task Approval Flow reporting fact [page 208]
Advance Payment reporting fact

The Advance Payment fact enables you to generate analytical reports for advance payments.

About Advance Payment

This reporting fact is available in:

- SAP Ariba Buying and Invoicing
- SAP Ariba Buying

Source of data

The Advance Payment fact contains data from advance payment documents in SAP Ariba Buying solutions.

Level of data

Advance Payment data is loaded at the header level, meaning that there is one record per advance payment document in the site.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Members of the Report Manager group can create and view analytical reports that use this fact.
Typical uses

You can use this fact to generate reports containing information about advance payments made to suppliers.

Related prepackaged reports

The following prepackaged reports are built on the **Advance Payment** fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchase Order Reports</td>
<td>Advance Payments by Supplier</td>
</tr>
</tbody>
</table>

Advance Payment content

This section includes information about the measures in this fact. For information about other field content, see the [SAP Ariba reporting field dictionary](#). For instructions on how to access the SAP Ariba reporting field dictionary, see [Using the Ariba Reporting Field Dictionary](#) [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount</td>
<td>The amount of the advance payment in the reporting currency</td>
</tr>
<tr>
<td>Order Amount</td>
<td>The gross amount of the purchase order for which the advance payment is created</td>
</tr>
<tr>
<td>Adjusted Amount</td>
<td>The advance payment amount that has been adjusted against invoices associated with the order</td>
</tr>
<tr>
<td>Available Amount</td>
<td>The advance payment amount available for adjustment against invoices</td>
</tr>
</tbody>
</table>

Multi-fact relationships

The new **Advance Payment** fact does not have any multi-fact relationship or join field with any other fact.
Approvals reporting fact

About Approvals

This reporting fact is available in:

- SAP Ariba Procurement solutions

The Approvals fact contains data on individual approvable documents.

Source of data

The Approvals fact contains approval data from the following sources:

- Approval flows configured for all approvable documents.
- Records of user actions, such as approving or denying documents, reassigning approvable roles, and delegating approval authority.

Level of data

The Approvals fact contains approval data specific to individual approvers in the approval flow of documents, meaning that there can be multiple records per approvable document.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on Approvals data. Your company’s site might place further access control restrictions on specific data fields.
Typical uses

Users run reports on Approvals data to:

- Monitor the approval activity for all approvable documents by department or cost center, approvers, approvable type, or more.
- Review the approval flow configuration for approvable documents.
- Identify approvers who are members of approval queues.
- Monitor administrator actions related to reassigning and delegating approver roles, and adding and deleting approvers from approval flows.
- Track the status of approvals and identify pending approvals and bottlenecks.

Approvals content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For information on how to access the SAP Ariba reporting field dictionary, see topic: Reporting fact reference: Using the SAP Ariba reporting field dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approver Count</td>
<td>The number of approvers for an approvable document.</td>
</tr>
<tr>
<td>Watcher Count</td>
<td>The number of watchers for an approvable document.</td>
</tr>
</tbody>
</table>

**Note**

In cases where an approver is active in two places in parallel in an approval flow for an approvable document, the approvable count for the approver is 1.

Multi-fact relationships

The Approvals fact does not have a multi-fact relationship with other facts.
Approvals (Contract) reporting fact

About Approvals (Contract)

This reporting fact is available in:

- SAP Ariba Procurement solutions

The Approvals (Contract) fact contains approval data related to contracts.

Source of data

The Approvals (Contract) fact contains data from the following sources:

- Approval flows configured for contracts.
- Records of user actions, such as approving or denying contracts, reassigning approvable roles, and delegating approval authority.

Level of data

The Approvals (Contract) fact contains approval data specific to individual approvers in the approval flow of contracts, meaning that there can be multiple records per contract.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on Approvals (Contract) data. Your company’s site might place further access control restrictions on specific data fields.
Typical uses

Users run reports on Approvals (Contract) data to monitor the approval activity for contracts.

Approvals (Contract) content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For information on how to access the SAP Ariba reporting field dictionary, see topic: Reporting fact reference: Using the SAP Ariba reporting field dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approver Count</td>
<td>The number of approvers for a contract.</td>
</tr>
<tr>
<td>Watcher Count</td>
<td>The number of watchers in the approval flow for a contract.</td>
</tr>
</tbody>
</table>

Multi-fact relationships

The following table shows multi-fact relationships for the Approvals (Contract) fact with join fields for each fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approvals (Contract)</td>
<td>[CR ID]</td>
<td>Contract [CR ID]</td>
</tr>
<tr>
<td>Contract</td>
<td>[CR ID]</td>
<td>Approvals (Contract) [CR ID]</td>
</tr>
</tbody>
</table>

The Approvals (Contract) fact can join at the second level with the Contract fact. At the third level, the Contract fact can join with the Approval History (Contract) and Contract Line Item facts.
Approvals (Prereconciled Invoice) reporting fact

About Approvals (Prereconciled Invoice)

This reporting fact is available in:

- SAP Ariba Procurement solutions

The Approvals (Prereconciled Invoice) fact contains data related to the original invoice from the supplier.

i Note

The name Prereconciled Invoice means the invoice itself, as opposed to the invoice reconciliation (IR) document. When we introduced this fact, there was already a fact name Invoice. The Invoice fact draws data from IR documents.

Source of data

The Approvals (Prereconciled Invoice) fact contains data from the following sources:

- Approval flows configured for invoice documents.
- Records of user actions, such as approving or denying invoice documents, reassigning approvable roles, and delegating approval authority.

The Approvals (Prereconciled Invoice) fact cannot retrieve data older than January 1, 2019.

Level of data

The Approvals (Prereconciled Invoice) fact contains approval data specific to individual approvers in the approval flow of invoice documents, meaning that there can be multiple records per invoice document.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on Approvals (Prereconciled Invoice) data. Your company’s site might place further access control restrictions on specific data fields.

Typical uses

Users run reports on Approvals (Prereconciled Invoice) data to monitor the approval activity for invoice documents associated with non PO-based invoices and invoices based on orders, contracts, and service sheets.

Approvals (Prereconciled Invoice) content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For information on how to access the SAP Ariba reporting field dictionary, see topic: Reporting fact reference: Using the SAP Ariba reporting field dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approver Count</td>
<td>The number of approvers for an invoice.</td>
</tr>
<tr>
<td>Watcher Count</td>
<td>The number of watchers in the approval flow for an invoice.</td>
</tr>
</tbody>
</table>

Multi-fact relationships

The following table shows multi-fact relationships for the Approvals (Prereconciled Invoice) fact with join fields for each fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approvals (Prereconciled Invoice)</td>
<td>[Approvable ID]</td>
<td>Prereconciled Invoice [Invoice ID]</td>
</tr>
</tbody>
</table>

Related Information

Approval History (Prereconciled Invoice) reporting fact [page 29]
Pending Approval (Prereconciled Invoice) reporting fact [page 137]
Prereconciled Invoice reporting fact [page 141]
Approvals (Invoice) reporting fact

About Approvals (Invoice)

This reporting fact is available in:

- SAP Ariba Procurement solutions

The Approvals (Invoice) fact contains approval data related to invoice reconciliation documents.

Source of data

The Approvals (Invoice) fact contains data from the following sources:

- Approval flows configured for invoice reconciliation documents.
- Records of user actions, such as approving or denying invoice reconciliation documents, reassigning approvable roles, and delegating approval authority.

Level of data

The Approvals (Invoice) fact contains approval data specific to individual approvers in the approval flow of invoice reconciliation documents, meaning that there can be multiple records per invoice reconciliation document.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on Approvals (Invoice) data. Your company’s site might place further access control restrictions on specific data fields.
Typical uses

Users run reports on Approvals (Invoice) data to monitor the approval activity for invoice reconciliation documents associated with non PO-based invoices and invoices based on orders, contracts, and service sheets.

Approvals (Invoice) content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For information on how to access the SAP Ariba reporting field dictionary, see topic: Reporting fact reference: Using the SAP Ariba reporting field dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approver Count</td>
<td>The number of approvers for an invoice.</td>
</tr>
<tr>
<td>Watcher Count</td>
<td>The number of watchers in the approval flow for an invoice.</td>
</tr>
</tbody>
</table>

Multi-fact relationships

The following table shows multi-fact relationships for the Approvals (Invoice) fact with join fields for each fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approvals (Invoice)</td>
<td>[IR ID]</td>
<td>Invoice [IR ID]</td>
</tr>
<tr>
<td>Invoice</td>
<td>[IR ID]</td>
<td>Approvals (Invoice) [IR ID]</td>
</tr>
</tbody>
</table>

The Approvals (Invoice) fact can join at the second level with the Invoice fact. At the third level, the Invoice fact can join with the Approval History (Invoice), Contract (No Release), Contract Line Item (No Release), Invoice Exceptions, Invoice Payment, Pending Approval (Invoice), Purchase Order, and Service Sheet facts.
Approvals (Receipt) reporting fact

About Approvals (Receipt)

This reporting fact is available in:

- SAP Ariba Procurement solutions

The Approvals (Receipt) fact contains approval data related to receipts.

Source of data

The Approvals (Receipt) fact contains data from the following sources:

- Approval flows configured for receipts.
- Records of user actions, such as approving or denying receipts, reassigning approvable roles, and delegating approval authority.

Level of data

The Approvals (Receipt) fact contains approval data specific to individual approvers in the approval flow of receipts, meaning that there can be multiple records per receipt.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on Approvals (Receipt) data. Your company’s site might place further access control restrictions on specific data fields.
Typical uses

Users run reports on Approvals (Receipt) data to monitor the approval activity for receipt transactions related to orders and contracts.

Approvals (Receipt) content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For information on how to access the SAP Ariba reporting field dictionary, see topic: Reporting fact reference: Using the SAP Ariba reporting field dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approver Count</td>
<td>The number of approvers for a receipt.</td>
</tr>
<tr>
<td>Watcher Count</td>
<td>The number of watchers in the approval flow for a receipt.</td>
</tr>
</tbody>
</table>

Multi-fact relationships

The following table shows multi-fact relationships for the Approvals (Receipt) fact with join fields for each fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approvals (Receipt)</td>
<td>[RC ID]</td>
<td>Receipt [RC ID]</td>
</tr>
<tr>
<td>Receipt</td>
<td>[RC ID]</td>
<td>Approvals (Receipt) [RC ID]</td>
</tr>
</tbody>
</table>

The Approvals (Receipt) fact can join at the second level with the Receipt fact. At the third level, the Receipt fact can join with the Approval History (Receipt), Contract (No Release), Contract Line Item (No Release), Pending Approval (Receipt), and Purchase Order facts.
Approvals (Requisition) reporting fact

About Approvals (Requisition)

This reporting fact is available in:

- SAP Ariba Procurement solutions

The Approvals (Requisition) fact contains approval data related to requisitions.

Source of data

The Approvals (Requisition) fact contains data from the following sources:

- Approval flows configured for requisitions.
- Records of user actions, such as approving or denying requisitions, reassigning approvable roles, and delegating approval authority.

Level of data

The Approvals (Requisition) fact contains approval data specific to individual approvers in the approval flow of requisitions, meaning that there can be multiple records per requisition.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on Approvals (Requisition) data. Your company’s site might place further access control restrictions on specific data fields.
Typical uses

Users run reports on Approvals (Requisition) data to monitor the approval activity for requisitions for material and service items.

Approvals (Requisition) content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For information on how to access the SAP Ariba reporting field dictionary, see topic: Reporting fact reference: Using the SAP Ariba reporting field dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approver Count</td>
<td>The number of approvers for a requisition.</td>
</tr>
<tr>
<td>Watcher Count</td>
<td>The number of watchers in the approval flow for a requisition.</td>
</tr>
</tbody>
</table>

Multi-fact relationships

The following table shows multi-fact relationships for the Approvals (Requisition) fact with join fields for each fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approvals (Requisition)</td>
<td>[PR ID]</td>
<td>Requisition [PR ID]</td>
</tr>
<tr>
<td>Requisition</td>
<td>[PR ID]</td>
<td>Approvals (Requisition) [PR ID]</td>
</tr>
</tbody>
</table>

The Approvals (Requisition) fact can join at the second level with the Requisition fact. At the third level, the Requisition fact can join with the Approval History (Requisition), Collaboration Request, Pending Approval (Requisition), and Purchase Order facts.
Approvals (Service Sheet) reporting fact

About Approvals (Service Sheet)

This reporting fact is available in:

- SAP Ariba Procurement solutions

The Approvals (Service Sheet) fact contains approval data related to service sheets.

Source of data

The Approvals (Service Sheet) fact contains data from the following sources:

- Approval flows configured for service sheets.
- Records of user actions, such as approving or denying service sheets, reassigning approvable roles, and delegating approval authority.

Level of data

The Approvals (Service Sheet) fact contains approval data specific to individual approvers in the approval flow of service sheets, meaning that there can be multiple records per service sheet.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on Approvals (Service Sheet) data. Your company’s site might place further access control restrictions on specific data fields.
**Typical uses**

Users run reports on **Approvals (Service Sheet)** data to monitor the approval activity for service sheets.

**Approvals (Service Sheet) content**

This section includes information about the measures in this fact. For information about other field content, see the [SAP Ariba reporting field dictionary](#). For information on how to access the [SAP Ariba reporting field dictionary](#), see topic: **Reporting fact reference: Using the SAP Ariba reporting field dictionary**.

**Pre-Defined Measures:**

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approver Count</td>
<td>The number of approvers for a service sheet.</td>
</tr>
<tr>
<td>Watcher Count</td>
<td>The number of watchers in the approval flow for a service sheet.</td>
</tr>
</tbody>
</table>

**Multi-fact relationships**

The following table shows multi-fact relationships for the **Approvals (Service Sheet)** fact with join fields for each fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approvals (Service Sheet)</td>
<td>[SS ID]</td>
<td>Service Sheet [SS ID]</td>
</tr>
<tr>
<td>Service Sheet</td>
<td>[SS ID]</td>
<td>Approvals (Service Sheet) [SS ID]</td>
</tr>
</tbody>
</table>

The **Approvals (Service Sheet)** fact can join at the second level with the **Service Sheet** fact. At the third level, the **Service Sheet** fact can join with the **Approval History (Service Sheet)**, **Invoice**, **Pending Approval (Service Sheet)**, and **Purchase Order** facts.
Approval History (Prereconciled Invoice) reporting fact

About Approval History (Prereconciled Invoice)

This reporting fact is available in:

- SAP Ariba Procurement solutions

The Approval History (Prereconciled Invoice) fact contains data related to the original invoice from the supplier.

Note

The name Prereconciled Invoice means the invoice itself, as opposed to the invoice reconciliation (IR) document. When we introduced this fact, there was already a fact name Invoice. The Invoice fact draws data from IR documents.

Source of data

The Approval History (Prereconciled Invoice) fact contains data from the following sources:

- Approval flows configured for invoice documents.
- Records of user actions, such as approving or denying invoice documents, reassigning approvable roles, and delegating approval authority.

The Approval History (Prereconciled Invoice) fact cannot retrieve data older than January 1, 2019.

Level of data

The Approval History (Prereconciled Invoice) fact contains approval data specific to individual approvers in the approval flow of invoice documents, meaning that there can be multiple records per invoice document.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on Approval History (Prereconciled Invoice) data. Your company’s site might place further access control restrictions on specific data fields.

Typical uses

Users run reports on Approval History (Prereconciled Invoice) data to monitor the approval activity for invoice documents associated with non PO-based invoices and invoices based on orders, contracts, and service sheets.

Approval History (Prereconciled Invoice) content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For information on how to access the SAP Ariba reporting field dictionary, see topic: Reporting fact reference: Using the SAP Ariba reporting field dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approver Count</td>
<td>The number of approvers for an invoice.</td>
</tr>
</tbody>
</table>

Multi-fact relationships

The following table shows multi-fact relationships for the Approval History (Prereconciled Invoice) fact with join fields for each fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval History</td>
<td>[Approvable ID]</td>
<td>Prereconciled Invoice [Invoice ID]</td>
</tr>
<tr>
<td>(Prereconciled Invoice)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Related Information

Approvals (Prereconciled Invoice) reporting fact [page 19]
Pending Approval (Prereconciled Invoice) reporting fact [page 137]
Prereconciled Invoice reporting fact [page 141]
Approval History reporting fact

The Approval History fact contains data from individual completed (record) approvables, such as requisitions, invoices, and travel authorizations. You can add hierarchies to Approval History reports to view additional data.

About Approval History

This reporting fact is available in:

- SAP Ariba Procurement solutions

Approval History Content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Approval History reports:

- Approvable Count

You can add the following hierarchies to Approval History reports as row, column, page, or detail fields:

- Approvable ID
- Approvable Title
- Approvable Type
- Approvable Status
- Approved Date
- Preparer (User)
- Requester (User)
- Record User
- Record Date
- Record Type
- Record Activation Date
- Record Approver
- Record Reason
- Record State
- Source System
- Submit Date

Approval History reports contain the following detail fields by default:

- Approvable ID
- Approvable Title
- Approvable Type
- Approvable Status
- Record Date
- Record User
- Record Approver
- Record Reason
- Record State
Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Invoice (Procurement Invoicing) [page 108]
Pending Approval [page 139]
Receipt [page 168]
Requisition [page 173]
Attendees reporting fact

You can add hierarchies to Attendees reports to view additional data.

About Attendees

This reporting fact is available in:

- SAP Ariba Procurement solutions

The Attendees fact contains data from individual gift- and entertainment-related expense reports with attendees.

Attendees Content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Attendees reports:

- Amount

You can add the following hierarchies to Attendees reports as row, column, page, or detail fields:

- Accounting Company
- Company Name
- ER ID
- Expense Date
- Expense Type

- Purchasing Unit
- Requester
- Source System
- Status

Attendees reports contain the following detail fields by default:

- ER ID
- Expense Type
- Email

- Status
- Company Name

Related Information

About Ariba Reporting Facts [page 7]
Budget reporting fact

The Budget fact contains data from your company’s budgets. You can add data fields to Budget reports to view additional data.

About Budget

This reporting fact is available in:

- SAP Ariba Procurement solutions

Budget Content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Budget reports:

- Budget Amount
- Budget Available Amount
- Transaction Amount

You can add the following hierarchies to Budget reports as row, column, page, or detail fields:

- Account
- Accounting Date
- Accounting Company
- Action
- Asset
- Budget Code
- Business Unit
- Cost Center
- Currency
- Document ID
- End Date
- Fiscal Year
- Internal Order
- Period
- Product
- Project
- Purchasing Company
- Region
- Source System
- Split Transaction Line Number
- Statistics Code
- SubAccount
- Start Date
- Transaction Date
- Transaction Type
- Transaction Line Number
Budget reports contain the following detail fields by default:

- Accounting Date
- Action
- Budget Code
- Document ID
- End Date
- Split Transaction Line Number
- Start Date
- Transaction Date
- Transaction Line Number
- Transaction Type

Related Information

About Ariba Reporting Facts [page 7]
Financial Budget [page 97]
The **Business Contact** fact contains data on business contacts in projects. You can add hierarchies to **Business Contact** reports to view additional data.

### About Business Contacts

This reporting fact is available in:

- SAP Ariba Contracts Basic and Professional
- SAP Ariba Sourcing Professional
- SAP Ariba Supplier Information and Performance Management

### Business Contact Content

For instructions on how to access the *SAP Ariba reporting field dictionary*, see *Using the Ariba reporting field dictionary* [page 7].

You can report on the following data fields in **Business Contact** reports:

- **Business Contact Count**

You can add the following hierarchies to **Business Contact** reports as row, column, page, or detail fields:

- City
- Country
- Fax
- Load Create Time
- Load Update Time
- Name
- Organization ID
- Phone
- Postal Code
- Source System
- State
- Street Address
- Title

**Business Contact** reports do not contain any detail fields by default.

### Related Information

*About SAP Ariba reporting facts* [page 7]
Catalog Entry reporting fact

The Catalog Entry fact contains data from individual catalog entries. You can add hierarchies to Catalog Entry reports to view additional data.

About Catalog Entry

This reporting fact is available in:
- SAP Ariba Procurement solutions

Catalog Entry Content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Catalog Entry reports:

- Item Count

You can add the following hierarchies to Catalog Entry reports as row, column, page, or detail fields:

- Commodity
- Source System
- Supplier

Catalog Entry reports contain the following detail fields by default:

- ERP Commodity
- ERP Supplier

Related Information

About Ariba Reporting Facts [page 7]
Commodity Experience Data reporting fact

The Commodity Experience Data fact contains data from the SAP Ariba Sourcing Organization Category Experience Database (CED). You can add hierarchies to Commodity Experience Data reports to view additional data.

About Commodity Experience Data

This reporting fact is available in:
- SAP Ariba Spend Analysis

Commodity Experience Data Content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Commodity Experience Data reports:

- Ariba Forecasted Savings
- Wave Priority

You can add the following hierarchies to Commodity Experience Data reports as row, column, page, or detail fields:

- GSO Experience
- Load Create Time
- Load Update Time
- UNSPSC

Commodity Experience Data reports contain the following detail fields by default:

- GSO Experience
- UNSPSC

Related Information

About Ariba Reporting Facts [page 7]
Charge reporting fact

The Charge fact contains data from individual purchasing card charge records. You can add hierarchies to Charge reports to view additional data.

About Charge Reports

This reporting fact is available in:

- SAP Ariba Procurement solutions

Charge Content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Charge reports:

- Amount
- Base Amount
- Tax Amount

You can add the following hierarchies to Charge reports as row, column, page, or detail fields:

- Account
- Accounting Company
- Accounting Region
- Asset
- Bill To
- Department or Cost Center
- Expense Code
- Expense Type
- GL Account
- Internal Order
- Load Create Time
- Loaded Date
- Load Update Time
- Payment Due Date
- PCard
- PCO #
- Product
- Project
- Purchasing Company
- Purchasing Unit
- Reconcile Approvable Status
- Region
- Requester
- Source System
- SubAccount
- Submit Date
- Transaction Date
- WBSElement
**Charge** reports contain the following detail fields by default:

- Reconcile Approvable ID
- Transaction Date
- Supplier Name
- Account Type
- SubAccount ID
- SubAccount
- Project Number
- Project
- Region
- Region ID
- WBSElement
- Product ID
- Product
- Asset ID
- Asset
- Internal Order ID
- Statistics Code
- Statistics Code Name

**Related Information**

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Charge Exceptions [page 41]
Purchase Order (Procurement Invoicing) [page 158]
Charge Exceptions reporting fact

The Charge Exceptions fact contains data on exceptions triggered by purchase card charges.

About Charge Exceptions

This fact is available in:
- SAP Ariba Buying and Invoicing
- SAP Ariba Buying
- SAP Ariba Invoice Management

The Charge Exceptions fact facilitates reporting on charge exceptions. This fact provides users with information on the charge exception type and the total exception count for each charge reconciliation document, along with the corresponding charge details.

Source of data

The Charge Exceptions fact contains data from purchase card (PCard) charges loaded into the SAP Ariba Procurement solutions.

Level of data

Charges data is loaded at the line level, meaning that there can be multiple records per charge.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access control

Members of the following groups can run Charge Exceptions reports:
- Report Administrator
- Report Manager
- Procurement Manager

Related prepackaged reports

The following prepackaged report is built on the Charge Exceptions fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCard Reports</td>
<td>• PCard Charge Exceptions Report</td>
</tr>
</tbody>
</table>

Charge exceptions content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exception Count</td>
<td>Total number of exceptions on a charge.</td>
</tr>
</tbody>
</table>

Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Charge [page 39]
Contract Clause reporting fact

The **Contract Clause** fact contains data about individual contract clauses in the **Clause Library** and their use in contract workspaces. You can add hierarchies to **Contract Clause** reports to view additional data.

**About Contract Clause**

This reporting fact is available in:

- SAP Ariba Contracts Professional

Contract Clause data is subject to reporting data access control; see [Prerequisites][page 7] for details.

**Contract Clause content**

For instructions on how to access the **SAP Ariba reporting field dictionary**, see [Using the Ariba reporting field dictionary][page 7].

You can report on the following data fields in **Contract Clause** reports:

- **Clause Count**

You can add the following hierarchies to **Contract Clause** reports as row, column, page, or detail fields:

- Created Date
- Folder
- Load Create Time
- Load Update Time
- Modified
- Project
- Source System
- Title
- Type

**Contract Clause** reports contain no detail fields by default.

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Contract Request (Procurement) [page 63]
- Contract Request (Sales) [page 66]
- Contract Workspace (Internal) [page 70]
- Contract Workspace (Procurement) [page 72]
Contract Item reporting fact

The Contract Item fact contains data about an item in a contract line items document.

About Contract Item

This reporting fact is available in:

- SAP Ariba Contracts Professional

Source of data

The Contract Item fact contains data from contract line items documents.

Level of data

Contract Item data is loaded at the item level, meaning that there is one record per item.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

If reporting data access control is not used, users can see all project data in reports without restriction (including contract item data).

If reporting data access control is used, users who are members of the Full Reporting Access Authorized group can see all project data (including contract item data) regardless of project team membership. Users who are not in the Full Reporting Access Authorized group can only see data in reports for the projects to which they have access based on project team membership.
**Contract Item content**

This section includes information about the measure and fields in this fact. For more information about the fields, see the [SAP Ariba reporting field dictionary](#).

**Pre-Defined Measure:**

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item Count</td>
<td>Number of line items in the document.</td>
</tr>
</tbody>
</table>

You can add the following fields to Contract Item reports as row, column, page, or detail fields:

- Commodity
- Contract
- Contract vs. Non-Contract
- Master/Sub Agreement
- Release Type
- Commodity
- UNSPSC
- Load Create Time
- Load Update Time
- Source System
- Aclld
- Allow period quantity for event
- Allow Pricing Conditions
- Allow supplier scales
- Allow supplier to view period quantity
- Aclld
- Agreement Date
- Contract
- Contract (L1)
- Contract Amount
- Contract Id
- Contract Id (L1)
- Contract Level
- Contract Type
- Effective Date
- Expiration Date
- Is Evergreen
- Maximum Limit
- Minimum Limit
- Original Currency Code
- Proposed Contract Amount
- Related Contract Id
- Release Type
- Savings Pct.
- Description
- Item Commodity
- Item Id
- Item Title
- Aclld
- Load Create Time
- Load Update Time
- Max volume threshold
- Pricing condition duration
- Pricing condition validity period type
- Source System
- Volume scale enabled

If your site is integrated with an external system, the following additional fields can be added to Contract Item reports:

**Group name and fields**

- Incoterms
  - Incoterms

- Item Category
  - Item Category
Group name and fields

<table>
<thead>
<tr>
<th>Material Code</th>
<th>● Material Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Material Group</td>
<td>● Material Group</td>
</tr>
<tr>
<td>Material Number</td>
<td>● Material Number</td>
</tr>
<tr>
<td>Material Type</td>
<td>● Material Type</td>
</tr>
<tr>
<td>Plant</td>
<td>● Plant</td>
</tr>
<tr>
<td>Requisition ID</td>
<td>● Requisition ID</td>
</tr>
<tr>
<td>Requisition Item Number</td>
<td>● Requisition Item Number</td>
</tr>
<tr>
<td>RFQ ID</td>
<td>● RFQ ID</td>
</tr>
<tr>
<td>RFQ Item Number</td>
<td>● RFQ Item Number</td>
</tr>
</tbody>
</table>

Multi-fact relationships

The following table shows multi-fact relationships for the new **Contract Item** fact with join fields for each fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Item</td>
<td>[Contract]</td>
<td>● Contract Workspace (Procurement) [Contract]</td>
</tr>
<tr>
<td>Contract Workspace (Procurement)</td>
<td>[Contract]</td>
<td>● Contract Item [Contract]</td>
</tr>
</tbody>
</table>
Collaboration Request reporting fact

You can view data for all collaboration requests with **Collaboration Request** reports.

**About Collaboration Request**

This reporting fact is available in:

- SAP Ariba Buying and Invoicing
- SAP Ariba Buying
- SAP Ariba Catalog

The **Collaboration Request** fact contains data from individual collaboration request documents.

<table>
<thead>
<tr>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>The <strong>Collaboration Request</strong> fact displays data for all collaboration requests, regardless of request status.</td>
</tr>
</tbody>
</table>

**Source of data**

The **Collaboration Request** fact stores data from collaboration and alternate requests created in SAP Ariba Buying and Invoicing, SAP Ariba Buying and SAP Ariba Catalog.

**Level of data**

**Collaboration Request** data is loaded at the split line level, meaning that there are typically multiple split- and line-level records for every collaboration request and you can drill down to that level of detail in reports.

**Frequency of data loads and data retention**

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the *Solutions description guide*. 
Access control

Users in the Report User group can run reports only on the collaboration requests that they themselves have created. Members of the Reporting Manager and Report Administrator groups can run reports on collaboration request activity for other users. Your company’s site might place further access control restrictions on specific data fields.

Typical uses

Users can run reports on collaboration request data to:

- View details of all collaboration requests, regardless of status.
- View the number of collaboration requests that were sent to individual suppliers.
- View the number of collaboration requests that are currently open.

Related prepackaged reports

The following prepackaged reports are built on the Collaboration Request and Proposal facts:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contingent Labor Analysis</td>
<td>• Collaboration Request Details</td>
</tr>
<tr>
<td></td>
<td>• Is Lowest Rate Accepted</td>
</tr>
<tr>
<td></td>
<td>• Number of Candidates Proposed by Supplier</td>
</tr>
<tr>
<td></td>
<td>• Proposal Details</td>
</tr>
<tr>
<td></td>
<td>• Response Win</td>
</tr>
<tr>
<td></td>
<td>• Supplier Response Rate</td>
</tr>
</tbody>
</table>

Collaboration Request content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

i Note

This fact is enabled for multi-fact reporting. For information about joining the Collaboration Request fact with other facts, see the Multi-Fact Reference [page 243].
Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collaboration Request Count</td>
<td>The number of collaboration requests.</td>
</tr>
<tr>
<td>Expense Amount (USD)</td>
<td>The proposed expense amount. This is applicable to labor items only.</td>
</tr>
<tr>
<td>Requested Bill Rate (USD)</td>
<td>The bill rate requested in the collaboration request line item. This is applicable to labor items only.</td>
</tr>
<tr>
<td>Requested Pay Rate (USD)</td>
<td>The pay rate requested in the collaboration request line item. This is applicable to labor items only.</td>
</tr>
<tr>
<td>Requested Rate (USD)</td>
<td>The rate requested in the collaboration request line item.</td>
</tr>
<tr>
<td>Turnaround Collaboration Time</td>
<td>The time (in days and hours) between when a collaboration request is sent and the completion of the collaboration process.</td>
</tr>
<tr>
<td>Turnaround Response Time</td>
<td>The time (in days and hours) between when a collaboration request is sent and receipt of the first proposal.</td>
</tr>
</tbody>
</table>

Multi-fact relationships

The Collaboration Request fact can join at the second level with the Proposal and Requisition facts. At the third level, the Proposal fact can join with the Requisition fact, and the Requisition fact can join with the Approval History (Requisition), Pending Approval (Requisition), Proposal, Purchase Order, and Temporary Labor facts. For more information, see the Multi-Fact Reference [page 243].

Related Information

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Proposal [page 155]
- Requisition [page 173]
Consulting reporting fact

You can view information about shopping carts in the Consulting fact.

About Consulting

This reporting fact is available in:

- SAP Ariba Buying and Invoicing
- SAP Ariba Buying
- SAP Ariba Catalog

The Consulting fact contains data for shopping cart line items (in SAP Ariba Catalog) and purchase orders (in SAP Ariba Buying and Invoicing and SAP Ariba Buying) that are based on the consulting driver.

Source of data

The Consulting fact stores data from consulting line items created on the buyer side in SAP Ariba Catalog, and from purchase orders created in SAP Ariba Buying and Invoicing and SAP Ariba Buying.

Level of data

Consulting data is loaded at the split line level, meaning that there are typically line-level records for every shopping cart and you can drill down to that level of detail in reports.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access control

Users in the Report User group can run reports only on the consulting shopping carts that they themselves have created. Members of the Reporting Manager and Report Administrator groups can run reports on consulting shopping cart activity for other users. Your company’s site might place further access control restrictions on specific data fields.

Typical uses

Users can run reports on consulting data to analyze PO spend on consulting services.

Consulting content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount Accepted (USD)</td>
<td>The total amount accepted for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Amount Billed (USD)</td>
<td>The total amount in a split line item for which invoices have been received.</td>
</tr>
<tr>
<td>Amount Cleared (USD)</td>
<td>The total amount billed for a PO line item that has been reconciled. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Amount Invoiced (USD)</td>
<td>The total amount invoiced with no unreconciled invoice exceptions for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Amount Left to Invoice Total (USD)</td>
<td>The amount of the PO that remains to be invoiced.</td>
</tr>
<tr>
<td>Amount Left to Reconcile Total (USD)</td>
<td>The sum of all PO amounts minus the sum of all associated invoiced amounts.</td>
</tr>
<tr>
<td>Amount Reconciled (USD)</td>
<td>The total amount approved for payment for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Line Count</td>
<td>The number of invoice line items (line item count) on the line level.</td>
</tr>
<tr>
<td>Number Accepted</td>
<td>The total quantity accepted for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Number Billed</td>
<td>The total quantity in a PO split line item for which invoices have been received.</td>
</tr>
<tr>
<td>Number Cleared</td>
<td>The total quantity billed for a PO line item that has been reconciled. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Number Invoiced</td>
<td>The total quantity invoiced with no unreconciled invoice exceptions for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>---------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Number Reconciled</td>
<td>The total quantity approved for payment for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>PO Count</td>
<td>The number of purchase orders.</td>
</tr>
<tr>
<td>PO Spend (USD)</td>
<td>The total aggregate spend of POs for consulting.</td>
</tr>
<tr>
<td>Total Count</td>
<td>The number of purchase orders.</td>
</tr>
</tbody>
</table>

**Related Information**

About Ariba Reporting Facts [page 7]
Contract reporting fact

You can view data about release order contracts, and no-release order contracts in the Contract fact.

About Contract

This reporting fact is available in:

- SAP Ariba Procurement solutions

Source of data

The Contract fact contains data from contracts created in SAP Ariba Procurement solutions, including accounting information for release order contracts and no-release order contracts that allow invoicing.

The Contract fact includes cumulated measures with accumulated or rolled-up data. If a contract is a master agreement and has subagreements, the accumulated data includes the rolled-up spend amounts for the subagreements if the master agreement is configured to include accumulated amounts from subagreements.

Level of data

Contract data is loaded at the header level, meaning that there is one record per contract.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access control

Members of the following groups can run Contract reports:

- Contract Manager
- Procurement Manager
- Report Administrator
- Report Manager
- Senior Analyst

Typical uses

Business analysts run reports on Contract data to:

- Identify contracts with large remaining amounts that can be purchased.
- Analyze contracts according to amount invoiced and amount reconciled. Identify contracts with large remaining amounts that have been invoiced but not reconciled.
- Show contracts according to days left before they expire.
- Analyze contracts by commodities, suppliers, or cost centers.
- Monitor contracts with high-risk suppliers.
- Monitor contracts with different types of diverse suppliers to track your company’s achievement of supplier diversity goals.

Business analysts can also run multi-fact reports using the following variations of the Contract and Contract Line Item facts:

- Contract (Release)
- Contract Line Item (Release)
- Contract (No Release)
- Contract Line Item (No Release)

The Contract (Release) and Contract Line Item (Release) facts can be used as the second fact for multi-fact reports with Purchase Order as the main fact. The Contract (No Release) and Contract Line Item (No Release) facts can be used as the second fact for multi-fact reports with Invoice as the main fact. For more information about multi-fact reports, see Multi-Fact Reference [page 243].
Related prepackaged reports

The following prepackaged reports are built on the **Contract** fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Reports</td>
<td>• Contract by Amount Left</td>
</tr>
<tr>
<td></td>
<td>• Contract by Invoicable Amount Left</td>
</tr>
<tr>
<td></td>
<td>• Contract by Reconcilable Amount Left</td>
</tr>
<tr>
<td></td>
<td>• Contract Days Left</td>
</tr>
<tr>
<td></td>
<td>• Contract Line by Amount Left</td>
</tr>
<tr>
<td></td>
<td>• Contract Line by Quantity Left</td>
</tr>
<tr>
<td></td>
<td>• Contract Line by Receivable Amount Left</td>
</tr>
<tr>
<td></td>
<td>• Contract Line by Receivable Quantity Left</td>
</tr>
<tr>
<td></td>
<td>• Contract Line by Reconcilable Amount Left</td>
</tr>
<tr>
<td></td>
<td>• Contract Line by Reconcilable Quantity Left</td>
</tr>
<tr>
<td>Buyer Settlement Reports</td>
<td>• Invoice Summary Report by Contract</td>
</tr>
<tr>
<td>Purchase Order Reports</td>
<td>• Order Summary by Contract and Commodity</td>
</tr>
<tr>
<td></td>
<td>• Order Summary by Contract and Cost Center</td>
</tr>
<tr>
<td></td>
<td>• Order Summary by Contract and Purchase Unit</td>
</tr>
</tbody>
</table>

**Contract content**

This section includes information about the measures in this fact. For information about other field content, see the *SAP Ariba reporting field dictionary*. For instructions on how to access the *SAP Ariba reporting field dictionary*, see *Using the Ariba Reporting Field Dictionary* [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount Invoiced</td>
<td>The monetary amount for goods or services invoiced for all line items on the contract.</td>
</tr>
<tr>
<td></td>
<td>If this is a contract that does not allow invoicing, this value is 0.</td>
</tr>
<tr>
<td>Amount Invoiced Cumulated</td>
<td>The cumulative monetary amount for goods or services invoiced for all line items on the contract. For master agreements with the Include Subagreement Accumulators option enabled, this includes amounts from the subagreements.</td>
</tr>
<tr>
<td></td>
<td>If this is a contract that does not allow invoicing, this value is 0.</td>
</tr>
<tr>
<td>Amount Left</td>
<td>The remaining monetary amount available for purchasing (also referred to as the Available Amount). This value is calculated by subtracting the Amount Ordered Cumulated from the contract’s maximum commitment amount (as specified in the Maximum Limit field on the Limits page).</td>
</tr>
<tr>
<td></td>
<td>For contracts with line items, the Amount Left represents the collective total of all line items covered by the agreement.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Amount Ordered Cumulated</td>
<td>The sum of the following items:</td>
</tr>
<tr>
<td></td>
<td>- The amount ordered against the contract and against any subagreements</td>
</tr>
<tr>
<td></td>
<td>- The amount preloaded for the contract and any subagreements</td>
</tr>
<tr>
<td></td>
<td>For master agreements with the Include Subagreement Accumulators option enabled, this includes amounts from the subagreements.</td>
</tr>
<tr>
<td>Amount Reconciled</td>
<td>The monetary amount for goods or services reconciled for all line items on the contract.</td>
</tr>
<tr>
<td>Amount Reconciled Cumulated</td>
<td>The cumulative monetary amount for goods or services reconciled for all line items on the contract and any subagreements, plus the amount preloaded for the contract and any subagreements.</td>
</tr>
<tr>
<td></td>
<td>For master agreements with the Include Subagreement Accumulators option enabled, this includes amounts reconciled and preloaded from the subagreements.</td>
</tr>
<tr>
<td>Contract Count</td>
<td>The number of contracts, counted at the header level. This is always 1 for non-aggregate views.</td>
</tr>
<tr>
<td>Duration in months</td>
<td>The difference between the contract effective date and the contract expiration date.</td>
</tr>
<tr>
<td></td>
<td>The duration is shown in months (days divided by 30 and rounded up if the remainder is less than 14 or rounded up if the remainder is 15 or greater).</td>
</tr>
<tr>
<td>Maximum Commitment</td>
<td>The maximum spend amount, as specified in the Maximum Limit field on the Limits page.</td>
</tr>
<tr>
<td>Minimum Commitment</td>
<td>The minimum commitment amount, as specified in the Minimum Commitment field on the Limits page.</td>
</tr>
<tr>
<td>Used Amount</td>
<td>The monetary amount ordered against the contract. For release contracts, this is the total amount of all orders applied against the contract (not including amounts from subagreements).</td>
</tr>
<tr>
<td></td>
<td>For contracts with line items, the Used Amount represents the collective total of all line items covered by the agreement.</td>
</tr>
</tbody>
</table>
Contract Line Item reporting fact

The Contract Line Item fact contains data from contract lines. You can add hierarchies to Contract Line Item reports to view additional data.

About Contract Line Item

This reporting fact is available in:
- SAP Ariba Procurement solutions

Contract Line Item content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Contract Line Item reports:

- Amount Ordered
- Amount Ordered Left
- Amount Receivable Left
- Amount Received
- Amount Reconcilable Left
- Amount Reconciled
- Maximum Amount
- Maximum Quantity
- Quantity Ordered
- Quantity Ordered Left
- Quantity Receivable Left
- Quantity Received
- Quantity Reconcilable Left
- Quantity Reconciled

You can add the following hierarchies to Contract Line Item reports as row, column, page, or detail fields:

- Amount Ordered Left Percent
- Amount Receivable Percent Left
- Amount Reconcilable Percent Left
- Commodity
- Contract
- Contract vs. Non-Contract
- Master/Sub Agreement
- Release Type
- Description
- Effective Date
- Load Create Time
- Load Update Time
- Purchasing Unit
- Quantity Ordered Left Percent
- Quantity Receivable Percent Left
- Quantity Reconcilable Percent Left
- Source System
- Supplier

Contract Line Item reports contain no detail fields by default.
Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Contract reporting fact [page 54]
Forecast on Contract Spend [page 101]
Invoice (Procurement Invoicing) [page 108]
Purchase Order (Procurement Invoicing) [page 158]
Receipt [page 168]
Contract Line Item Document reporting fact

About Contract Line Item Document

This reporting fact is available in:

- SAP Ariba Contracts

Source of data


Level of data

Contract Line Item Document data is loaded at the document level, meaning that there is one record per contract workspace.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

If reporting data access control is not used, users can see all project data in reports without restriction (including contract item data).

If reporting data access control is used, users who are members of the Full Reporting Access Authorized group can see all project data (including contract item data) regardless of project team membership. Users who are not in the Full Reporting Access Authorized group can only see data in reports for the projects to which they have access based on project team membership.
Contract Line Item Document content

This section includes information about the measure and fields in this fact. For more information about the fields, see the SAP Ariba reporting field dictionary.

Pre-Defined Measure:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Count</td>
<td>Number of documents for line items.</td>
</tr>
</tbody>
</table>

You can add the following fields or hierarchies to Contract Line Item Document reports as row, column, page, or detail fields:

- Contract
- Contract vs. Non-Contract
- Master/Sub Agreement
- Release Type
- Commodity
- UNSPSC
- Load Create Time
- Load Update Time
- Source System
- AcId
- Allow Formulas
- Allow period quantity for event
- Allow Pricing Conditions
- Allow supplier scales
- Allow supplier to view period quantity
- AcId
- Agreement Date
- Contract
- Contract (L1)
- Contract Amount
- Contract Id
- Contract Id (L1)
- Contract Level
- Contract Type
- Effective Date
- Expiration Date
- Is Evergreen
- Maximum Limit
- Minimum Limit
- Original Currency Code
- Proposed Contract Amount
- Related Contract Id
- Release Type
- Savings Pct.
- Document ID
- Load Create Time
- Load Update Time
- Max volume threshold
- Pricing condition duration
- Pricing condition validity period type
- Source System
- Source System Type
- Title
- Version
- Volume scale enabled

If your site is integrated with an external system, the following additional fields can be added to Contract Line Item Document reports:

Group name and fields

- Incoterms
  - Incoterms

- Item Category
  - Item Category
Group name and fields

| Material Code | ● Material Code |
| Material Group | ● Material Group |
| Material Number | ● Material Number |
| Material Type | ● Material Type |
| Plant | ● Plant |
| Requisition ID | ● Requisition ID |
| Requisition Item Number | ● Requisition Item Number |
| RFQ ID | ● RFQ ID |
| RFQ Item Number | ● RFQ Item Number |

Multi-fact relationships

The following table shows multi-fact relationships for the new Contract Line Item Document fact which joins fields for each fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Item</td>
<td>[Contract]</td>
<td>● Contract Workspace (Procurement) [Contract]</td>
</tr>
<tr>
<td>Contract Workspace (Procurement)</td>
<td>[Contract]</td>
<td>● Contract Item [Contract]</td>
</tr>
</tbody>
</table>
Contract Request (Procurement) reporting fact

You can view data from procurement contracts in the Contract Request (Procurement) fact.

About Contract Request (Procurement)

This reporting fact is available in:

- SAP Ariba Contracts Basic and Professional

Source of data

The Contract Request (Procurement) fact contains data from individual procurement contract requests.

Level of data

Contract Request (Procurement) data is loaded at the header level, meaning that there is one record per contract.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Contract Request (Procurement) data is subject to reporting data access control; see Prerequisites [page 7] for details.
Typical uses

Business analysts run reports on Contract Request (Procurement) data to:

- Analyze a company’s contracts by commodity, supplier, or purchasing unit (department).
- Identify contracts that are about to take effect or about to expire.
- Identify contracts with incomplete or overdue tasks.
- Monitor contracts with high-risk suppliers.
- Monitor contracts with different types of diverse suppliers to track your company’s achievement of supplier diversity goals.

Related prepackaged reports

The following prepackaged reports are built on the Contract Request (Procurement) fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Request (Procurement)</td>
<td>• Active Contract Requests By Commodity</td>
</tr>
<tr>
<td>Analysis</td>
<td>• Active Contract Requests By Owner</td>
</tr>
<tr>
<td></td>
<td>• Active Contract Requests By Supplier</td>
</tr>
</tbody>
</table>

Contract Request (Procurement) content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

**i Note**

If Related Contract ID is empty, in reports it will display the value of Related ID. If both Related Contract ID and Related ID are empty, Related Contract ID will display the value of Contract ID.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Amount</td>
<td>The contract amount as defined in the project.</td>
</tr>
<tr>
<td>Duration</td>
<td>A value in days. The calculation used for this measure can vary, depending on the type of tasks in the project and their state. This measure is based on the Start Date field. For contract projects, the Start Date is the start date of the first task with a due date in the project, or the start date of the first task started if there are no tasks with due dates. The duration can be the difference between the start date of the first task with a due date in the project and either the task's completion date (if the task is completed) or the task's due date (if the task is not completed). If there are no tasks with due dates in the project but there is a completed task, the duration is the difference between the start date of the first task started and its completion date.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Project Count</td>
<td>The project count.</td>
</tr>
<tr>
<td>Proposed Contract Amount</td>
<td>The proposed contract amount as defined in the project.</td>
</tr>
</tbody>
</table>

**Related Information**

About SAP Ariba reporting facts [page 7]
Contract Clause reporting fact [page 43]
Contract Request (Sales) reporting fact [page 66]
Contract Workspace (Internal) reporting fact [page 70]
Contract Workspace (Procurement) reporting fact [page 72]
Contract Workspace (Sales) reporting fact [page 75]
General Contract Workspace reporting fact [page 103]
Project reporting fact [page 149]
Project Task reporting fact [page 153]
Savings Form reporting fact [page 180]
Sourcing Project reporting fact [page 196]
Sourcing Request reporting fact [page 193]
SPM Project reporting fact [page 198]
SQM Project reporting fact [page 200]
Supplier/Customer reporting fact [page 210]
Multi-fact reference [page 243]
# Contract Request (Sales) reporting fact

The **Contract Request (Sales)** fact contains data from individual sales contract requests.

## About Contract Request (Sales)

This reporting fact is available in:

- SAP Ariba Contracts Basic and Professional

**Contract Request (Sales)** data is subject to reporting data access control; see [Prerequisites](#) for details.

## Contract Request (Sales) content

For instructions on how to access the **SAP Ariba reporting field dictionary**, see [Using the Ariba reporting field dictionary](#).

You can report on the following data fields in **Contract Request (Sales)** reports:

<table>
<thead>
<tr>
<th>Field</th>
<th>Field</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Amount</td>
<td>Estimated Deal Size</td>
</tr>
<tr>
<td>Duration</td>
<td>Project Count</td>
</tr>
</tbody>
</table>

You can add the following hierarchies to **Contract Request (Sales)** reports as row, column, page, or detail fields:

<table>
<thead>
<tr>
<th>Hierarchy</th>
<th>Hierarchy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Affected Parties</td>
<td>Load Create Time</td>
</tr>
<tr>
<td>Agreement Date</td>
<td>Load Update Time</td>
</tr>
<tr>
<td>Based on Project...</td>
<td>On Time/Late</td>
</tr>
<tr>
<td>Contract</td>
<td>Organization</td>
</tr>
<tr>
<td>Commodity</td>
<td>Owner</td>
</tr>
<tr>
<td>Contract ID</td>
<td>Parent Agreement</td>
</tr>
<tr>
<td>Contract Status</td>
<td>Process</td>
</tr>
<tr>
<td>Due Date</td>
<td>Product</td>
</tr>
<tr>
<td>Effective Date</td>
<td>Project</td>
</tr>
<tr>
<td>End Date</td>
<td>Region</td>
</tr>
<tr>
<td>Estimated Close Date</td>
<td>Related ID</td>
</tr>
<tr>
<td>Expiration Date</td>
<td>Start Date</td>
</tr>
<tr>
<td>Hierarchy Type</td>
<td>State</td>
</tr>
<tr>
<td>Is Perpetual</td>
<td>Status</td>
</tr>
<tr>
<td>Is Test Project</td>
<td>Supplier</td>
</tr>
</tbody>
</table>
Contract Request (Sales) reports contain the following detail fields by default:

- Project Name
- Start Date
- Status
- State
- Owner

**i Note**

If Related Contract ID is empty, in reports it will display the value of Related ID. If both Related Contract ID and Related ID are empty, Related Contract ID will display the value of Contract ID.

**Related Information**

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Contract Clause [page 43]
Contract Request (Procurement) [page 63]
Contract Workspace (Internal) [page 70]
Contract Workspace (Procurement) [page 72]
Contract Workspace (Sales) [page 75]
General Contract Workspace [page 103]
Project [page 149]
Project Task [page 153]
Sourcing Project [page 196]
Sourcing Request reporting fact [page 193]
SPM Project [page 198]
SQM Project reporting fact [page 200]
Supplier/Customer [page 210]
Contract Workspace Amendment Details reporting fact

The Contract Workspace Amendment Details fact can be used to generate reports with the detailed history of all the amendments made to contract workspaces of all types.

About Contract Workspace Amendment Details

This reporting fact is available in:

- SAP Ariba Contracts

The Contract Workspace Amendment Details fact is identical to the General Contract Workspace fact, with additional columns to report on amendment details. As with General Contract Workspace reports, you can add hierarchies to Contract Workspace Amendment Details reports to view additional data.

Source of Data

The Contract Workspace Amendment Details fact contains data from all types of contract workspaces.

Level of Data

Contract Workspace Amendment Details data is loaded at the header level, meaning that there is one record per contract workspace amendment.

Frequency of Data Loads and Data Retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access Control

The following access rules apply to the Contract Workspace Amendment Details fact:

- If reporting data access control is enabled, only users who are members of the Full Reporting Access Authorized group can see all project data regardless of project team membership. Users who are not in the Full Reporting Access Authorized group can only see data in reports for the projects to which they have access based on project team membership.
- If reporting data access control is disabled, all users can see all project data in reports without restriction.

Typical Uses

The Contract Workspace Amendment Details fact can be used to generate reports to address the following scenario:

- The previous version of a contract workspace is still active when an amendment to it is in progress. This version will have the published, legally enforceable contract details that must be included in any report on the contract workspace. Amendments introduce changes to these details, which are not legally valid until the version being amended is published. When the report displays details of only one version, the information corresponds to the most recent version, which is the one being amended and will include the changed values. A report that shows details of both the previously published version, and the version being amended, provides visibility into the published active version, as well as the changes being made in the version being amended.

Contract Workspace Amendment Details Content

This section includes information about the new data fields added in this fact, in addition to the data fields in the General Contract Workspace fact. For information about other field content, see the Ariba Reporting Field Dictionary.

New Data Fields:

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment Create Date</td>
<td>The date on which the amendment was created.</td>
</tr>
<tr>
<td>Amendment last update/complete Date</td>
<td>The date on which the amendment was completed/last updated.</td>
</tr>
<tr>
<td>Amendment Duration (in days)</td>
<td>The duration (in days) for which the amendment remained active.</td>
</tr>
<tr>
<td>Amendment Reason Comment</td>
<td>The descriptive reason for the contract amendment.</td>
</tr>
<tr>
<td>Amendment Type</td>
<td>The amendment type (Renewal/Amendment/Administrative/Termination).</td>
</tr>
</tbody>
</table>
Contract Workspace (Internal) reporting fact

The Contract Workspace (Internal) fact contains data on individual internal contract workspaces.

About Contract Workspace (Internal)

This reporting fact is available in:

- SAP Ariba Contracts Basic and Professional

Contract Workspace (Internal) data is subject to reporting data access control; see Prerequisites [page 7] for details.

Contract Workspace (Internal) content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Contract Workspace (Internal) reports:

- Contract Amount
- Duration
- Project Count
- Proposed Contract Amount

You can add the following hierarchies to Contract Workspace (Internal) reports as row, column, page, or detail fields:

- Affected Parties
- Agreement Date
- All Owners
- Based on Project...
- Commodity
- Contract ID
- Contract Status
- Due Date
- Effective Date
- End Date
- Expiration Date
- Hierarchy Type
- Is Perpetual
- Is Test Project
- Load Create Time
- Load Update Time
- Number of Clauses
- On Time/Late
- Organization
- Original Currency Code
- Owner
- Parent Agreement
- Parent Project
- Process
- Project
- Region
- Related ID
- Start Date
- State
- Status
- Term Type
**Contract Workspace (Internal)** reports contain the following detail fields by default:

- Project Name
- Start Date
- Status
- State
- Owner

**Note**

If **Related Contract ID** is empty, in reports it will display the value of **Related ID**. If both **Related Contract ID** and **Related ID** are empty, **Related Contract ID** will display the value of **Contract ID**.

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Contract Clause [page 43]
- Contract Request (Procurement) [page 63]
- Contract Request (Sales) [page 66]
- Contract Workspace (Procurement) [page 72]
- Contract Workspace (Sales) [page 75]
- General Contract Workspace [page 103]
- Project [page 149]
- Project Task [page 153]
- Sourcing Project [page 196]
- Sourcing Request reporting fact [page 193]
- SPM Project [page 198]
- SQM Project reporting fact [page 200]
- Supplier/Customer [page 210]
Contract Workspace (Procurement) reporting fact

The Contract Workspace (Procurement) fact contains data about procurement contracts..

About Contract Workspace (Procurement)

This reporting fact is available in:

- SAP Ariba Contracts Basic
- SAP Ariba Contracts Professional

Source of data

The Contract Workspace (Procurement) fact contains data from SAP Ariba Contracts procurement contract workspaces.

Level of data

Contract Workspace (Procurement) data is loaded at the header level, meaning that there is one record per contract.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Contract Workspace (Procurement) data is subject to reporting data access control; see Prerequisites [page 7] for details.
Typical uses

Business analysts run reports on **Contract Workspace (Procurement)** data to:
- Analyze a company’s contracts by commodity, supplier, or purchasing unit (department).
- Identify contracts that are about to take effect or about to expire.
- Identify contracts with incomplete or overdue tasks.
- Monitor contracts with high-risk suppliers.
- Monitor contracts with different types of diverse suppliers to track your company’s achievement of supplier diversity goals.

Related prepackaged reports

The following prepackaged reports are built on the **Contract Workspace (Procurement)** fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Workspace (Procurement) Analysis</td>
<td>• Active Contract Workspaces By Commodity</td>
</tr>
<tr>
<td></td>
<td>• Active Contract Workspaces by Effective Date</td>
</tr>
<tr>
<td></td>
<td>• Active Contract Workspaces By Owner</td>
</tr>
<tr>
<td></td>
<td>• Active Contract Workspaces By Region</td>
</tr>
<tr>
<td></td>
<td>• Active Contract Workspaces By Status</td>
</tr>
<tr>
<td></td>
<td>• Active Contract Workspaces By Supplier</td>
</tr>
<tr>
<td></td>
<td>• Active Contract Workspaces for Supplier</td>
</tr>
<tr>
<td></td>
<td>• Average Contract Workspace Duration by Start Date</td>
</tr>
<tr>
<td></td>
<td>• Contract Workspaces by Phases and Days</td>
</tr>
<tr>
<td></td>
<td>• Contract Workspaces to Expire in Next Six Months</td>
</tr>
<tr>
<td></td>
<td>• Contract Workspaces to Expire in Next Three Months</td>
</tr>
<tr>
<td></td>
<td>• Contract Workspaces to Expire in Next Year</td>
</tr>
<tr>
<td></td>
<td>• Contract Workspaces to Start in Next Three Months</td>
</tr>
<tr>
<td></td>
<td>• Late Contract Workspaces by Owner and Due Date</td>
</tr>
<tr>
<td></td>
<td>• Number of Active Contracts by Commodity</td>
</tr>
</tbody>
</table>

**Contract Workspace (Procurement) content**

This section includes information about the measures in this fact. For information about other field content, see the *SAP Ariba reporting field dictionary*. For instructions on how to access the *SAP Ariba reporting field dictionary*, see *Using the Ariba Reporting Field Dictionary [page 7]*.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Amount</td>
<td>The contract amount as defined in the project.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Duration</td>
<td>A value in days. The calculation used for this measure can vary, depending on the type of tasks in the project and their state. This measure is based on the <strong>Start Date</strong> field. For contract projects, the <strong>Start Date</strong> is the start date of the first task with a due date in the project, or the start date of the first task started if there are no tasks with due dates. The duration can be the difference between the start date of the first task with a due date in the project and either the task’s completion date (if the task is completed) or the task’s due date (if the task is not completed). If there are no tasks with due dates in the project but there is a completed task, the duration is the difference between the start date of the first task started and its completion date.</td>
</tr>
<tr>
<td>Project Count</td>
<td>The project count.</td>
</tr>
<tr>
<td>Proposed Contract Amount</td>
<td>The proposed contract amount as defined in the project.</td>
</tr>
</tbody>
</table>

**Note**

If **Related Contract ID** is empty, in reports it will display the value of **Related ID**. If both **Related Contract ID** and **Related ID** are empty, **Related Contract ID** will display the value of **Contract ID**.

### Related Information

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Contract Clause [page 43]
- Contract Request (Procurement) [page 63]
- Contract Request (Sales) [page 66]
- Contract Workspace (Internal) [page 70]
- Contract Workspace (Sales) [page 75]
- General Contract Workspace [page 103]
- Project [page 149]
- Project Task [page 153]
- Savings Form [page 180]
- Sourcing Project [page 196]
- Sourcing Request reporting fact [page 193]
- SPM Project [page 198]
- SQM Project reporting fact [page 200]
- Supplier/Customer [page 210]
Contract Workspace (Sales) reporting fact

The Contract Workspace (Sales) fact contains data about sales contracts.

About Contract Workspace (Sales)

This reporting fact is available in:

- SAP Ariba Contracts Basic and Professional

Source of data

The Contract Workspace (Sales) fact contains data from individual contracts in all sales contract workspaces.

Level of data

Contract Workspace (Sales) data is loaded at the header level, meaning that there is one record per contract.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Contract Workspace (Sales) data is subject to reporting data access control; see Prerequisites [page 7] for details.
Typical uses

Business analysts run reports on **Contract Workspace (Sales)** data to:

- Analyze a company’s contracts by commodity, supplier, or purchasing unit (department).
- Identify contracts that are about to take effect or about to expire.
- Identify contracts with incomplete or overdue tasks.
- Monitor contracts with high-risk suppliers.
- Monitor contracts with different types of diverse suppliers to track your company’s achievement of supplier diversity goals.

Related prepackaged reports

The following prepackaged reports are built on the **Contract Workspace (Sales)** fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Workspace (Sales)</td>
<td>• Active Sales Contract Workspaces by Effective Date</td>
</tr>
<tr>
<td>Analysis</td>
<td>• Active Sales Contract Workspaces By Owner</td>
</tr>
<tr>
<td></td>
<td>• Active Sales Contract Workspaces By Status</td>
</tr>
<tr>
<td></td>
<td>• Average Sales Contract Workspace Duration by Start Date</td>
</tr>
</tbody>
</table>

Contract Workspace (Sales) content

This section includes information about the measures in this fact. For information about other field content, see the **SAP Ariba reporting field dictionary**. For instructions on how to access the **SAP Ariba reporting field dictionary**, see **Using the Ariba Reporting Field Dictionary** [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Amount</td>
<td>The contract amount as defined in the project.</td>
</tr>
<tr>
<td>Duration</td>
<td>A value in days. The calculation used for this measure can vary, depending on the type of tasks in the project and their state. This measure is based on the <strong>Start Date</strong> field. For contract projects, the <strong>Start Date</strong> is the start date of the first task with a due date in the project, or the start date of the first task started if there are no tasks with due dates. The duration can be the difference between the start date of the first task with a due date in the project and either the task’s completion date (if the task is completed) or the task’s due date (if the task is not completed). If there are no tasks with due dates in the project but there is a completed task, the duration is the difference between the start date of the first task started and its completion date.</td>
</tr>
<tr>
<td>Project Count</td>
<td>The project count.</td>
</tr>
<tr>
<td>Proposed Contract Amount</td>
<td>The proposed contract amount as defined in the project.</td>
</tr>
</tbody>
</table>
i Note

If Related Contract ID is empty, in reports it will display the value of Related ID. If both Related Contract ID and Related ID are empty, Related Contract ID will display the value of Contract ID.

Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Contract Clause [page 43]
Contract Request (Procurement) [page 63]
Contract Request (Sales) [page 66]
Contract Workspace (Internal) [page 70]
Contract Workspace (Procurement) [page 72]
General Contract Workspace [page 103]
Project [page 149]
Project Task [page 153]
Sourcing Project [page 196]
Sourcing Request reporting fact [page 193]
SPM Project [page 198]
SQM Project reporting fact [page 200]
Supplier/Customer [page 210]
Contractor Expense Sheet reporting fact

You can view data about contractor expense sheets by adding the Contractor Expense Sheet fact to reports.

About Contractor Expense Sheet

This feature is available in Ariba Services Procurement when deployed with the following solutions:

- SAP Ariba Buying and Invoicing
- SAP Ariba Buying

The Contractor Expense Sheet fact makes data associated with expense sheets available for reporting.

Source of data

The Contractor Expense Sheet fact contains data from contractor expense sheets submitted in Ariba Services Procurement.

Level of data

Contractor Expense Sheet data is loaded at the line level.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Users in the Report User group can run reports only on the contractor expense sheets that they themselves have created. Members of the Reporting Manager and Report Administrator groups can run reports on contractor expense sheet activity for other users. Your company’s site might place further access control restrictions on specific data fields.
Typical uses

Users can run reports on Contractor Expense Sheet data to:

- View details of contractor expense sheets submitted, regardless of the expense sheet status.
- Analyze information on the Submitted, Approved and Processed dates of contractor expense sheets.

Related prepackaged reports

The following prepackaged reports are built on the Contractor Expense Sheet fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contingent Labor Analysis</td>
<td>• Contractor Expense Approvals</td>
</tr>
<tr>
<td></td>
<td>• Contractor Expense Details</td>
</tr>
</tbody>
</table>

Contractor Expense Sheet content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expense Amount (USD)</td>
<td>The expense amount in the expense sheet.</td>
</tr>
<tr>
<td>Line Count</td>
<td>The number of line items in the expense sheet.</td>
</tr>
<tr>
<td>Number of Records</td>
<td>The number of expense sheets.</td>
</tr>
</tbody>
</table>

Related Information

About Ariba Reporting Facts [page 7]
Temporary Labor [page 232]
Multi-Fact Reference [page 243]
Document reporting fact

You can monitor your company’s document activity with the Document reporting fact.

About Document

This reporting fact is available in:

- SAP Ariba Contracts Basic and Professional
- SAP Ariba Sourcing Professional
- SAP Ariba Supplier Information and Performance Management (classic or new architecture)
- SAP Ariba Supplier Lifecycle and Performance

i Note

SAP Ariba only supports reporting on them using the reporting facts that are specific to Although data for supplier request, registration, qualification, disqualification, preferred supplier management, and modular supplier management questionnaire projects and their documents might be available in general project, survey, and document reporting, SAP Ariba Supplier Lifecycle and Performance and SAP Ariba Supplier Information and Performance Management (new architecture) projects and documents.

Source of data

The Document fact contains data from documents in SAP Ariba Strategic Sourcing solutions documents such as savings forms, contract documents, events, and surveys. The data is at the header level and includes name, created date, status, and type.

Level of data

Document data is loaded at the header level, meaning that there is one record per document.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the
subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

All SAP Ariba Sourcing Professional, SAP Ariba Contracts, and SAP Ariba Supplier Information and Performance Management users who have permission to run reports have access to Document data.

Typical uses

Business analysts run reports on Document data to:

- Monitor your company’s document activity.
- In combination with Project Task data, track active approvers for pending and overdue approval tasks for documents to identify bottlenecks.
- In combination with Project Task and Savings Form or project fact data, track approvals on documents using project criteria such as spend, savings, department, commodity, or geographical region.
- Load balance work across users and management users.
- In combination with Project Task and Savings Form or project fact data, monitor status on other types of tasks, such as review or negotiation tasks; and monitor document activity by department, supplier, user, commodity, or other criteria.

For example, you can show document count, task count, and savings form estimated savings by approval task, task creation or due date, active approvers, and on time/late status to identify bottlenecks to important sourcing savings projects, and then filter by user, commodity, and region to identify potential patterns to those bottlenecks.

Document content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Count</td>
<td>The number of documents.</td>
</tr>
</tbody>
</table>

Related Information

About Ariba Reporting Facts [page 7]
Project Task [page 153]
Enrichment Change Rules reporting fact

The Enrichment Change Rules fact contains data about approved but not yet implemented enrichment changes. You can add hierarchies to Enrichment Change Rules reports to view additional data.

About Enrichment Change Rules

This reporting fact is available in:

- SAP Ariba Spend Analysis

The Enrichment Change Rules fact contains all of the approved enrichment change rules in the system that have not yet been exported for enrichment. Once the rules are exported to for enrichment, they become part of your company’s regular data enrichment.

Enrichment Change Rules content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Enrichment Change Rules reports:

- Feedback Count

You can add the following hierarchies to Enrichment Change Rules reports as row, column, page, or detail fields:

- ERP Commodity
- Load Create Time
- Load Update Time
- Part
- Requested Commodity Code
- Source System
- Supplier
- UNSPSC Commodity Code

Enrichment Change Rules reports contain no detail fields by default.

Related Information

About Ariba Reporting Facts [page 7]
Expense Report reporting fact

The Expense Report fact contains data from individual expense reports. You can add hierarchies to Expense Report reports to view additional data.

About Expense Report

This reporting fact is available in:
- SAP Ariba Procurement solutions

Expense Report content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Expense Report reports:

- Amount
- Amount in Original Currency
- Attendee Count
- Base Gross Amount
- Base Net Amount
- Base VAT Amount
- ER Count
- Gross Amount
- Line Count
- Net Amount
- Number of Days
- Split Count
- Taxable Income Sum
- VAT Amount
You can add the following hierarchies to Expense Report reports as row, column, page, or data fields:

- Account
- Accounting Company
- Accounting Region
- Approved Date
- Asset
- Billable
- City
- Country
- Date
- Department or Cost Center
- End Date
- ER ID
- Expense Type
- Header Accounting Company
- Justification
- Load Create Time

- Load Update Time
- Original Currency Code
- Per Diem Location
- Product
- Project
- Project ID
- Purchasing Unit
- Requester
- Source System
- Start Date
- Statistics Code
- Status
- SubAccount
- Transaction Date
- VAT Receipt
- Vendor

Expense Report reports contain the following detail fields by default:

- ER ID
- Expense Type
- Approved Date
- Requester
- Vendor

- Account ID
- Account
- Department or Cost Center ID
- Department or Cost Center
- GL Business Unit

Related Information

About Ariba Reporting Facts [page 7]
Attendees [page 33]
Expense Report Header [page 86]
Expense Report Line Violations [page 87]
Expense Report Violations [page 89]
Expense Report Header reporting fact

The Expense Report Header fact contains header-level data from expense reports. You can add hierarchies to Expense Report Header reports to view additional data.

About Expense Report Header

This reporting fact is available in:

- SAP Ariba Procurement solutions

Expense Report Header content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Expense Report Header reports:

- Amount Due
- Base Total Expense
- Base Amount Due
- Total Expense

You can add the following hierarchies to Expense Report Header reports as row, column, page, or detail fields:

- Accounting Company
- Approved Date
- ER ID
- Load Create Time
- Load Update Time
- Original Currency Code
- Purchasing Unit
- Receipts
- Requester
- Source System
- Status
- Submit Date

Expense Report Header reports contain no detail fields by default.

Related Information

About Ariba Reporting Facts [page 7]
Attendees [page 33]
Expense Report [page 84]
Expense Report Line Violations [page 87]
Expense Report Violations [page 89]
The Expense Report Line Violations fact contains data from expense report lines. You can add hierarchies to Expense Report Line Violations reports to view additional data.

About Expense Report Line Violations

This reporting fact is available in:

- SAP Ariba Procurement solutions

Expense Report Line Violations content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Expense Report Line Violations reports:

- Amount
- Line Count
- Violation Count

You can add the following hierarchies to Expense Report Line Violations reports as row, column, page, or detail fields:

- Account
- Accounting Company
- Approved Date
- Billable
- Cost Center or Department
- Date
- Expense Type
- Load Create Time
- Load Update Time
- Project ID
- Purchasing Unit
- Requester
- Source System
- Violations
- Violation Types

Expense Report Line Violations reports contain the following detail fields by default:

- ER ID
- Billable
- Approved Date
- Requester
- Expense Type
- GL Business Unit
Related Information

About Ariba Reporting Facts [page 7]
Attendees [page 33]
Expense Report [page 84]
Expense Report Header [page 86]
Expense Report Violations [page 89]
Expense Report Violations reporting fact

The Expense Report Violations fact contains data from individual expense reports. You can add hierarchies to Expense Report Violations reports to view additional data.

About Expense Report Violations

This reporting fact is available in:

- SAP Ariba Procurement solutions

Expense Report Violations content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Expense Report Violations reports:

- ER Count
- Line Count
- Violation Count

You can add the following hierarchies to Expense Report Violations reports as row, column, page, or detail fields:

- Account
- Accounting Company
- Approved Date
- Billable
- Cost Center or Department
- Date
- Expense Type
- Load Create Time
- Load Update Time
- Project ID
- Purchasing Unit
- Requester
- Source System
- Violations
- Violation Types

Expense Report Violations reports contain the following detail fields by default:

- ER ID
- Number of Lines
- Approved Date
- Requester

Related Information

About Ariba Reporting Facts [page 7]
Event Item Summary reporting fact

The Event Item Summary fact contains data from individual event lots. You can add hierarchies to Event Item Summary reports to view additional data.

About Event Item Summary

This reporting fact is available in:

- SAP Ariba Sourcing Basic and Professional

Event Item Summary data is subject to reporting data access control; see Prerequisites [page 7] for details.

Event Item Summary content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Event Item Summary reports:

- Awarded History Spend
- Awarded Lots
- Awarded Quantity
- Awarded Savings
- Awarded Spend to Supplier
- Baseline Spend
- Closed Lots
- Commodity Count
- Contract Months
- Event Count
- Event Type Identifier
- History Spend
- Incumbent Bid Quantity
- Initial/Ceiling Total
- Lead Bid Savings
- Lead Bids Pending Award
- Lead Bids Submitted by Incumbents
- Lead Bid Total
- Leading Pre-Bid vs. Leading Percentage
- Leading vs. Historic Percentage
- Leading vs. Incumbent Percentage
- Leading vs. Initial Percentage
- Lead Pre-Bid Total
- Lot Quantity
- Lots Invited
- Low Bid Quantity
- Owner Count
- Pending Historic Spend
- Pending Lots
- Potential Event Savings
- Potential Event Savings Percentage
- Removed Bids
- Reserve Spend
- Savings for Lead Bids Pending Award
- Submitted Bids
- Surrogate Bids
- Target Savings Percentage
You can add the following hierarchies to Event Item Summary reports as row, column, page, or detail fields:

- Bidding End Date
- Bidding Start Date
- Contract Effective Date
- Department
- Estimated Award Date
- Event Close Date
- Event Create Date
- Allow Bidding Currency
- Allow period quantity for event
- Allow Pricing Conditions
- Allow supplier to view period quantity
- Allow Scoring
- Allow supplier scales
- Bid Improvement Type
- Currency
- Event
- Event Status
- Event Template
- Event Type
- Item Type
- Lot
- Max volume threshold
- Pricing condition duration
- Pricing condition validity period type
- Show Lead Bid
- Show Responses
- Starting Gate
- Test Event
- Tie Bid Rule
- Volume scale enabled
- Event Publish Date
- Load Create Time
- Load Update Time
- Lot Commodity
- Owner
- Participated Suppliers
- Preview Begin Date
- Region
- Source System

Event Item Summary reports contain the following detail fields by default:

- Event Title
- Lot Title
- Event Status
- Owner

Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Event Level Summary [page 93]
Event Participation [page 95]
Supplier Participation [page 218]
Event Level Summary reporting fact

The Event Level Summary fact contains header-level data from events. You can add hierarchies to Event Level Summary reports to view additional data.

About Event Level Summary

This reporting fact is available in:

- SAP Ariba Sourcing Basic and Professional

Event Level Summary data is subject to reporting data access control; see Prerequisites [page 7] for details.

Event Level Summary content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Event Level Summary reports:

- Accepted Suppliers
- Baseline Spend
- Bids Removed
- Bids Submitted
- Commodity Count
- Contract Months
- Declined Suppliers
- Event Count
- Invited Suppliers
- Number of Questions
- Participated Suppliers
- Surrogate Bids
You can add the following hierarchies to Event Level Summary reports as row, column, page, or detail fields:

- Bidding End Date
- Bidding Start Date
- Contract Effective Date
- Department
- Estimated Award Date
- Event Close Date
- Event Commodity
- Event Create Date
- Event Create Date
- Event Publish Date
- Allow Bidding Currency
- Allow period quantity for event
- Allow Pricing Conditions
- Allow Scoring
- Allow supplier scales
- Allow supplier to view period quantity
- Bid Improvement Type
- Currency
- Event
- Event Status
- Event Template
- Event Type
- Item Type
- Lot
- Max volume threshold
- Pricing condition duration
- Pricing condition validity period type
- Show Lead Bid
- Show Responses
- Starting Gate
- Test Event
- Tie Bid Rule
- Volume scale enabled
- Event Publish Date
- Load Create Time
- Load Update Time
- Owner
- Participated Suppliers
- Preview Begin Date
- Region
- Source System

By default, Event Level Summary reports do not contain any detail fields.

Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Event Item Summary [page 91]
Event Participation [page 95]
Sourcing Project [page 196]
Sourcing Request reporting fact [page 193]
Supplier Participation [page 218]
Event Participation reporting fact

The Event Participation fact contains participation data from individual events. You can add hierarchies to Event Participation reports to view additional data.

About Event Participation

This reporting fact is available in:

- SAP Ariba Sourcing Basic and Professional

Event Participation is subject to reporting data access control; see Prerequisites [page 7] for details.

Event Participation content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Event Participation reports:

- Baseline Spend
- Bids Submitted
- Contract Months
- Event Count
- Events Accepted
- Events Awarded
- Events Declined
- Events Participated
- Supplier Count
- Target Savings %
You can add the following hierarchies to Event Participation reports as row, column, page, or detail fields:

- Accepted
- Awarded
- Bidding End Date
- Bidding Start Date
- Contract Effective Date
- Declined
- Department
- Estimated Award Date
- Event Close Date
- Event Commodity
- Event Create Time
- Allow Bidding Currency
- Allow Scoring
- Bid Improvement Type
- Currency
- Event
- Event Status
- Event Template
- Event Type
- Item Type
- Lot
- Show Lead Bid
- Show Responses
- Starting Gate
- Test Event
- Tie Bid Rule
- Event Publish Date
- Invited Bidder
- Load Create Time
- Load Update Time
- Owner
- Participated
- Preview Begin Date
- Region

By default, Event Participation reports do not contain any detail fields.

Related Information

- About Ariba Reporting Facts [page 7]
- Event Participation [page 95]
- Event Item Summary [page 91]
- Event Level Summary [page 93]
- Supplier Participation [page 218]
- Supplier/Customer [page 210]
Financial Budget reporting fact

The Financial Budget fact contains data from individual budgets. You can add hierarchies to Financial Budget reports to view additional data.

About Financial Budget

This reporting fact is available in:

- SAP Ariba Procurement solutions

Financial Budget

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Financial Budget reports:

- Adjustment Amount
- Allocated Amount
- Available Amount
- Ordered Amount
- Reserved Amount

You can add the following hierarchies to Financial Budget reports as row, column, page, or detail fields:

- Asset (SAP only)
- Account
- GL Account (SAP only)
- Internal Order (SAP only)
- Account Company
- Accounting Region
- Department or Cost Center
- Load Create Time
- Load Update Time
- Period End Date
- Period Start Date
- Product (Peoplesoft only)
- Project
- Purchasing Unit (Simple Generic only)
- Source System
- SubAccount (Simple Generic only)
- WBSElement (SAP only)

Financial Budget reports contain the following detail fields by default:

- Budget Code
- Title
- Fiscal Year
- Budget Period
- Budget Code Status
- Budget Period Status
- Period Start Date
- Period End Date
- Budget Check Disabled
Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Budget [page 34]
Requisition [page 173]
Financials reporting fact

The Financials fact contains data from individual financial documents, such as purchase orders and expense reports. You can add hierarchies to Financials reports to view additional data.

About Financials

This reporting fact is available in:

- SAP Ariba Procurement solutions

i Note

Your SAP Ariba solution only stores the most recent 6 months of financial document data. Data older than 6 months is automatically removed from the reporting database.

Financials content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Financials reports:

- Invoiced Amount
- Received Amount
- Reference Line Count
- Reference Line Price

You can add the following hierarchies to Financials reports as row, column, page, or detail fields:

- Account
- Asset
- Cost Center
- Business Unit
- Document ID
- Document Name
- Document Quantity
- Event Type
- Document Line Number
- Expense Report ID
- Expense Report Line Number
- Expense Report Quantity
- Expense Report Unit Price
- Internal Order
- Product
- Project
- Purchasing Company
- RefDocID
- Region
- Source System
- Split Line Number
- Statistics Code
- SubAccount
- Supplier
- Requester (User)
- Transaction Date
- Document Unit Price
Financials reports contain the following detail fields by default:

- Accounting Company ID
- Business Unit ID
- Document ID
- Document Line Number
- Expense Report ID
- Expense Report Line Number
- ERP Supplier
- Requester (User)
- Event Type
- ERP Commodity
- Account ID
- Account
- Cost Center
- Cost Center ID
- Transaction Date

Related Information

About Ariba Reporting Facts [page 7]
Forecast on Contract Spend reporting fact

The Forecast on Contract Spend fact contains data from individual contracts. You can add hierarchies to Forecast on Contract Spend reports to view additional data.

About Forecast on Contract Spend

This reporting fact is available in:

- SAP Ariba Procurement solutions

Forecast on Contract Spend content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Forecast on Contract Spend reports:

- Forecast Savings
- Forecast Spend Amount

You can add the following hierarchies to Forecast on Contract Spend reports as row, column, page, or detail fields:

- Contact
- Contract
- Contract vs. Non-Contract
- Master/Sub Agreement
- Release Type
- End Date
- Load Create Time
- Load Update Time
- Purchasing Unit
- Scope
- Source System
- Start Date
- Status
- Supplier
- Type

Forecast on Contract Spend reports contain the following detail fields by default:

- Contract ID
- Start Date
- Common Supplier
- Contact
- Status

Related Information

About Ariba Reporting Facts [page 7]
General Contract Workspace reporting fact

The General Contract Workspace fact contains data from all types of contract workspaces. You can add hierarchies to General Contract Workspace reports to view additional data.

About General Contract Workspace

This reporting fact is available in:

- SAP Ariba Contracts Basic and Professional

General Contract Workspace data is subject to reporting data access control; see Prerequisites [page 7] for details.

General Contract Workspace content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in General Contract Workspace reports:

- Contract Amount
- Duration
- Project Count

You can add the following hierarchies to General Contract Workspace reports as row, column, page, or detail fields:

- Based on Project...
- Commodity
- Contract ID
- Contract Status
- Due Date
- Effective Date
- End Date
- Expiration Date
- Hierarchy Type
- Is Perpetual
- Is Test Project
- Load Create Time
- Load Update Time
- Number of Clauses
- On Time/Late
- Organization
- Owner
- Parent Agreement
- Process
- Project
- Region
- Related ID
- Start Date
- State
- Status
- Supplier
General Contract Workspace reports contain the following detail fields by default:

- Project Name
- Start Date
- Status
- State
- Owner

Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Contract Clause [page 43]
Contract Request (Procurement) [page 63]
Contract Request (Sales) [page 66]
Contract Workspace (Internal) [page 70]
Contract Workspace (Procurement) [page 72]
Contract Workspace (Sales) [page 75]
Project [page 149]
Project Task [page 153]
Sourcing Project [page 196]
Sourcing Request reporting fact [page 193]
SPM Project [page 198]
SQM Project reporting fact [page 200]
Supplier/Customer [page 210]
Generic reporting fact

You can view the data for shopping cart line items by adding the Generi fact to reports.

About Generic

This reporting fact is available in Ariba Services Procurement when deployed with the following solutions:

- SAP Ariba Buying
- SAP Ariba Buying and Invoicing
- SAP Ariba Catalog

The Generi fact contains data for shopping cart line items (in SAP Ariba Catalog) and purchase orders (in SAP Ariba Buying and Invoicing and SAP Ariba Buying) that are based on the generic driver.

Source of data

The Generi fact stores data from shopping cart line items created in SAP Ariba Catalog, and from purchase orders created in SAP Ariba Buying and Invoicing and SAP Ariba Buying.

Level of data

Generi data is loaded at the split line level, meaning that there are typically line-level records for every shopping cart and you can drill down to that level of detail in reports.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
**Access control**

Users in the **Report User** group can run reports only on the shopping cart items that they themselves have created. Members of the **Reporting Manager** and **Report Administrator** groups can run reports on shopping cart item activity for other users. Your company’s site might place further access control restrictions on specific data fields.

**Typical uses**

Users can run reports on generic data to analyze PO spend on category items that are based on the **Generic** category driver.

**Generic content**

This section includes information about the measures in this fact. For information about other field content, see the *SAP Ariba reporting field dictionary*. For instructions on how to access the *SAP Ariba reporting field dictionary*, see *Using the Ariba Reporting Field Dictionary* [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount Accepted (USD)</td>
<td>The total amount accepted for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Amount Billed (USD)</td>
<td>The total amount in a split line item for which invoices have been received.</td>
</tr>
<tr>
<td>Amount Cleared (USD)</td>
<td>The total amount billed for a PO line item that has been reconciled. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Amount Invoiced (USD)</td>
<td>The total amount invoiced with no unreconciled invoice exceptions for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Amount Left to Invoice Total (USD)</td>
<td>The amount of the PO that remains to be invoiced.</td>
</tr>
<tr>
<td>Amount Left to Reconcile Total (USD)</td>
<td>The sum of all PO amounts minus the sum of all associated invoiced amounts.</td>
</tr>
<tr>
<td>Amount Reconciled (USD)</td>
<td>The total amount approved for payment for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Line Count</td>
<td>The number of invoice line items (line item count) on the line level.</td>
</tr>
<tr>
<td>Number Accepted</td>
<td>The total quantity accepted for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Number Billed</td>
<td>The total quantity in a PO split line item for which invoices have been received.</td>
</tr>
<tr>
<td>Number Cleared</td>
<td>The total quantity billed for a PO line item that has been reconciled. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Number Invoiced</td>
<td>The total quantity invoiced with no unreconciled invoice exceptions for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>----------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Number Reconciled</td>
<td>The total quantity approved for payment for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>PO Count</td>
<td>The number of purchase orders.</td>
</tr>
<tr>
<td>PO Spend (USD)</td>
<td>The total aggregate spend of POs for generic items.</td>
</tr>
<tr>
<td>Total Count</td>
<td>The number of purchase orders.</td>
</tr>
</tbody>
</table>

**Related Information**

About Ariba Reporting Facts [page 7]
Invoice (Procurement & Invoicing) reporting fact

You can view invoicing trends by adding Invoice (Procurement & Invoicing) to reports.

About Invoice (Procurement & Invoicing)

This reporting fact is available in:

- SAP Ariba Procurement solutions

In solutions that only include SAP Ariba Procurement solutions, this fact is labeled Invoice. In solutions that include both SAP Ariba Procurement solutions and SAP Ariba Spend Analysis, this fact is labeled Invoice (Procurement & Invoicing).

Note

Line-level company code data is only loaded for reporting in the Invoice (Procurement & Invoicing) fact if your site has the Application.Invoicing.AllowLegalEntityCodeAtSplitLevel parameter enabled.

Source of data

The Invoice (Procurement & Invoicing) fact stores data from invoices and invoice reconciliations created in SAP Ariba Procurement solutions. If your SAP Ariba Procurement solutions site is integrated with your company’s other ERP systems, it also includes any invoices from those systems that are loaded through integration.

Level of data

Invoice (Procurement & Invoicing) data is loaded at the split line level, meaning that there are typically multiple split- and line-level records for every invoice and you can drill down to that level of detail in reports.

The Invoice (Procurement & Invoicing) fact displays advanced pricing details in the following fields:

- Price Unit Quantity
- Price Unit
- Unit Conversion
- Price Unit Quantity Description

These values are not available as part of the prepackaged reports. To view these values, users must add these fields as ad detail fields to reports based on the Invoice (Procurement & Invoicing) fact.
Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Users in the Report User group can run reports only on the invoices that they themselves have created. Members of the Reporting Manager and Report Administrator groups can run reports on invoicing activity for other users. Your company’s site might place further access control restrictions on specific data fields.

Typical uses

Reporting managers run reports on Invoice (Procurement & Invoicing) data to:

- Analyze invoice aging and payment trends.
- Monitor trends in your company’s invoice activity by commodity, supplier, or department or cost center.
- Monitor day-to-day invoicing activities by department or cost center, management hierarchy or individual user.

Related prepackaged reports

The following prepackaged reports are built on the Invoice (Procurement & Invoicing) fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buyer Settlement Reports</td>
<td>- Invoice Spend with Charges and Taxes</td>
</tr>
<tr>
<td></td>
<td>- Invoice Spend with Charges and Taxes Details</td>
</tr>
<tr>
<td></td>
<td>- PO and Invoice Spend with Charges and Taxes (also includes Purchase Order data)</td>
</tr>
<tr>
<td></td>
<td>- Commodity Analysis</td>
</tr>
<tr>
<td></td>
<td>- Invoice Accrual Analysis</td>
</tr>
<tr>
<td></td>
<td>- Invoice Summary Report</td>
</tr>
<tr>
<td></td>
<td>- Invoice Summary Report by Contract</td>
</tr>
<tr>
<td></td>
<td>- Purchase Price Variance by Commodity</td>
</tr>
<tr>
<td></td>
<td>- Spend Concentration Analysis by Commodity</td>
</tr>
</tbody>
</table>
Invoice (Procurement & Invoicing) content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Age (Days)</strong></td>
<td>For paid invoices, the number of days between the invoice date and the paid date. For unpaid invoices, the number of days between the current date and the invoice date.</td>
</tr>
<tr>
<td><strong>Amount Accepted</strong></td>
<td>The sum of all accepted amounts from the split line level, rolled up.</td>
</tr>
<tr>
<td><strong>Amount Disputed</strong></td>
<td>The sum of all disputed amounts from the split line level, rolled up.</td>
</tr>
<tr>
<td><strong>Amount Invoiced</strong></td>
<td>The sum of all invoiced amounts from the split line level, rolled up.</td>
</tr>
<tr>
<td><strong>Expected Tax Amount</strong></td>
<td>The sum of all estimated tax amounts.</td>
</tr>
<tr>
<td><strong>Discount Amount</strong></td>
<td>The discount on the invoice line item or the total discount on the invoice</td>
</tr>
<tr>
<td><strong>Charge Amount</strong></td>
<td>The charge amount on the invoice line item or the total charge amount on the invoice</td>
</tr>
<tr>
<td><strong>Tax Amount</strong></td>
<td>The tax amount on the invoice line item or the total tax amount on the invoice</td>
</tr>
<tr>
<td><strong>Invoice Count</strong></td>
<td>The number of invoices, counted at the header level. Invoice counts at the line level do not necessarily roll up, since the count totals are at the header level (one per invoice, rather than one per invoice line).</td>
</tr>
<tr>
<td><strong>Invoice Quantity</strong></td>
<td>The sum of all invoice quantities from the split line level, rolled up.</td>
</tr>
<tr>
<td><strong>Invoice Spend</strong></td>
<td>The sum of all invoice amounts from the split line level, rolled up.</td>
</tr>
<tr>
<td><strong>Invoice Spend in Original Currency</strong></td>
<td>The sum of all invoice original currency amounts.</td>
</tr>
<tr>
<td><strong>Invoice Unit Price</strong></td>
<td>The sum of invoice amounts divided by the sum of invoice quantities at the line level.</td>
</tr>
<tr>
<td></td>
<td>invoice line amounts greater than 0 / invoice line quantities greater than 0</td>
</tr>
<tr>
<td></td>
<td>This calculation excludes negative quantities and amounts.</td>
</tr>
<tr>
<td><strong>Line Count</strong></td>
<td>The number of invoice line items (line item count) on the line level.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>-----------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Paid Amount</td>
<td>The sum of all paid amounts from the split line level, rolled up.</td>
</tr>
<tr>
<td><strong>Note</strong></td>
<td>If an invoice reconciliation is force paid, the <strong>Paid Date</strong> is updated, but the <strong>Paid Amount</strong> field is zero. Forcing payment changes the status of an invoice reconciliation, but makes no changes to any amount fields.</td>
</tr>
<tr>
<td>Split Count</td>
<td>The number of invoice split line items (split line item count) on the split line level.</td>
</tr>
<tr>
<td>Sum of Paid Payment</td>
<td>The sum of the number of paid invoice line items (count of paid lines).</td>
</tr>
<tr>
<td>Tax Accrual Amount</td>
<td>The sum of all actual tax amounts.</td>
</tr>
</tbody>
</table>

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Approval History [page 31]
- Contract reporting fact [page 54]
- Contract Line Item [page 58]
- Invoice Exceptions [page 119]
- Invoice Line Exceptions [page 121]
- Invoice Payment [page 123]
- One Time Vendor reporting fact [page 132]
- Pending Approval [page 139]
- Purchase Order (Procurement Invoicing) [page 158]
- Service Sheet reporting fact [page 185]
- Rejected Invoices reporting fact [page 170]
Invoice (Spend Visibility) reporting fact

You can analyze your company’s invoice spending by adding Invoice (Spend Visibility) to reports.

About Invoice (Spend Visibility)

This reporting fact is available in:

- SAP Ariba Spend Analysis

In solutions that only include SAP Ariba Spend Analysis, this fact is labeled Invoice. In solutions that include both SAP Ariba Spend Analysis and SAP Ariba Procurement solutions, this fact is labeled Invoice (Spend Visibility).

Source of data

Data in the Invoice (Spend Visibility) fact includes invoices from your company’s different ERP systems, which can include SAP Ariba Procurement solutions.

Level of data

Invoice (Spend Visibility) data is loaded at the split line level, meaning that there are typically multiple split- and line-level records for every invoice and you can drill down to that level of detail in reports.

Frequency of data loads and data retention

An SAP Ariba Spend Analysis project manager loads data to the Invoice (Spend Visibility) fact from the Invoice.csv data file and related dimension and enrichment data files. The frequency with which new invoice data is loaded varies by company, but quarterly refreshes are typical. Data is retained indefinitely by default. However, your company might choose to run delete data loads for older data if it has a particular retention policy.

Access control

All SAP Ariba Spend Analysis users have access to Invoice (Spend Visibility) data by default. However, your company might implement group-, field-, or user-based access control rules to restrict access to the data.
**Typical uses**

Business analysts run reports on *Invoice (Spend Visibility)* data to:

- Analyze your company’s actual invoice spend on different commodity categories and with different suppliers, or by cost center or geographical region, to identify trends.
- Identify sourcing opportunities by discovering differences in prices paid by different cost centers, or to different suppliers, for the same commodities.
- Discover how much of your company’s spend is accounted for by paying more than the average or more than the minimum unit price in different locations or with different suppliers.
- Identify the commodities, suppliers, or cost centers that generate invoice spend with no associated contract in order to determine whether putting contracts in place will lower costs.
- Monitor levels of spend with high-risk suppliers.
- Monitor invoice spend with different types of diverse suppliers to track your company’s achievement of supplier diversity goals.

**Related prepackaged reports**

The following prepackaged reports are built on the *Invoice (Spend Visibility)* fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commodity Analysis</td>
<td>• Annual Inflation Cost Per Part By Commodity</td>
</tr>
<tr>
<td></td>
<td>• Annual Inflation Cost Per Supplier By Commodity</td>
</tr>
<tr>
<td></td>
<td>• Commodity Analysis</td>
</tr>
<tr>
<td></td>
<td>• Commodity Trend Analysis</td>
</tr>
<tr>
<td></td>
<td>• Off-Contract Spend By Commodity</td>
</tr>
<tr>
<td></td>
<td>• Premium Costs By Commodity</td>
</tr>
<tr>
<td></td>
<td>• Purchase Price Alignment Cost By Commodity</td>
</tr>
<tr>
<td></td>
<td>• Purchase Price Variance By Commodity</td>
</tr>
<tr>
<td></td>
<td>• Spend Concentration Analysis By Commodity</td>
</tr>
<tr>
<td></td>
<td>• Spend Variance Analysis - Volume Vs. Price Effects</td>
</tr>
<tr>
<td></td>
<td>• Spend Variance Analysis By Commodity</td>
</tr>
<tr>
<td></td>
<td>• Supplier Leverage Analysis By Commodity</td>
</tr>
<tr>
<td></td>
<td>• Supplier Optimization By Commodity</td>
</tr>
<tr>
<td>Folder</td>
<td>Report</td>
</tr>
<tr>
<td>--------</td>
<td>--------</td>
</tr>
</tbody>
</table>
| **Organization Analysis** | • Annual Inflation Cost Per Part By Organization  
• Annual Inflation Cost Per Supplier By Organization  
• Buyer Analysis (Invoice)  
• Geographic Location Analysis  
• Off-Contract Spend By Organization  
• Organization Analysis  
• Organization Spend Trend Analysis  
• Premium Costs By Organization  
• Purchase Price Alignment Cost By Organization  
• Purchase Price Variance By Organization  
• Spend Variance Analysis By Organization  
• Supplier Optimization By Organization |
| **Spend Visibility Usage Reports** | • Invoice Spend by Top Commodities  
• Spend and Line Count by Source System and Confidence  
• Spend and Line Count by Source System and Supplier Confidence  
• Spend by Top-Level Suppliers |
| **Supplier Analysis** | • Annual Inflation Cost By Supplier Per Part  
• Annual Inflation Costs Per Supplier  
• Bankrupt Suppliers Report  
• ERP Supplier Analysis  
• Geographic Source Analysis  
• Off-Contract Spend By Supplier  
• Premium Costs By Supplier  
• Purchase Price Alignment Cost By Supplier  
• Purchase Price Variance By Supplier  
• Spend Variance By Supplier and Commodity Analysis  
• Supplier Certified ISO (International Standardization Organization) Report  
• Supplier Commodity Analysis  
• Supplier Financial Rating Analysis  
• Supplier Global Ultimate Parent Analysis  
• Supplier Optimization Costs By Supplier  
• Supplier Spend Analysis  
• Supplier Spend Trend Analysis By Buying Org. |
| **Supplier Diversity Reports** | • Commodities (ACT) by Certified Diversity Category  
• GSA Diversity Data Report  
• GSA Diversity Data Report - Subcontracting Report  
• Small Business Subcontracting Plan Report  
• Suppliers by Diversity Category (Certified) |
| **Supplier Green Reports** | • Commodities (ACT) Spend with Green Suppliers  
• Green Suppliers |
| **Supplier Risk Reports** | • Supplier Commercial Credit Score (CCS) Evaluation  
• Supplier Evaluation Risk (SER) Rating Report  
• Supplier Financial Stress (FSS) Rating Report |
**Invoice (Spend Visibility) content**

This section includes information about the measures in this fact. For information about other field content, see the *SAP Ariba reporting field dictionary*. For instructions on how to access the *SAP Ariba reporting field dictionary*, see *Using the Ariba Reporting Field Dictionary* [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Average ERP Supplier Count Per Enriched Supplier</strong></td>
<td>The number of ERP suppliers divided by the number of enriched suppliers, calculated as:</td>
</tr>
<tr>
<td></td>
<td>count of supplier names / count of enriched supplier names</td>
</tr>
<tr>
<td><strong>Average Invoice Spend Per Cost Center</strong></td>
<td>The total amount of spend divided by the number of cost centers, calculated as:</td>
</tr>
<tr>
<td></td>
<td>sum of amounts / count of cost center names</td>
</tr>
<tr>
<td><strong>Average Invoice Spend Per Enriched Supplier</strong></td>
<td>The total amount of spend divided by the number of enriched suppliers, calculated as:</td>
</tr>
<tr>
<td></td>
<td>sum of amounts / count of enriched supplier names</td>
</tr>
<tr>
<td><strong>Average Invoice Spend Per Invoice</strong></td>
<td>The sum of all invoice amounts divided by the number of invoices, calculated as:</td>
</tr>
<tr>
<td></td>
<td>sum of amounts greater than 0 / invoice counts greater than 0</td>
</tr>
<tr>
<td></td>
<td>This calculation excludes negative invoice amounts and counts.</td>
</tr>
<tr>
<td><strong>Average Invoice Spend Per Part</strong></td>
<td>The sum of all invoice amounts divided by the number of individual parts, calculated as:</td>
</tr>
<tr>
<td></td>
<td>sum of amounts / count of part names</td>
</tr>
<tr>
<td><strong>Average Invoice Spend Per Split Line Item</strong></td>
<td>The sum of all invoice amounts divided by the number of split line items, calculated as:</td>
</tr>
<tr>
<td></td>
<td>sum of amounts / count of split line items</td>
</tr>
<tr>
<td><strong>Average Split Line Items Per Invoice</strong></td>
<td>The sum of invoice split line items divided by the number of invoices, calculated as:</td>
</tr>
<tr>
<td></td>
<td>invoice split line item counts greater than 0 / invoice counts greater than 0</td>
</tr>
<tr>
<td></td>
<td>This calculation excludes negative split line item and invoice counts.</td>
</tr>
<tr>
<td><strong>Cert Disabled Owned Suppliers Spend (enr)</strong></td>
<td>The sum of all invoice amounts for suppliers that are flagged as Enriched Certified Disabled Owned.</td>
</tr>
<tr>
<td><strong>Cert Disadv Suppliers Spend (enr)</strong></td>
<td>The sum of all invoice amounts for suppliers that are flagged as <em>Enriched Certified Disadvantaged</em>.</td>
</tr>
<tr>
<td><strong>Cert HUBZone Suppliers Spend (enr)</strong></td>
<td>The sum of all invoice amounts for suppliers that are flagged as <em>Enriched Certified HUBZone</em> (Historically Underutilized Business Zone).</td>
</tr>
<tr>
<td><strong>Cert Minority Owned Suppliers Spend (enr)</strong></td>
<td>The sum of all invoice amounts for suppliers that are flagged as <em>Enriched Certified Minority Owned</em>.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Cert SBA 8(a) Suppliers Spend (enr)</td>
<td>The sum of all invoice amounts for suppliers that are flagged as <em>Enriched SBA 8(a)</em> (participants in the Small Business Administration 8(a) development program).</td>
</tr>
<tr>
<td>Cert Small Disabled Bus Suppliers (enr)</td>
<td>The sum of all invoice amounts for suppliers that are flagged as <em>Enriched Certified Small Businesses</em>.</td>
</tr>
<tr>
<td>Cert Veteran Owned Suppliers Spend (enr)</td>
<td>The sum of all invoice amounts for suppliers that are flagged <em>Enriched Certified Veteran Owned</em>.</td>
</tr>
<tr>
<td>Cert Women Owned Suppliers Spend (enr)</td>
<td>The sum of all invoice amounts for suppliers that are flagged <em>Enriched Certified Women Owned</em>.</td>
</tr>
<tr>
<td>Cost Center Count</td>
<td>The number of cost centers (count of cost center names).</td>
</tr>
<tr>
<td>Disabled Owned Suppliers Spend</td>
<td>The sum of all invoice amounts for suppliers that are flagged <em>Disabled Owned</em>.</td>
</tr>
<tr>
<td>Disabled Vet Owned Bus Ent Suppliers Spend (enr)</td>
<td>The sum of all invoice amounts for suppliers that are flagged <em>Enriched Veteran Owned Business Enterprises</em>.</td>
</tr>
<tr>
<td>Disabled Vet Owned Suppliers Spend (enr)</td>
<td>The sum of all invoice amounts for suppliers that are flagged <em>Enriched Disabled Veteran Owned</em>.</td>
</tr>
<tr>
<td>Disadv Bus Ent Suppliers Spend (enr)</td>
<td>The sum of all invoice amounts for suppliers that are flagged <em>Disadvantaged Business Enterprises</em>.</td>
</tr>
<tr>
<td>Enriched Intermediate Parent Count</td>
<td>The number of enriched supplier parents (count of enriched supplier parent names).</td>
</tr>
<tr>
<td>Enriched Supplier Count</td>
<td>The number of enriched suppliers (count of enriched supplier names).</td>
</tr>
<tr>
<td>Enriched Supplier Domestic Parent Count</td>
<td>The number of enriched supplier domestic parents (count of enriched domestic ultimate parent IDs).</td>
</tr>
<tr>
<td>Enriched Supplier Global Parent Count</td>
<td>The number of enriched supplier global parents (count of enriched global ultimate parent IDs).</td>
</tr>
<tr>
<td>Green Suppliers Spend (enr)</td>
<td>The sum of all invoice amounts for suppliers that are flagged <em>Enriched Green</em>.</td>
</tr>
<tr>
<td>Hist Black Inst Suppliers Spend (enr)</td>
<td>The sum of all invoice amounts for suppliers that are flagged as <em>Enriched Historically Black Institutions</em> (colleges, universities, and other institutions).</td>
</tr>
<tr>
<td>HUBZone Suppliers Spend (enr)</td>
<td>The sum of all invoice amounts for suppliers that are flagged <em>Enriched HUBZone</em> (Historically Underutilized Business Zone).</td>
</tr>
<tr>
<td>Invoice Count</td>
<td>The number of invoices, counted at the header level. Invoice counts at the line level do not necessarily roll up, since the count totals are at the header level (one per invoice, rather than one per invoice line).</td>
</tr>
<tr>
<td>Invoice Spend</td>
<td>The sum of all invoice amounts from the line level, rolled up.</td>
</tr>
<tr>
<td>Invoice Quantity</td>
<td>The sum of all invoice quantities from the line level, rolled up.</td>
</tr>
<tr>
<td>Invoice Spend in Original Currency</td>
<td>The sum of all invoice original currency amounts.</td>
</tr>
<tr>
<td>Invoice Unit Price</td>
<td>The sum of invoice amounts divided by the sum of invoice quantities at the line level.</td>
</tr>
</tbody>
</table>
|                                          | \[
<p>|                                          | \text{\textit{invoice line amounts greater than 0}} / \text{\textit{invoice line quantities greater than 0}}] [\text{This calculation excludes negative quantities and amounts.}] |
| Labor Surplus Suppliers Spend (enr)         | The sum of all invoice amounts for suppliers that are flagged <em>Enriched Labor Surplus</em>.                                                       |
| Line Count                                  | The number of invoice line items (line item count) on the line level.                                                                      |</p>
<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Max Invoice Unit Price</td>
<td>The maximum of invoice amounts divided by quantities, calculated as: max invoice line amounts greater than 0 / invoice line quantities greater than 0. This calculation excludes negative invoice amounts and quantities.</td>
</tr>
<tr>
<td>Min Invoice Unit Price</td>
<td>The minimum of invoice amounts divided by quantities, calculated as: min invoice line amounts greater than 0 / invoice line quantities greater than 0. This calculation excludes negative invoice amounts and quantities.</td>
</tr>
<tr>
<td>Minority Owned Bus Ent Suppliers Spend (enr)</td>
<td>The sum of all invoice amounts for suppliers that are flagged Enriched Minority Owned Business Enterprises.</td>
</tr>
<tr>
<td>Minority Owned Suppliers Spend (enr)</td>
<td>The sum of all invoice amounts for suppliers that are flagged Enriched Minority Owned.</td>
</tr>
<tr>
<td>Off PO Spend</td>
<td>The sum of all invoice amounts for invoice lines where there is no associated purchase order amount.</td>
</tr>
<tr>
<td>Part Count</td>
<td>The number of individual parts in the invoices (count of part names).</td>
</tr>
<tr>
<td>PO Amount</td>
<td>The sum of all purchase order amounts associated with invoice line items.</td>
</tr>
<tr>
<td>Premium Spend</td>
<td>The difference between actual invoice amounts and the original purchase order amounts associated with that spend. If there is no associated purchase order amount, premium spend calculated as the sum of invoice amounts minus the sum of invoice amounts. Otherwise, it is calculated as: sum of invoice amounts - sum of associated purchase order amounts</td>
</tr>
<tr>
<td>Price Alignment Cost</td>
<td>The sum of the difference between average unit price from a supplier over a period of time and the actual unit prices invoiced to different company sites over the same period of time, calculated as: supplier average unit price - supplier invoiced unit price. This difference allows you to determine which company sites are paying an unusually high unit price for a commodity.</td>
</tr>
<tr>
<td>Price Variance Cost</td>
<td>The sum of the differences between invoiced unit price for a part and the minimum unit price for that same part in the last accounting year, calculated as: part invoiced unit price - part minimum unit price. Price variance cost is only calculated for enriched, classified spend with part data. This difference allows you to determine how far above the minimum unit price you are spending at different company sites and with different suppliers for a given part.</td>
</tr>
<tr>
<td>Price Variance Percentage</td>
<td>The ratio of price variance cost to invoice spend, calculated as: (sum of price variance costs / sum of invoice amounts) x 100.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>SBA 8(a) Suppliers Spend (enr)</strong></td>
<td>The sum of all invoice amounts for suppliers that are flagged Enriched SBA 8(a), participants of the Small Business Administration 8(a) program.</td>
</tr>
<tr>
<td><strong>Small Bus Suppliers Spend (enr)</strong></td>
<td>The sum of all invoice amounts for suppliers that are flagged as Enriched Small Businesses.</td>
</tr>
<tr>
<td><strong>Split Count</strong></td>
<td>The number of split invoice line items (split line item count).</td>
</tr>
<tr>
<td><strong>Standard Cost Variance</strong></td>
<td>The sum of the positive difference between standard unit price and invoiced unit price.</td>
</tr>
<tr>
<td><strong>Supplier Optimization Cost</strong></td>
<td>The sum of the differences between the lowest unit price paid to a supplier and actual invoiced unit prices, multiplied by the number of units invoiced, all in the last accounting year, calculated as:</td>
</tr>
<tr>
<td></td>
<td>(minimum invoice unit price - actual invoiced unit price) x invoiced quantity</td>
</tr>
<tr>
<td></td>
<td>Supplier optimization cost is only calculated for enriched, classified spend with part data.</td>
</tr>
<tr>
<td><strong>Supplier Optimization Percentage</strong></td>
<td>The ratio of supplier optimization cost to total invoice spend, calculated as:</td>
</tr>
<tr>
<td></td>
<td>(sum of supplier optimization costs / sum of invoice amounts) x 100</td>
</tr>
<tr>
<td><strong>Veteran Owned Bus Ent Suppliers Spend (enr)</strong></td>
<td>The sum of all invoice amounts for suppliers that are flagged Enriched Veteran Owned Business Enterprises.</td>
</tr>
<tr>
<td><strong>Veteran Owned Suppliers Spend (enr)</strong></td>
<td>The sum of all invoice amounts for suppliers that are flagged Enriched Veteran Owned.</td>
</tr>
<tr>
<td><strong>Woman Owned Bus Ent Suppliers spend (enr)</strong></td>
<td>The sum of all invoice amounts for suppliers that are flagged Enriched Woman Owned Business Enterprises.</td>
</tr>
<tr>
<td><strong>Woman Owned Suppliers Spend (enr)</strong></td>
<td>The sum of all invoice amounts for suppliers that are flagged Enriched Woman Owned.</td>
</tr>
</tbody>
</table>

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Purchase Order (Spend Visibility) [page 163]
The *Invoice Exceptions* fact contains exception data from individual invoices. You can add hierarchies to *Invoice Exceptions* reports to view additional data.

**About Invoice Exceptions**

This reporting fact is available in:

- SAP Ariba Procurement solutions

**Invoice Exceptions content**

For instructions on how to access the *SAP Ariba reporting field dictionary*, see *Using the Ariba reporting field dictionary* [page 7].

You can report on the following data fields in *Invoice Exceptions* reports:

- Auto Reconciled Exception Count
- Exception Count
- Invoice Count

- Invoice with Exception Count
- Line Count

You can add the following hierarchies to *Invoice Exceptions* reports as row, column, page, or detail fields:

- Accounting Date
- Exception Types
- Invoice Date
- Load Create Time
- Load Update Time

- Number of Invoice Lines
- Purchasing Unit
- Source System
- Supplier

*Invoice Exceptions* reports contain the following detail fields by default:

- Invoice ID
- Accounting Date

- Common Supplier

**Related Information**

*About Ariba Reporting Facts* [page 7]
*Multi-Fact Reference* [page 243]
*Invoice (Procurement Invoicing)* [page 108]
Invoice Line Exceptions reporting fact

The Invoice Line Exceptions fact contains data about line-level invoice exceptions. You can add hierarchies to Invoice Line Exceptions reports to view additional data.

About Invoice Line Exceptions

This reporting fact is available in:
- SAP Ariba Procurement solutions

Invoice Line Exceptions content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Invoice Line Exceptions reports:

- Amount
- Auto Reconciled Exception Count
- Exception Count
- Line Count
- Line with Exception Count

You can add the following hierarchies to Invoice Line Exceptions reports as row, column, page, or detail fields:

- Accounting Date
- Commodity
- Contract
- Contract vs. Non-Contract
- Master/Sub Agreement
- Release Type
- ERP Commodity
- Exception Types
- Invoice Date
- Line Type
- Load Create Time
- Load Update Time
- Purchasing Unit
- Source System
- Supplier

Invoice Line Exceptions reports contain the following detail fields by default:

- Invoice ID
- Accounting Date
- Common Supplier
- Commodity
- ERP Commodity
Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Invoice Exceptions [page 119]
Invoice (Procurement Invoicing) [page 108]
Rejected Invoices reporting fact [page 170]
Invoice Payment reporting fact

The Invoice Payment fact contains payment data from individual invoices. You can add hierarchies to Invoice Payment reports to view additional data.

About Invoice Payment

This reporting fact is available in:

- SAP Ariba Procurement solutions

Invoice Payment content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Invoice Payment reports:

- Adjustment Amount
- Date Delivered
- Discount Days Overdue
- Discount Earned
- Gross Amount
- Invoice Amount
- Maximum Discount
- Net Days Overdue
- Paid Amount
- Payment Count
- Percentage Paid on Time
- Sum of Paid Payment
- To Pay Amount

You can add the following hierarchies to Invoice Payment reports as row, column, page, or detail fields:

- Debit/Credit
- Discount
- Discount Percent
- Discount Terms
- Dynamic Discount Taken
- Eligible for Dynamic Discount
- For Tax Accrual
- Invoice Number
- Load Create Time
- Load Update Time
- Net Terms
- Paid on Time
- Payable Status
- Payable Type
- Payment Aggregation Application
- Payment Method Type
- Payment Scheduling Application
- Payment Status
- Payment Terms Description
- Remittance Location
- Status
- Supplier
Invoice Payment reports contain the following detail fields by default:

- Payment ID
- Payable
- Payment Date
- Net Due Date
- Common Supplier

Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Invoice (Procurement Invoicing) [page 108]
Item Attributes reporting fact

This fact enables reporting on the attributes of line items in contract documents and sourcing events.

About Item Attributes

This reporting fact is available in:

- SAP Ariba Sourcing
- SAP Ariba Contracts

The Item Attributes fact enables reporting on system global line item attributes whose values have the following data types:

- Quantity
- String
- Integer
- Decimal
- Percentage
- Date
- Money
- Boolean

In general, any field whose value is stored in one of the above formats is reportable, regardless of how it is presented in the UI. For example, multiselect fields are stored as String values, so they are reportable.

Custom line item attributes are not currently reportable.

This fact enables reporting on default slices, not supplier slices.

Source of Data

The Item Attributes fact contains data from line items in sourcing events and contract documents.

Level of Data

Item Attributes data is loaded at the line level, meaning that there is one record per line item.
**Frequency of Data Loads and Data Retention**

Once you have enabled the Item Attributes fact, within four hours a scheduled task sets up field mapping. Every four hours thereafter, the scheduled task aggregates new data into temporary tables in preparation for the data load. Documents published before the initial field mapping will not be reportable. Only data from documents in the correct status will be available for inclusion in reports: Contract documents must be in Published status; Sourcing events must be in Preview status or later.

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours.

Although the temporary tables are cleaned up after 30 days, data remains reportable indefinitely.

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

**Access Control**

No additional access control is required. Once this feature is enabled, users can view reports based on line items from sourcing events and contract documents to which they currently have access. Any such user able to create reports can create reports based on the Item Attributes fact, populated with data to which they have access.

**Typical Uses**

Reports based on the Item Attributes reporting fact can help demonstrate which supplier is offering the best deal for a line item. For example, it can reveal who is giving the best discounts, whose taxes are smallest, or who has the lowest transportation costs.

**Related Prepackaged Reports**

No prepackaged reports are built using the Item Attributes fact.

**Item Attributes Content**

This section includes information about the measures in this fact. For information about other field content, see the Ariba Reporting Field Dictionary.
Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Best Extended Price</td>
<td>The best extended price for the line item.</td>
</tr>
<tr>
<td>Best Price</td>
<td>The best price for the line item.</td>
</tr>
<tr>
<td>Bonus/Penalty Amount</td>
<td>The bonus/penalty for the line item, expressed as an amount.</td>
</tr>
<tr>
<td>Bonus/Penalty Percentage</td>
<td>The bonus/penalty for the line item, expressed as a percentage.</td>
</tr>
<tr>
<td>Discount Amount</td>
<td>The discount for the line item, expressed as an amount.</td>
</tr>
<tr>
<td>Discount Percentage</td>
<td>The discount for the line item, expressed as a percentage.</td>
</tr>
<tr>
<td>Extended Price</td>
<td>The extended price for the line item.</td>
</tr>
<tr>
<td>Index Amount</td>
<td>The index for the line item, expressed as an amount.</td>
</tr>
<tr>
<td>Index Percentage</td>
<td>The index for the line item, expressed as a percentage.</td>
</tr>
<tr>
<td>Item Count</td>
<td>The item count for the line item.</td>
</tr>
<tr>
<td>Price</td>
<td>The price for the line item.</td>
</tr>
<tr>
<td>Quantity</td>
<td>The quantity for the line item.</td>
</tr>
<tr>
<td>Shipping Cost</td>
<td>The shipping cost for the line item.</td>
</tr>
<tr>
<td>Surcharge Amount</td>
<td>The surcharge for the line item, expressed as an amount.</td>
</tr>
<tr>
<td>Surcharge Percentage</td>
<td>The surcharge for the line item, expressed as a percentage.</td>
</tr>
<tr>
<td>Tax</td>
<td>The tax for the line item.</td>
</tr>
<tr>
<td>Total Cost</td>
<td>The total cost for the line item.</td>
</tr>
<tr>
<td>Unit Cost</td>
<td>The unit cost for the line item.</td>
</tr>
</tbody>
</table>

Multi-Fact Relationships

The new Item Attributes fact has two-way multifact relationships with the following reporting facts:

- **Contract Workspace (Procurement).** The Contract Workspace (Procurement) reporting fact in turn has a multi-fact relationship with the Contract Line Item reporting fact.
- **Supplier Participation.** The Supplier Participation reporting fact in turn has a multi-fact relationship with the Event Line Items reporting fact.
How to include a global term in the Item Attributes reporting fact

Prerequisites

This feature is not enabled by default. It must be enabled in each customer site. Please contact SAP Ariba Support to enable this feature.

Context

Follow these steps to add data from a global term to the Item Attributes fact, making that data available for reporting.

**Note**

Using these steps to enable a global term for analytical reporting adds the term to a permanent analytical reporting registry, from which it cannot be removed. After that, the term cannot be turned off from analytical reporting.

Procedure

1. Log in as a user with the Analysis Administrator group.
2. On the dashboard, choose Manage > Administration.
3. In the Reporting Manager list on the left, choose Custom Attributes Report Admin.
4. The table in the Reportable Global Attributes section lists all eligible global terms, including customer terms. Check the checkbox for each global term you wish to track in the Item Attributes reporting fact and include in reports.
5. Click Enable for reporting.

Results

The checked global terms are now included in the Item Attributes reporting fact and available for inclusion in reports based on that fact.
Market Research reporting fact

You can analyze purchase order spending on marketing services and activities by adding Market Research to reports.

About Market Research

This reporting fact is available in:

- SAP Ariba Buying and Invoicing
- SAP Ariba Buying
- SAP Ariba Catalog

The Market Research fact contains data for shopping cart line items (in SAP Ariba Catalog) and purchase orders (in SAP Ariba Buying and Invoicing and SAP Ariba Buying) that are based on the market research driver.

Source of data

The Market Research fact stores data from market research shopping cart line items created on the buyer side in SAP Ariba Catalog, and from purchase orders created in SAP Ariba Buying and Invoicing and SAP Ariba Buying.

Level of data

Market Research data is loaded at the split line level, meaning that there are typically line-level records for every shopping cart and you can drill down to that level of detail in reports.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access control

Users in the Report User group can run reports only on the shopping cart items that they themselves have created. Members of the Reporting Manager and Report Administrator groups can run reports on shopping cart item activity for other users. Your company’s site might place further access control restrictions on specific data fields.

Typical uses

Users can run reports on Market Research data to analyze PO spend on marketing services and activities.

Market Research content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount Accepted (USD)</td>
<td>The total amount accepted for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Amount Billed (USD)</td>
<td>The total amount in a split line item for which invoices have been received.</td>
</tr>
<tr>
<td>Amount Cleared (USD)</td>
<td>The total amount billed for a PO line item that has been reconciled. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Amount Invoiced (USD)</td>
<td>The total amount invoiced with no unreconciled invoice exceptions for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Amount Left to Invoice Total (USD)</td>
<td>The amount of the PO that remains to be invoiced.</td>
</tr>
<tr>
<td>Amount Left to Reconcile Total (USD)</td>
<td>The sum of all PO amounts minus the sum of all associated invoiced amounts.</td>
</tr>
<tr>
<td>Amount Reconciled (USD)</td>
<td>The total amount approved for payment for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Line Count</td>
<td>The number of invoice line items (line item count) on the line level.</td>
</tr>
<tr>
<td>Number Accepted</td>
<td>The total quantity accepted for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Number Billed</td>
<td>The total quantity in a PO split line item for which invoices have been received.</td>
</tr>
<tr>
<td>Number Cleared</td>
<td>The total quantity billed for a PO line item that has been reconciled. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Number Invoiced</td>
<td>The total quantity invoiced with no unreconciled invoice exceptions for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Number Reconciled</td>
<td>The total quantity approved for payment for a PO line item. This is prorated if split accounting is used.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>----------------------</td>
<td>-------------------------------------------------------</td>
</tr>
<tr>
<td>PO Count</td>
<td>The number of purchase orders.</td>
</tr>
<tr>
<td>PO Spend (USD)</td>
<td>The total aggregate spend of POs for market research.</td>
</tr>
<tr>
<td>Total Count</td>
<td>The number of purchase orders.</td>
</tr>
</tbody>
</table>

**Related Information**

*About Ariba Reporting Facts [page 7]*
The **One Time Vendor** fact shows high-level information about one-time vendor invoices.

### About One Time Vendor

This reporting fact is available in:

- SAP Ariba Buying and Invoicing
- SAP Ariba Invoice Management

One-time vendor invoices are non-PO invoices from suppliers you buy from just once or infrequently and that don’t have a supplier record in your SAP Ariba site. When a supplier sends the invoice for such a one-time purchase, the buyer enters and processes the invoice without adding a new supplier record to their master data. All the payment information is stored directly on the invoice.

### Source of data

The **One Time Vendor** fact contains data from non-PO invoices marked as one-time vendor invoices.

### Level of data

**One Time Vendor** data is loaded at the invoice header level, meaning there is one record per invoice rather than one record per invoice line. To get invoice details, join the **One Time Vendor** fact with the **Invoice (Procurement & Invoicing)** fact. The **Invoice (Procurement & Invoicing)** fact data is loaded at the split line level, meaning that there are typically multiple split- and line-level records for every invoice, and you can drill down to that level of detail in reports.

### Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the *Solutions description guide*.
Access control

Users in the Report User, Reporting Manager, or Report Administrator group can run reports on invoicing activity. Your company’s site might place further access control restrictions on specific data fields.

Typical uses

Following are examples of what buyers might report on with respect to one-time vendors:

- Show all one-time vendor invoices, grouped by one-time vendor and supplier name, with a total invoice count and invoice amounts.
- Show all invoices that reference a single one-time vendor.
- Track suppliers with a high number of one-time vendor invoices, and track invoices with high amounts, to help determine whether to create supplier records for some suppliers rather than continuing to treat them as one-time vendors.

One Time Vendor content

This section includes information about the measures in this fact. For information about other field content, see the Ariba Reporting Field Dictionary. For instructions on how to access the Ariba Reporting Field Dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-defined measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Invoices</td>
<td>The number of one-time vendor invoices, counted at the header level.</td>
</tr>
<tr>
<td>Invoice Amount</td>
<td>The invoice amount at the header level.</td>
</tr>
</tbody>
</table>

Detail fields:

<table>
<thead>
<tr>
<th>Detail field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ERP Supplier</td>
<td>The name of the supplier record that's configured as a one-time vendor.</td>
</tr>
<tr>
<td>Supplier Name</td>
<td>The name of the individual supplier being paid.</td>
</tr>
<tr>
<td>Invoice ID</td>
<td>The invoice ID provided by the supplier.</td>
</tr>
</tbody>
</table>
Related Information

About SAP Ariba reporting facts [page 7]
Multi-fact reference [page 243]
Invoice (Procurement & Invoicing) reporting fact [page 108]
Order Confirmation fact

The Order Confirmation fact contains data on order confirmations sent by suppliers.

About Order Confirmation

This reporting fact is available in:

- SAP Ariba Buying and Invoicing
- SAP Ariba Buying

Source of data

The Order Confirmation fact contains data from order confirmations sent by suppliers in response to purchase orders created in SAP Ariba Buying solutions.

Level of data

Order Confirmation data is loaded at the line level, meaning that there can be multiple records per order confirmation.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on Order Confirmation data.
Typical uses

Users can run reports on Order Confirmation data to:

- View a summary of the order fulfillment status.
- Analyze a supplier’s performance in fulfilling orders.
- Analyze order fulfillment status to manage inventory.

Related prepackaged reports

The following prepackaged reports are built on the Order Confirmation fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purchase Order Reports</td>
<td>Order Confirmation</td>
</tr>
</tbody>
</table>

Order Confirmation content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shipping (USD)</td>
<td>The estimated shipping charges in the order confirmation.</td>
</tr>
<tr>
<td>Tax (USD)</td>
<td>The estimated tax amount in the order confirmation.</td>
</tr>
</tbody>
</table>

Multi-fact relationships

The following table shows multi-fact relationships for the new Fact Name fact with join fields for each fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Order Confirmation</td>
<td>[PO ID, PO Line Number]</td>
<td>• Purchase Order [PO ID, PO Line Number]</td>
</tr>
</tbody>
</table>
Pending Approval (Prereconciled Invoice) reporting fact

About Pending Approval (Prereconciled Invoice)

This reporting fact is available in:
- SAP Ariba Procurement solutions

The Pending Approval (Prereconciled Invoice) fact contains data related to the original invoice from the supplier.

**i Note**

The name Prereconciled Invoice means the invoice itself, as opposed to the invoice reconciliation (IR) document. When we introduced this fact, there was already a fact name Invoice. The Invoice fact draws data from IR documents.

Source of data

The Pending Approval (Prereconciled Invoice) fact contains data from the following sources:
- Approval flows configured for invoice documents.
- Records of user actions, such as approving or denying invoice documents, reassigning approvable roles, and delegating approval authority.

The Pending Approval (Prereconciled Invoice) fact cannot retrieve data older than January 1, 2019.

Level of data

The Pending Approval (Prereconciled Invoice) fact contains approval data specific to individual approvers in the approval flow of invoice documents, meaning that there can be multiple records per invoice document.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on Approvals (Prereconciled Invoice) data. Your company’s site might place further access control restrictions on specific data fields.

Typical uses

Users run reports on Pending Approval (Prereconciled Invoice) data to monitor the approval activity for invoice documents associated with non PO-based invoices and invoices based on orders, contracts, and service sheets.

Pending Approval (Prereconciled Invoice) content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For information on how to access the SAP Ariba reporting field dictionary, see topic: Reporting fact reference: Using the SAP Ariba reporting field dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approver Count</td>
<td>The number of approvers for an invoice.</td>
</tr>
</tbody>
</table>

Multi-fact relationships

The following table shows multi-fact relationships for the Pending Approval (Prereconciled Invoice) fact with join fields for each fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pending Approval (Prereconciled Invoice)</td>
<td>[Approvable ID]</td>
<td>Prereconciled Invoice [Invoice ID]</td>
</tr>
</tbody>
</table>

Related Information

Approvals (Prereconciled Invoice) reporting fact [page 19]
Approval History (Prereconciled Invoice) reporting fact [page 29]
Prereconciled Invoice reporting fact [page 141]
Pending Approval reporting fact

The Pending Approval fact contains data on pending (request) approvables. You can add hierarchies to Pending Approval reports to view additional data.

About Pending Approval

This reporting fact is available in:

- SAP Ariba Procurement solutions

Pending Approval content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data field in Pending Approval reports:

- Approvable Count

You can add the following hierarchies to Pending Approval reports as row, column, page, or detail fields:

- Approvable ID
- Approvable Title
- Approvable Type
- Approvable Status
- Preparer (User)
- Requester (User)
- Request Approver
- Request Activation Date
- Request Reason
- Submit Date
- Source System

i Note

In cases where an approver is active in two places in parallel in an approval flow for an approvable, the approvable count for Requester (User) is 1.

Pending Approval reports contain the following detail fields by default:

- Approvable ID
- Approvable Title
- Approvable Type
- Requester (User)
- Request Activation Date
- Request Reason
Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Approval History [page 31]
Invoice (Procurement Invoicing) [page 108]
Receipt [page 168]
Requisition [page 173]
Prereconciled Invoice reporting fact

About Prereconciled Invoice

This reporting fact is available in:

- SAP Ariba Procurement solutions

The Prereconciled Invoice fact contains data related to the original invoice from the supplier.

**i Note**

The name Prereconciled Invoice means the invoice itself, as opposed to the invoice reconciliation (IR) document. When we introduced this fact, there was already a fact name Invoice. The Invoice fact draws data from IR documents.

Source of data

The Prereconciled Invoice fact stores data from the original invoice from the supplier in SAP Ariba Procurement solutions. If your SAP Ariba Procurement solutions site is integrated with your company's other ERP systems, it also includes any original invoices from the supplier from systems that are loaded through integration.

The Prereconciled Invoice fact cannot retrieve data older than January 1, 2019.

Level of data

Prereconciled Invoice data is loaded at split line level, meaning that there are typically multiple split-level and line-level records for every invoice and you can drill down to that level of detail in reports.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on Prereconciled Invoice data. Your company’s site might place further access control restrictions on specific data fields.

Typical uses

Users run reports on Prereconciled Invoice data to:

- Monitor trends in your company’s invoice activity by commodity, supplier, or department or cost center.
- Monitor day-to-day invoicing activities by department or cost center, management hierarchy or individual user.

Prereconciled Invoice content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For information on how to access the SAP Ariba reporting field dictionary, see topic: Reporting fact reference: Using the SAP Ariba reporting field dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charge Amount</td>
<td>The charge amount on the invoice line item or the total charge amount on the invoice</td>
</tr>
<tr>
<td>Discount Amount</td>
<td>The discount on the invoice line item or the total discount on the invoice</td>
</tr>
<tr>
<td>Estimated Savings</td>
<td>A percentage based on the estimated savings specified in the contract associated with the purchase order line item.</td>
</tr>
<tr>
<td>Invoice Count</td>
<td>The number of invoices, counted at the header level. Invoice counts at the line level do not necessarily roll up, since the count totals are at the header level (one per invoice, rather than one per invoice line).</td>
</tr>
<tr>
<td>Invoice Quantity</td>
<td>The sum of all invoice quantities from the line level, rolled up.</td>
</tr>
<tr>
<td>Invoice Spend</td>
<td>The sum of all invoice amounts from the line level, rolled up.</td>
</tr>
</tbody>
</table>
### Field Description

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invoice Unit Price</td>
<td>The sum of invoice amounts divided by the sum of invoice quantities at the line level.</td>
</tr>
<tr>
<td></td>
<td>invoice line amounts greater than 0 / invoice line quantities greater than 0</td>
</tr>
<tr>
<td></td>
<td>This calculation excludes negative quantities and amounts.</td>
</tr>
<tr>
<td>Line Count</td>
<td>The number of invoice line items (line item count) on the line level.</td>
</tr>
<tr>
<td>Split Count</td>
<td>The number of split invoice line items (split line item count).</td>
</tr>
<tr>
<td>Tax Amount</td>
<td>The tax amount on the invoice line item or the total tax amount on the invoice</td>
</tr>
</tbody>
</table>

### Multi-fact relationships

The following table shows multi-fact relationships for the **Prereconciled Invoice** fact with join fields for each fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prereconciled Invoice</td>
<td>[Approvable ID]</td>
<td>Approval History [Approvable ID]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Approvals [Approvable ID]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract (No Release)[Approvable ID]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contract Line Item (No Release) [Approvable ID]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Invoice [Invoice ID]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Invoice [Supplier ID]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>One Time Vendor [Invoice ID]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Pending Approval [Invoice ID]</td>
</tr>
</tbody>
</table>

### Related Information

- Pending Approval (Prereconciled Invoice) reporting fact [page 137]
- Approvals (Prereconciled Invoice) reporting fact [page 19]
- Approval History (Prereconciled Invoice) reporting fact [page 29]
Procurement Workspace Request reporting fact

About Procurement Workspace Request

This reporting fact is available in:

- SAP Ariba Buying
- SAP Ariba Buying and Invoicing

Source of data

The Procurement Workspace Request fact contains data from procurement workspace requests you created in SAP Ariba Buying or SAP Ariba Buying and Invoicing.

Level of data

Procurement Workspace Request data is loaded at the request project level, meaning that there is one record per request.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Members of the following groups can run Procurement Workspace Request reports:

- Procurement Project Creator
- Procurement Project Requester
Typical uses

Users run reports on **Procurement Workspace Request** data to get overall insight into all requests that have been created by project owners.

Related prepackaged reports

The following prepackaged reports are built on the **Procurement Workspace Request** fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
</table>
| Procurement Workspace Requests and Procurement Workspaces |  •  Procurement Workspace and Associated Procurement Workspace Requests  
| |  •  Procurement Workspace Requests |

Procurement Workspace Request content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>The duration of the project.</td>
</tr>
<tr>
<td>Invoiced Spend (USD)</td>
<td>The total invoiced spend for all requisitions linked to the associated procurement workspace.</td>
</tr>
<tr>
<td>Project Count</td>
<td>The total number of projects.</td>
</tr>
<tr>
<td>Total Spend (USD)</td>
<td>The total current PO spend.</td>
</tr>
</tbody>
</table>

Related Information

About Ariba Reporting Facts [page 7]  
Multi-Fact Reference [page 243]  
Procurement Workspace [page 146]
Procurement Workspace reporting fact

About Procurement Workspace

This reporting fact is available in:

- SAP Ariba Buying
- SAP Ariba Buying and Invoicing

Source of data

The Procurement Workspace fact contains data from procurement workspaces you created in SAP Ariba Buying or SAP Ariba Buying and Invoicing.

Level of data

Procurement Workspace data is loaded at the project level, meaning that there is one record per procurement workspace.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Members of the Procurement Project Creator group can run procurement workspace reports.

Typical uses

Users run reports on Procurement Workspace data to get overall insight into total spend on projects.
Related prepackaged reports

The following prepackaged reports are built on the **Procurement Workspace** fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Procurement Workspace Requests and Procurement Workspaces</td>
<td>• Procurement Workspaces&lt;br&gt;• Procurement Workspaces and Associated Contract Workspaces&lt;br&gt;• Procurement Workspaces and Associated Invoices&lt;br&gt;• Procurement Workspaces and Associated POs&lt;br&gt;• Procurement Workspaces and Associated Receipts&lt;br&gt;• Procurement Workspaces and Associated Requisitions&lt;br&gt;• Procurement Workspaces and Associated Sourcing Projects&lt;br&gt;• Procurement Workspaces and Associated SPM Projects&lt;br&gt;• Procurement Workspaces, POs and Invoices&lt;br&gt;• Procurement Workspaces, POs and Receipts&lt;br&gt;• Procurement Workspaces, Receipts and Invoices&lt;br&gt;• Procurement Workspaces, Requisitions and POs</td>
</tr>
</tbody>
</table>

Procurement Workspace content

This section includes information about the measures in this fact. For information about other field content, see the *SAP Ariba reporting field dictionary*. For instructions on how to access the *SAP Ariba reporting field dictionary*, see [Using the Ariba Reporting Field Dictionary](#page-7).

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>The duration of the project.</td>
</tr>
<tr>
<td>Invoiced Spend (USD)</td>
<td>The total invoiced spend for all requisitions linked to the procurement workspace.</td>
</tr>
<tr>
<td>Project Count</td>
<td>The total number of projects.</td>
</tr>
<tr>
<td>Total Spend (USD)</td>
<td>The total current PO spend.</td>
</tr>
</tbody>
</table>

Related Information

- [About Ariba Reporting Facts](#page-7)
- [Multi-Fact Reference](#page-243)
- [Procurement Workspace Request](#page-144)
Producer/Consumer Price Index reporting fact

The **Producer/Consumer Price Index** fact contains standard Producer Price Index and Consumer Price Index data from the US Bureau of Labor Statistics. You can add hierarchies to Producer/Consumer Price Index reports to view additional data.

**About Producer/Consumer Price Index**

This reporting fact is available in:

- SAP Ariba Spend Analysis

**Producer/Consumer Price Index content**

For instructions on how to access the *SAP Ariba reporting field dictionary*, see *Using the Ariba reporting field dictionary [page 7]*.

You can report on the following data fields in **Producer/Consumer Price Index** reports:

- Consumer Price Index
- Price Index
- Producer Price Index

You can add the following hierarchies to **Producer/Consumer Price Index** reports as row, column, page, or detail fields:

- Annual vs. Monthly
- Has Consumer Price Index
- Has Producer Price Index
- Load Create Time
- Load Update Time
- Seasonally Adjusted
- Time
- UNSPSC

**Producer/Consumer Price Index** reports contain the following detail field by default:

- UNSPSC

**Related Information**

*About Ariba Reporting Facts [page 7]*
Project reporting fact

The Project fact contains data on all of the available project types in your solution. You can add hierarchies to Project reports to view additional data.

About Project

This reporting fact is available in:

- SAP Ariba Contracts Basic and Professional
- SAP Ariba Sourcing Professional
- SAP Ariba Supplier Information and Performance Management (classic or new architecture)
- SAP Ariba Supplier Lifecycle and Performance

Note

SAP Ariba only supports reporting on them using the reporting facts that are specific to Although data for supplier request, registration, qualification, disqualification, preferred supplier management, and modular supplier management questionnaire projects and their documents might be available in general project, survey, and document reporting, SAP Ariba Supplier Lifecycle and Performance and SAP Ariba Supplier Information and Performance Management (new architecture) projects and documents.

Project data is subject to reporting data access control; see Prerequisites [page 7] for details.

Project content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Project reports:

- Duration
- Project Count
You can add the following hierarchies to **Project** reports as row, column, page, or detail fields:

- Based on Project...
- Commodity
- Due Date
- End Date
- Is Test Project
- Load Create Time
- Load Update Time
- On Time/Late
- Organization
- Owner
- Process
- Project
- Region
- Start Date
- Status

**Project** reports contain the following detail fields by default:

- Project Name
- Start Date
- Status
- State
- Owner

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Contract Request (Procurement) [page 63]
- Contract Request (Sales) [page 66]
- Contract Workspace (Internal) [page 70]
- Contract Workspace (Procurement) [page 72]
- Contract Workspace (Sales) [page 75]
- General Contract Workspace [page 103]
- Project Task [page 153]
- Sourcing Project [page 196]
- Sourcing Request reporting fact [page 193]
- SPM Project [page 198]
- SQM Project reporting fact [page 200]
- Supplier/Customer [page 210]
Project Group reporting fact

The Project Group fact enables users to report on team members included on the Team tab of SAP Ariba Sourcing projects, SAP Ariba Contracts contracts, and supplier workspaces. You can add hierarchies to Project Group reports to view additional data.

About Project Group

This reporting fact is available in:

- SAP Ariba Contracts
- SAP Ariba Sourcing
- Supplier Performance Management (classic architecture)

Source of data

The Project Group fact contains data from the Team tab of SAP Ariba Sourcing projects, SAP Ariba Contracts contracts, and supplier workspaces.

Level of data

Project Group data is loaded at the header level, meaning that there is one record per project.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Project Group data is subject to reporting data access control.
Typical uses

Business analysts run reports on **Project Group** data to:

- List all projects by project group
- List all projects by team member
- List all projects where a particular user is a member on the **Team** tab
- List all projects that have a particular custom group
- List all projects with empty groups
- Display team member details (groups and members) for a particular project

Project Group content

This section includes information about the measures in this fact. For information about other field content, see the **SAP Ariba Reporting Field Dictionary**.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Group Count</td>
<td>The number of project groups.</td>
</tr>
</tbody>
</table>
Project Task reporting fact

The Project Task fact contains data from all tasks associated with projects of any type. You can add hierarchies to Project Task reports to view additional data.

About Project Task

This reporting fact is available in:

- SAP Ariba Contracts Basic and Professional
- SAP Ariba Sourcing Professional
- SAP Ariba Supplier Information and Performance Management (classic or new architecture)
- SAP Ariba Supplier Lifecycle and Performance

i Note

SAP Ariba only supports reporting on them using the reporting facts that are specific to Although data for supplier request, registration, qualification, disqualification, preferred supplier management, and modular supplier management questionnaire projects and their documents might be available in general project, survey, and document reporting, SAP Ariba Supplier Lifecycle and Performance and SAP Ariba Supplier Information and Performance Management (new architecture) projects and documents.

Project Task data is subject to reporting data access control; see Prerequisites [page 7] for details.

Project Task content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Project Task reports:

- Avg Duration
- Task Count

You can add the following hierarchies to Project Task reports as row, column, page, or detail fields:

- Required/Optional
- Start Date
- Status
- Task Name
- Task Owner
- Type
- Due Date
- End Date
- Load Create Time
- Load Update Time
- On Time/Late
- Project
- Project Owner
Project Task reports contain the following detail fields by default:

- Task Name
- Project Name
- Start Date
- End Date
- Status
- Type

Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Contract Request (Procurement) [page 63]
Contract Request (Sales) [page 66]
Contract Workspace (Internal) [page 70]
Contract Workspace (Procurement) [page 72]
Contract Workspace (Sales) [page 75]
General Contract Workspace [page 103]
Project [page 149]
Sourcing Project [page 196]
Sourcing Request reporting fact [page 193]
SPM Project [page 198]
SQM Project reporting fact [page 200]
Proposal reporting fact

You can view the details of supplier proposals by adding the Proposal fact to reports.

About Proposal

This fact is available in SAP Ariba Buying and SAP Ariba Buying and Invoicing. The Proposal fact makes data associated with all proposals available for reporting.

Source of data

The Proposal fact contains data from proposals sent by suppliers in response to collaboration requests created in SAP Ariba Buying and Invoicing, SAP Ariba Buying, and SAP Ariba Catalog.

Level of data

Proposal fact data is loaded at the line level, meaning that there can be multiple line-level records for each proposal.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Users in the Report User group can run reports only on the proposals that they themselves have created. Members of the Reporting Manager and Report Administrator groups can run reports on proposal activity for other users. Your company’s site might place further access control restrictions on specific data fields.
Typical uses

Users can run reports on Proposal data to:

- View details of all proposals sent by suppliers.
- See if the lowest rate being proposed by the supplier was accepted or not.
- Identify the number of candidates proposed by each supplier per collaboration request received.

Related prepackaged reports

The following pre-packaged reports are built on the Proposal and Collaboration Request facts:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contingent Labor Analysis</td>
<td>• Collaboration Request Details</td>
</tr>
<tr>
<td></td>
<td>• Is Lowest Rate Accepted</td>
</tr>
<tr>
<td></td>
<td>• Number of Candidates Proposed by Supplier</td>
</tr>
<tr>
<td></td>
<td>• Proposal Details</td>
</tr>
<tr>
<td></td>
<td>• Response Win</td>
</tr>
<tr>
<td></td>
<td>• Supplier Response Rate</td>
</tr>
</tbody>
</table>

Proposal content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bill Rate Savings</td>
<td>The difference between the bill rates of the collaboration request line item and the corresponding proposal line item. This is applicable only to labor items.</td>
</tr>
<tr>
<td>Expense Amount (USD)</td>
<td>The expense amount listed in the proposal line item. This is applicable only to labor items.</td>
</tr>
<tr>
<td>Line Item Bill Rate (USD)</td>
<td>The bill rate of the assigned contractor. This rate is applicable for non-candidate labor items.</td>
</tr>
<tr>
<td>Line Item Pay Rate (USD)</td>
<td>The pay rate of the assigned contractor. This rate is applicable for non-candidate labor items.</td>
</tr>
<tr>
<td>Pay Rate Savings</td>
<td>The difference between the pay rates of the collaboration request line item and the corresponding proposal line item. This is applicable only to labor items.</td>
</tr>
<tr>
<td>Proposal Line Count</td>
<td>The count of the proposal line items.</td>
</tr>
<tr>
<td>Proposed Candidate Bill Rate (USD)</td>
<td>The bill rate of the proposed candidate. This is applicable only to labor items.</td>
</tr>
<tr>
<td>Proposed Candidate Pay Rate (USD)</td>
<td>The pay rate of the proposed candidate. This is applicable only to labor items.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>--------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Proposed Rate (USD)</td>
<td>The rate proposed in the proposal.</td>
</tr>
<tr>
<td>Savings</td>
<td>The difference between the rates of the collaboration request line item and the corresponding proposal line item.</td>
</tr>
</tbody>
</table>

**Related Information**

*About Ariba Reporting Facts [page 7]*
Purchase Order (Procurement & Invoicing) reporting fact

You can monitor trends in your company’s purchase order activity by adding Purchase Order (Procurement & Invoicing) to reports.

About Purchase Order (Procurement & Invoicing)

This reporting fact is available in:

- SAP Ariba Procurement solutions

In solutions that only include SAP Ariba Procurement solutions, this fact is labeled Purchase Order. In solutions that include both SAP Ariba Procurement solutions and SAP Ariba Spend Analysis, this fact is labeled Purchase Order (Procurement & Invoicing).

Source of data

The Purchase Order (Procurement & Invoicing) fact stores data from purchase orders created in SAP Ariba Procurement solutions. If your SAP Ariba Procurement solutions site is integrated with your company’s other ERP systems, it also includes any purchase orders from those systems that are loaded through integration.

Level of data

Purchase Order (Procurement & Invoicing) data is loaded at the split line level, meaning that there are typically multiple split line- and line-level records for every purchase order and you can drill down to that level of detail in reports.

The Purchase Order (Procurement & Invoicing) fact displays advanced pricing details in the following fields:

- Price Unit Quantity
- Price Unit
- Unit Conversion
- Price Unit Quantity Description

These values are not available as part of prepackaged reports. To view these values, users must add these fields as detail fields in reports based on the Purchase Order (Procurement & Invoicing) fact.
**Frequency of data loads and data retention**

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

**Access control**

Users in the Report User group can run reports only on the invoices that they themselves have created. Members of the Reporting Manager and Report Administrator groups can run reports on invoicing activity for other users. Your company’s site might place further access control restrictions on specific data fields.

**Typical uses**

Reporting managers run reports on Purchase Order (Procurement & Invoicing) data to:

- Monitor trends in your company’s purchase order activity
- Analyze purchase order reconciliation against invoices
- Monitor open purchase orders and track purchase order lifecycles
- Monitor purchase order contract vs. non-contract spend
- Analyze minimum and maximum unit prices across business units and accounts
- Analyze purchase orders against PCards
- Forecast future invoice spend based on purchase orders that haven’t yet been invoiced

**Related prepackaged reports**

The following prepackaged reports are built on the Purchase Order (Procurement & Invoicing) fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
</table>
| Buyer Settlement Reports | ● Order Liability Report  
                           | ● PO and Invoice Spend with Charges and Taxes (also includes Invoice data) |
| P2P Usage Reports     | ● PO Spend and Count (Catalog Non-Catalog)                              |
|                       | ● PO Spend and Count by Order Type                                      |
|                       | ● PO Spend and Count for Temp Labor                                    |
|                       | ● PO Spend and Count by Supplier                                       |
|                       | ● Purchase Order Lines Spend and Count                                 |
|                       | ● Purchase Order Spend and Count (P2O)                                 |
|                       | ● Total Invoice Spend and Total PO Spend (also includes Invoice data)   |
### Purchase Order (Procurement & Invoicing) content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount Accepted</td>
<td>The sum of all accepted amounts from the split line level, rolled up.</td>
</tr>
<tr>
<td>Amount Billed</td>
<td>The sum of all billed amounts from the split line level, rolled up.</td>
</tr>
<tr>
<td>Amount Cleared</td>
<td>The sum of all cleared amounts from the split line level, rolled up.</td>
</tr>
<tr>
<td>Amount Invoiced</td>
<td>The sum of all invoiced amounts associated with purchase order split lines, rolled up.</td>
</tr>
<tr>
<td>Amount Left to Invoice Total</td>
<td>The sum of all purchase order amounts minus the sum of all associated invoiced amounts.</td>
</tr>
<tr>
<td>Amount Left to Reconcile Total</td>
<td>The sum of all purchase order amounts minus the sum of all associated reconciled amounts.</td>
</tr>
<tr>
<td>Amount Reconciled</td>
<td>The sum of all reconciled amounts from the split line level, rolled up.</td>
</tr>
<tr>
<td>Line Count</td>
<td>The number of purchase order line items (line item count).</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>--------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Max PO Unit Price</td>
<td>The maximum value of purchase order amounts divided by quantities for specific parts, calculated as:</td>
</tr>
<tr>
<td></td>
<td>[ \frac{\text{max part name amounts greater than 0}}{\text{quantities greater than 0}} ]</td>
</tr>
<tr>
<td></td>
<td>This calculation excludes negative purchase order amounts and quantities.</td>
</tr>
<tr>
<td>Maximum Amount</td>
<td>The maximum amount defined in the purchase order, which the supplier cannot exceed, and which might be different from the displayed amount.</td>
</tr>
<tr>
<td>Min PO Unit Price</td>
<td>The minimum value of purchase order amounts divided by quantities for specific parts, calculated as:</td>
</tr>
<tr>
<td></td>
<td>[ \frac{\text{min part name amounts greater than 0}}{\text{quantities greater than 0}} ]</td>
</tr>
<tr>
<td></td>
<td>This calculation excludes negative purchase order amounts and quantities.</td>
</tr>
<tr>
<td>Number Accepted</td>
<td>The sum of all quantities accepted from the line level, rolled up.</td>
</tr>
<tr>
<td>Number Billed</td>
<td>The sum of all quantities billed from the line level, rolled up.</td>
</tr>
<tr>
<td>Number Cleared</td>
<td>The sum of all quantities cleared from the line level, rolled up.</td>
</tr>
<tr>
<td>Number Invoiced</td>
<td>The sum of all quantities invoiced from the line level, rolled up.</td>
</tr>
<tr>
<td>Number Reconciled</td>
<td>The sum of all quantities reconciled from the line level, rolled up.</td>
</tr>
<tr>
<td>PO Count</td>
<td>The number of purchase orders, counted at the header level. Purchase order counts at the line level do not necessarily roll up, since the count totals are at the header level (one per purchase order, rather than one per purchase order line).</td>
</tr>
<tr>
<td>PO Duration (months)</td>
<td>For purchase order line items with associated invoices, the number of months between the ordered date and invoiced date. For purchase order line items without associated invoices, the number of months between the ordered date and the current date.</td>
</tr>
<tr>
<td>PO Quantity</td>
<td>The sum of all purchase orders from the line or split line level, rolled up.</td>
</tr>
<tr>
<td>PO Spend</td>
<td>The sum of all invoice amounts from the line or split line level, rolled up.</td>
</tr>
<tr>
<td>PO Spend in Original Currency</td>
<td>The sum of all purchase order original currency amounts.</td>
</tr>
<tr>
<td>PO Unit Price</td>
<td>The sum of purchase order amounts divided by quantities for specific parts, calculated as:</td>
</tr>
<tr>
<td></td>
<td>[ \frac{\text{PO line amounts greater than 0}}{\text{PO line quantities greater than 0}} ]</td>
</tr>
<tr>
<td></td>
<td>This calculation excludes negative purchase order amounts and quantities.</td>
</tr>
<tr>
<td>Price Variance Cost</td>
<td>The sum of the differences between purchase order unit price for a part and the minimum unit price for that same part in the last accounting year, calculated as:</td>
</tr>
<tr>
<td></td>
<td>[ \text{part PO unit price} - \text{part minimum invoiced unit price} ]</td>
</tr>
<tr>
<td></td>
<td>Price variance is only calculated for data with associated part data. The difference allows you to determine how far above the minimum unit price you are spending at different company sites and with different suppliers for a given part.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>---------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Split Count</td>
<td>The number of purchase order split line items (split line item count).</td>
</tr>
<tr>
<td>Discount Amount</td>
<td>The discount on the purchase order line item or the total discount on the purchase order</td>
</tr>
<tr>
<td>Charge Amount</td>
<td>The charge amount on the purchase order line item or the total charge amount on the purchase order</td>
</tr>
<tr>
<td>Tax Amount</td>
<td>The tax amount on the purchase order line item or the total tax amount on the purchase order</td>
</tr>
<tr>
<td>Charge Amount Invoiced</td>
<td>The charge amount that has already been invoiced</td>
</tr>
<tr>
<td>Tax Amount Invoiced</td>
<td>The tax amount that has already been invoiced</td>
</tr>
</tbody>
</table>

**Related Information**

About SAP Ariba reporting facts [page 7]  
Multi-fact reference [page 243]  
Charge reporting fact [page 39]  
Contract reporting fact [page 54]  
Contract Line Item reporting fact [page 58]  
Invoice (Procurement & Invoicing) reporting fact [page 108]  
Receipt reporting fact [page 168]  
Requisition reporting fact [page 173]  
Service Sheet reporting fact [page 185]
You can analyze your company’s procurement activity for different commodity categories by adding **Purchase Order (Spend Visibility)** to reports.

### About Purchase Order (Spend Visibility)

This reporting fact is available in:

- SAP Ariba Spend Analysis

In solutions that only include SAP Ariba Spend Analysis, this fact is labeled **Purchase Order**. In solutions that include both SAP Ariba Spend Analysis and SAP Ariba Procurement solutions, this fact is labeled **Purchase Order (Spend Visibility)**.

### Source of data

Data in the **Purchase Order (Spend Visibility)** fact includes purchase orders from your company’s different ERP systems, which can include SAP Ariba Procurement solutions.

### Level of data

**Purchase Order (Spend Visibility)** data is loaded at the line level, meaning that there are typically multiple line-level records for every purchase order and you can drill down to that level of detail in reports.

### Frequency of data loads and data retention

An SAP Ariba Spend Analysis project manager loads it from the **PO.csv** data file and related dimension and enrichment data files. The frequency with which new purchase order data is loaded varies by company, but quarterly refreshes are typical. Data is retained indefinitely by default. However, your company might choose to run delete data loads for older data if it has a particular retention policy.

### Access control

All SAP Ariba Spend Analysis users have access to **Purchase Order (Spend Visibility)** data by default. However, your company might implement group-, field-, or user-based access control rules to restrict access to the data.
Typical uses

Business analysts run reports on **Purchase Order (Spend Visibility)** data to:

- Analyze your company’s procurement activity for different commodity categories and with different suppliers, or by cost center or geographical region, to identify trends.
- Identify opportunities for better procurement controls by finding purchase orders for more than the average or more than the minimum unit price in different locations or with different suppliers.
- Monitor levels of purchasing with high-risk suppliers.
- Monitor purchasing with different types of diverse suppliers to track your company’s achievement of supplier diversity goals.

Related prepackaged reports

The following prepackaged report is built on the **Purchase Order (Spend Visibility)** fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organization Analysis</td>
<td>• Buyer Analysis (PO)</td>
</tr>
</tbody>
</table>

Purchase Order (Spend Visibility) content

This section includes information about the measures in this fact. For information about other field content, see the [SAP Ariba reporting field dictionary](#). For instructions on how to access the [SAP Ariba reporting field dictionary](#), see [Using the Ariba Reporting Field Dictionary](#).

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Savings</td>
<td>A percentage based on the estimated savings specified in the contract associated with the purchase order line item.</td>
</tr>
<tr>
<td>Line Count</td>
<td>The sum of the number of purchase order lines.</td>
</tr>
<tr>
<td>Max PO Unit Price</td>
<td>The maximum of purchase order amounts divided by quantities for specific parts, calculated as: max part name amounts greater than 0 / part quantities greater than 0. This calculation excludes negative purchase order amounts and quantities.</td>
</tr>
<tr>
<td>Min PO Unit Price</td>
<td>The minimum value of purchase order amounts divided by quantities for specific parts, calculated as: min part name amounts greater than 0 / part quantities greater than 0. This calculation excludes negative purchase order amounts and quantities.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>PO Count</strong></td>
<td>The number of purchase orders, counted at the header level. Purchase order counts at the line level do not necessarily roll up, since the count totals are at the header level (one per purchase order, rather than one per purchase order line).</td>
</tr>
<tr>
<td><strong>PO Duration (months)</strong></td>
<td>For purchase order line items with associated invoices, the number of months between the ordered date and invoiced date. For purchase order line items without associated invoices, the number of months between the ordered date and the current date.</td>
</tr>
<tr>
<td><strong>PO Quantity</strong></td>
<td>The sum of all purchase order quantities at the split line level.</td>
</tr>
<tr>
<td><strong>PO Spend</strong></td>
<td>The sum of all purchase order amounts from the split line level, rolled up.</td>
</tr>
<tr>
<td><strong>PO Spend in Original Currency</strong></td>
<td>The sum of all original purchase order currency amounts.</td>
</tr>
<tr>
<td><strong>PO Unit Price</strong></td>
<td>The sum of all purchase order amounts divided by the sum of purchase order quantities for specific parts, calculates as:</td>
</tr>
</tbody>
</table>
|                                 | \[
|                                 | \text{part PO unit price} - \text{part minimum invoiced unit price} \] \[
|                                 | \text{PO line amounts greater than 0} / \text{PO line quantities greater than 0} \]                                                                                                         |
|                                 | This calculation excludes negative quantities and amounts.                                                                                                                                       |
| **Price Variance Cost**         | The sum of the differences between purchase order unit price for a part and the minimum unit price for that same part in the last accounting year, calculated as:                                       |
|                                 | \[
|                                 | \text{part PO unit price} - \text{part minimum invoiced unit price} \]                                                                                                                         |
|                                 | Price variance cost is only calculated for enriched, classified spend with part data. This difference allows you to determine how far above the minimum unit price you are spending at different company sites and with different suppliers for a given part. |
| **Split Count**                 | The number of split purchase order line items (split line item count).                                                                       |
| **Supplier Count**              | The number of suppliers at the Intermediate Parent level (count of enriched supplier parent IDs).                                           |

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Invoice (Spend Visibility) [page 112]
Purchase Order Delivery reporting fact

The Purchase Order Delivery fact contains delivery data from individual purchase orders. You can add hierarchies to Purchase Order Delivery reports to view additional data.

About Purchase Order Delivery

This reporting fact is available in:
- SAP Ariba Procurement solutions

Purchase Order Delivery content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Purchase Order Delivery reports:
- Confirmation Turnaround Time
- Delivery Turnaround Time
- Invoice Turnaround Time
- On Time Delivery (ASN)
- On Time Delivery (Receipt)
- PO Count
- Receipt Turnaround Time

You can add the following hierarchies to Purchase Order Delivery reports as row, column, page, or detail fields:
- Advanced Ship Notice
- Back Ordered
- Load Create Time
- Load Update Time
- Need By Date
- On Time or Late Delivery
- Order Confirmation
- Ordered Date
- Purchasing Unit
- Receipt
- Rejected Items
- Requester
- Source System
- Substituted Items
- Supplier

Purchase Order Delivery reports contain the following detail fields by default:
- PO ID
- Common Supplier
- Advanced Ship Notice
- Receipt
- Order Confirmation
Related Information

About Ariba Reporting Facts [page 7]
Purchase Order (Procurement Invoicing) [page 158]
Receipt reporting fact

The Receipt fact contains delivery data from purchase orders. You can add hierarchies to Receipt reports to view additional data.

About Receipt

This reporting fact is available in:
- SAP Ariba Procurement solutions

Receipt content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Receipt reports:

- Amount Accepted
- Gross Amount Accepted
- Amount Previously Accepted
- Amount Previously Rejected
- Amount Rejected
- Gross Amount Rejected
- Total Amount
- Unit Price

You can add the following hierarchies to Receipt reports as row, column, page, or detail fields:

- Contract
- Contract ID
- Contract Title
- Description
- Line Type
- Load Create Time
- Load Update Time
- Order ID
- Order Title
- Processed State
- Part
- Purchasing Unit
- Receipt Date
- Requester Name
- Source System
- Supplier
Receipt reports contain the following detail fields by default:

- Receipt ID
- Quantity Previously Accepted
- Quantity Accepted
- Quantity Previously Rejected
- Quantity Rejected
- Processed State
- Order ID
- Contract ID
- Order Title
- Contract Title
- Line Item Number
- Quantity
- Source System
- Return By
- Goods Return Tracking Number
- Asset Data Serial Number
- Asset Data Tag Number
- Asset Data Location
- Requester Name

Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Approval History [page 31]
Contract Line Item [page 58]
Financial Budget [page 97]
Pending Approval [page 139]
Purchase Order (Procurement Invoicing) [page 158]
Rejected Invoices reporting fact

The Rejected Invoices fact allows reporting managers to report on the number of rejected invoices by rejection reason. You can add hierarchies to Rejected Invoices reports to view additional data.

About Rejected Invoices

This reporting fact is available in:

- SAP Ariba Procurement solutions

Rejected Invoices content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data field in Rejected Invoices reports:

- Rejected Reason Count

You can add the following hierarchies to Rejected Invoices reports as row, column, page, or detail fields:

- Invoice Date
- IR Status
- Load Create Time
- Load Update Time
- Rejection Reason Code
- Rejection Reason Text
- Source System

Rejected Invoices reports contain the following detail fields by default:

- Invoice ID
- Invoice Number

You can use the Rejected Invoices fact to create some quick reports. For example, to create a report that shows the number of rejection reasons a user has selected for an invoice, make Invoice ID a row field. If you select Rejection Reason Code as the row field and Invoice ID as a detail field, you’ll get a report that shows how many invoices users rejected with a specific rejection reason code. For auto-rejected invoices, the rejection reason code is set to AutoRejection.

Rejected Invoices joins at Invoice ID with the Invoices fact. This allows you to create more sophisticated reports, such as listing rejection reasons by suppliers. To include comments to the supplier, you can join the Approvals (Invoice) fact table as the third table.
**Note**

If selected in your date filter, **Rejected Invoices** reports include invoices that were rejected before the rejection reason code feature has been enabled on your site. However, the **Rejection Reason Text** and the **Rejection Reason Code** values are shown as **Unclassified**, and **Number of Invoice Rejection Reasons** is zero.

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Invoice (Procurement Invoicing) [page 108]
- Invoice Line Exceptions [page 121]
Request reporting fact

The Request fact contains data from individual requests. You can add hierarchies to Request reports to view additional data.

About Request

This reporting fact is available in:

- SAP Ariba Procurement solutions

Request content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Request reports:

- Amount
- Approval Time
- Approver Approval Time
- Number of Approvers
- Request Count

You can add the following hierarchies to Request reports as row, column, page, or detail fields:

- Approved/Denied Date
- Department or Cost Center
- Load Create Time
- Load Update Time
- Purchasing Unit
- Requester
- Source System
- Status
- Submitted Date
- Type

Request reports contain the following detail fields by default:

- Request ID
- Type
- Status
- Submitted Date

Related Information

About Ariba Reporting Facts [page 7]
**Requisition reporting fact**

You can analyze your company’s requisition activity by commodity, department or cost center, purchasing unit, supplier by adding the Requisition fact to reports.

**About Requisition**

This reporting fact is available in:
- SAP Ariba Procurement solutions

**Source of data**

The Requisition fact stores data from requisitions created in SAP Ariba Procurement solutions.

**Level of data**

Requisition data is loaded at the line level, meaning that there are multiple records for each requisition.

The Requisition fact displays advanced pricing details in the following fields:
- Price Unit Quantity
- Price Unit
- Unit Conversion
- Price Unit Quantity Description

These values are not available as part of prepackaged reports. To view these values, users must add these fields as detail fields in a report based on the Requisition fact.

**Frequency of data loads and data retention**

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on Requisition data. Your company’s site might place further access control restrictions on specific data fields.

Typical uses

Reports on Requisition data allow you to:

- Analyze your own or your company’s requisition activity by commodity, department or cost center, purchasing unit, supplier, and so forth.
- Analyze overall trends in requisition spend and activity or monitor specific requisition transactions.
- Identify savings opportunities through differences in requisition prices across commodities, purchasing units, or suppliers.
- Track open requisitions to monitor the requisitioning pipeline and make forecasts.

Related prepackaged reports

The following prepackaged reports are built on the Requisition fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Requisition Reports</td>
<td>Commodity Details</td>
</tr>
<tr>
<td></td>
<td>Cost Center or Department Details</td>
</tr>
<tr>
<td></td>
<td>Requisition Detail</td>
</tr>
<tr>
<td></td>
<td>Requisition Summary</td>
</tr>
<tr>
<td></td>
<td>Requisition Spend with Charges and Taxes</td>
</tr>
<tr>
<td></td>
<td>Requisition Spend with Charges and Taxes Details</td>
</tr>
<tr>
<td></td>
<td>Supplier Details</td>
</tr>
</tbody>
</table>

Requisition content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consumed Amount</td>
<td>This is the total amount consumed from the associated budget. The value is calculated as the Requisition Amount - Released Amount.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Discount Amount</td>
<td>The discount on the requisition line item or the total discount on the requisition</td>
</tr>
<tr>
<td>Charge Amount</td>
<td>The charge amount on the requisition line item or the total charge amount on the requisition</td>
</tr>
<tr>
<td>Tax Amount</td>
<td>The tax amount on the requisition line item or the total tax amount on the requisition</td>
</tr>
<tr>
<td>Line Count</td>
<td>The number of requisition line items.</td>
</tr>
<tr>
<td>Max Requisition Unit Price (USD)</td>
<td>The maximum requisition unit price (excluding negative transactions).</td>
</tr>
<tr>
<td>Min Requisition Unit Price (USD)</td>
<td>The minimum requisition unit price (excluding negative transactions).</td>
</tr>
<tr>
<td>Price Variance Cost (USD)</td>
<td>The price variance cost.</td>
</tr>
<tr>
<td>Released Amount (USD)</td>
<td>The amount that is released back to the associated budget.</td>
</tr>
<tr>
<td>Requisition Count</td>
<td>The number of requisitions.</td>
</tr>
<tr>
<td>Requisition Quantity</td>
<td>The requisition quantity.</td>
</tr>
<tr>
<td>Requisition Spend (USD)</td>
<td>The amount of money spent on the requisitions.</td>
</tr>
<tr>
<td>Requisition Unit Price (USD)</td>
<td>The weighted requisition unit price (excluding negative transactions).</td>
</tr>
<tr>
<td>Split Count</td>
<td>The number of requisition split line items.</td>
</tr>
</tbody>
</table>

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Approval History [page 31]
- Pending Approval [page 139]
- Purchase Order (Procurement Invoicing) [page 158]
RequisitionHeldLineItem fact

About RequisitionHeldLineItem

This reporting fact is available in:

- SAP Ariba Buying and Invoicing
- SAP Ariba Buying

The RequisitionHeldLineItem fact contains data related to line items on requisitions configured as held line items for demand aggregation.

Source of data

The RequisitionHeldLineItem fact contains data from the following sources:

- Aggregated requisitions.
- Original requisitions for held line items.

Level of data

The RequisitionHeldLineItem fact is loaded at the line level, meaning that there are multiple records for each requisition.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Users in the Report User, Reporting Manager, and Report Administrator groups can run reports on RequisitionHeldLineItem data. Your company’s site might place further access control restrictions on specific data fields.
Typical uses

Users run reports on RequisitionHeldLineItem data to monitor the following:

- Approval activities for original and aggregated requisitions by department or cost center, approvers, and more.
- Demand aggregation activities to process held line items on the purchasing workbench.

RequisitionHeldLineItem content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For information on how to access the SAP Ariba reporting field dictionary, see topic: Reporting fact reference: Using the SAP Ariba reporting field dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Line Count</td>
<td>The number of requisition line items.</td>
</tr>
</tbody>
</table>

Multi-fact relationships

The RequisitionHeldLineItem fact can join at the second level with the Requisition fact. The following table shows multi-fact relationship for the RequisitionHeldLineItem fact with the join field for the Requisition fact combination.

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>RequisitionHeldLineItem</td>
<td>[PR ID]</td>
<td>Requisition [PR ID]</td>
</tr>
<tr>
<td>Requisition</td>
<td>[PR ID]</td>
<td>RequisitionHeldLineItem[PR ID]</td>
</tr>
</tbody>
</table>
Savings Allocation Details reporting fact

The Savings Allocation Details fact contains savings and spend data from savings forms. You can add hierarchies to Savings Allocation Details reports to view additional data.

About Savings Allocation Details

This reporting fact is available in:

- SAP Ariba Sourcing Professional

Savings Allocation Details data is subject to reporting access control. See Prerequisites [page 7] for details.

Savings Allocation Details content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Savings Allocation Details reports:

- Actual Savings
- Actual Savings %
- Actual Spend
- Baseline Spend
- Estimated Savings
- Estimated Savings %
- Estimated Spend
- Implemented Savings
- Implemented Savings %
- Implemented Spend
- Negotiated Savings
- Negotiated Spend
- Target Savings %

You can add the following hierarchies to Savings Allocation Details reports as row, column, page, or detail fields:

- Commodity
- Implementation end date
- Implementation start date
- Load Create Time
- Load Update Time
- Organization
- Project
- Region
- Savings Form ID
- Source System
- Spend Type
- Supplier

By default, Savings Allocation Details reports do not contain any detail fields.
**Original currency reporting**

When you create reports on **Savings Form** or **Savings Allocation Details** data, original currency reporting lets you see monetary values in the currency used in the submitted savings form (the original currency). The original currency code and values appear in the report along with the values and currency codes of the other reporting currencies available on your site. Your site can have up to five reporting currencies.

For details on using original currency reporting, see *SAP Ariba Sourcing reporting basics*.

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Savings Form [page 180]
- Sourcing Project [page 196]
- Supplier/Customer [page 210]
Savings Form reporting fact

The Savings Form fact contains data from individual savings forms at the header level. You can add hierarchies to Savings Form reports to view additional data.

About Savings Form

This reporting fact is available in:

- SAP Ariba Contracts Basic and Professional
- SAP Ariba Sourcing Professional

Savings Form data is subject to reporting data access control; see Prerequisites [page 7] for details.

Source of data

The Savings Form fact contains data from individual savings forms at the header level.

By default, data is reported only from published savings forms. This feature is known as the Report only on published Savings Forms feature. When this feature is disabled, data from the most recent version (published or draft) of a savings form is loaded for reports. Members of the following groups can disable this feature:

- Analysis Administrator
- SV Project Manager
- Custom Reporting Manager

Frequency of data loads

Data loads for reporting are incremental. A data load only loads (or deletes) data from a form document if one or more of the following events have occurred since the previous data load:

- Data or header changes were made and saved for a savings form document.
- A savings form document is created (it is a new form document) or is published.
- A savings form document is deleted (the data load deletes data for the document).
- The Report only on published Savings Forms option was changed from enabled to disabled. The data load will load data from the latest version of the form (draft or published) even if there are no changes saved in the form document. For information on disabling the Report only on published Savings Forms option, see Disabling the Report Only on Published Savings Forms Feature [page 182].
**Savings Form content**

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in **Savings Form** reports:

- Actual Savings
- Actual Savings %
- Actual Spend
- Average Total Initial Bid
- Baseline Spend
- Contract Months
- Estimated Savings
- Estimated Savings %
- Estimated Spend
- Implemented Savings
- Implemented Savings %
- Implemented Spend
- Lead Bid Total
- Lowest Total Initial Bid
- Negotiated Savings
- Negotiated Spend
- Target Savings
- Target Savings %

You can add the following hierarchies to **Savings Form** reports as row, column, page, or detail fields:

- Allocation Lock Days
- Awarded to small & diverse suppliers
- Can End Users Change Lock Days
- Can Lock Allocation Rows
- Commodity
- Contract Awarded
- Contract Number
- End Date
- Execution Strategy
- Implementation End Date
- Implementation Start Date
- Load Create Time
- Load Update Time
- Locking Mechanism
- Organization
- Owner
- Planned End Date
- Planned Event Type
- Planned Start Date
- Project
- Region
- Savings Form
- Savings Type
- Source System
- Sourcing Mechanism
- Spend Type
- Start Date
- State
- Status

By default, **Savings Form** reports do not contain any detail fields.

**Original currency reporting**

When you create reports on **Savings Form** or **Savings Allocation Details**, original currency reporting lets you see monetary values in the currency used in the submitted savings form (the original currency). The original currency code and values appear in the report along with the values and currency codes of the other reporting currencies available on your site. Your site can have up to five reporting currencies.

For details on using original currency reporting, see SAP Ariba Sourcing reporting basics.
Related Information

Disabling the Report Only on Published Savings Forms Feature [page 182]
About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Savings Allocation Details [page 178]
Sourcing Project [page 196]

Disabling the report only on published Savings Forms feature

Procedure

1. In Ariba Administrator, select Reporting Manager Manage Savings Form.
2. Clear the Report only on published Savings Forms check box to disable the feature.
3. Click Update.
Scorecard reporting fact

The **Scorecard** fact contains data from individual SPM scorecards. You can add hierarchies to **Scorecard** reports to view additional data.

### About Scorecard

This reporting fact is available in:

- SAP Ariba Supplier Information and Performance Management (classic or new architecture)
- SAP Ariba Supplier Lifecycle and Performance

Scorecard data is subject to reporting data access control; see [Prerequisites](#) for details.

### Scorecard content

For instructions on how to access the **SAP Ariba reporting field dictionary**, see [Using the Ariba reporting field dictionary](#).

You can report on the following data fields in **Scorecard** reports:

- Average Grade
- Average Grade Count
- Average Respondent Grade
- Average Respondent Grade Count
- Average Respondent Value
- Average System Grade
- Average Target Value
- Average Weight
- **Weighted Average Grade**

You can add the following hierarchies to **Scorecard** reports as row, column, page, or detail fields:

- Commodity
- Department
- Is Internal Respondent
- KPI
- Load Create Time
- Load Update Time
- Owner
- Performance Period From
- Performance Period To
- Project
- Region
- Respondent
- Respondent Department
- Scorecard
- Source System
- Suppliers

**Scorecard** reports contain the following detail fields by default:

- ERP Supplier
- KPI
Related Information

Using the Ariba Reporting Field Dictionary [page 7]
Service Sheet reporting fact

About Service Sheet

This reporting fact is available in:

- SAP Ariba Procurement solutions

The Service Sheet fact contains data on individual service sheets.

Source of data

The Service Sheet fact stores data on service sheets submitted by suppliers on Ariba Network and service sheets that users create in SAP Ariba Buying or SAP Ariba Buying and Invoicing.

Level of data

Service Sheet data is loaded at the split line level, meaning that there are typically multiple split- and line-level records for every service sheet and you can drill down to that level of detail in reports.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Users must be members of the Field Engineer, Service Sheet Editor, or Field Service Administrator groups to see any service sheet data on reports. Users in those groups can run reports only on the service sheets for which they are approvers. Users who are also members of the Reporting Manager group can run reports on all service sheet data. Your company’s site might place further access control restrictions on specific data fields.
Typical uses

Users run reports on Service Sheet data to monitor their service sheet activity. Users in the Reporting Manager group run reports on service sheet data to monitor and analyze service sheet activity across their departments or cost centers. In both cases, service sheet data shows the consumption of ordered, contracted, and budgeted spend for long-term projects as they are completed incrementally over time.

Users can use multi-fact reports that include Service Sheet to show:

- The service sheet and receipt amounts for purchase orders in a multi-fact report to track fulfillment of mixed purchase orders with both service and non-service top-level items.
- Data for all service sheets generated for specific orders to see progress towards completion of large service projects.
- Invoices and related service sheets to see supplier invoicing patterns and anticipate incoming invoices or identify bottlenecks.
- Service sheets, related invoices, and invoice exceptions to identify suppliers or projects that might be causing a high number of exceptions.
- They can see service sheet and related order and invoice activity by department or cost center, requester, commodity, supplier, and more.

Related prepackaged reports

The following prepackaged reports are built on the Service Sheet fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Sheet Reports</td>
<td>• Service Order Analysis Report</td>
</tr>
<tr>
<td></td>
<td>• Service Sheet Analysis Report</td>
</tr>
</tbody>
</table>

Service Sheet content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount</td>
<td>The amount of the service sheet.</td>
</tr>
<tr>
<td>Item Price</td>
<td>The item price for the service sheet line.</td>
</tr>
<tr>
<td>Serviced Quantity</td>
<td>The quantity serviced on the service sheet line.</td>
</tr>
<tr>
<td>Split Accounting Amount</td>
<td>The amount for each split accounting line.</td>
</tr>
</tbody>
</table>
Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Invoice (Procurement Invoicing) [page 108]
Purchase Order (Procurement Invoicing) [page 158]
SM Project reporting fact

The SM Project fact contains general data about supplier management projects.

About SM Project

This reporting fact is available in:

- SAP Ariba Supplier Lifecycle and Performance
- SAP Ariba Supplier Information and Performance Management (new architecture)

SM Project reports include data on supplier request (internal and external), supplier registration, supplier qualification and disqualification, preferred supplier management, and modular supplier management questionnaire projects.

Source of data

SM Project data is loaded at the header level, meaning that there is one record per project.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

SM Project data is subject to reporting data access control. See Prerequisites [page 7] for details.

Typical uses

You can create reports based on the SM Project fact to:
• See all of the different types of supplier management projects in one report.
• Analyze supplier management projects by owner, status, supplier, commodity, region, and so on.
• Analyze project duration.

**SM Project content**

This section includes information about the measures in this fact. For information about other field content, see the *Ariba Reporting Field Dictionary*.

Pre-defined measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Duration</strong></td>
<td>The amount of time between the project start and end date in days.</td>
</tr>
<tr>
<td><strong>Project Count</strong></td>
<td>The number of projects.</td>
</tr>
</tbody>
</table>

**Related Information**

- Supplier Registration Project reporting fact [page 220]
- Supplier Request Project reporting fact [page 222]
- Task Approvals reporting fact [page 229]
- Supplier/Customer reporting fact [page 210]
- SM Project Questionnaire Response reporting fact [page 190]
- Multi-fact reference [page 243]
SM Project Questionnaire Response reporting fact

The SM Project Questionnaire Response fact contains data about responses to questionnaires in supplier management projects.

About SM Project Questionnaire Response

This reporting fact is available in:

- SAP Ariba Supplier Lifecycle and Performance
- SAP Ariba Supplier Information and Performance Management (new architecture)

SM Project Questionnaire Response reports include data from all survey documents in supplier request (internal and external), supplier registration, supplier qualification and disqualification, preferred supplier management, and modular supplier management questionnaire projects.

It includes question and response data for the following answer types:

- Text (single line limited)
- Text (single line)
- Text (multiple lines)
- Whole Number
- Decimal Number
- Date
- Money
- Yes/No
- Percentage
- Quantity
- Commodity
- Region
- Department
- Supplier

It does not include data for "complex" answer types such as Address, Extended Address, Bank Account, Tax, Certificate, or Attachment.

Text answers that are masked in supplier management questionnaires are also masked in reports based on this fact. While members of the Sensitive Data Access group can see unmasked answers when viewing supplier management questionnaires themselves, those answers are masked for all users regardless of permissions in reports based on the SM Project Questionnaire Response fact.

i Note

SM Project Questionnaire Response reporting on questions and answers in repeatable sections is not supported.
Source of data

SM Project Questionnaire Response data is loaded and the item level, meaning that there is one record questionnaire content item (question, section, and so on).

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

SM Project Questionnaire Response data is subject to reporting data access control. See Prerequisites [page 7] for details.

Typical uses

You can create reports based on the SM Project Questionnaire Response fact to:

- Report on questionnaire responses in all types of supplier management projects and analyze those responses using various metrics.
- Show specific types of questionnaire responses across project types. For example, you can see answers to commodity, region, and department questions for each supplier across all of their questionnaires.
- Analyze internal questionnaire responses by respondent to see who in your organization is submitting questionnaires in different project types or across project types.

SM Project Questionnaire Response content

This section includes information about the measures in this fact. For information about other field content, see the Reporting Field Dictionary.

Pre-defined measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average Grade</td>
<td>The average grade for the content.</td>
</tr>
<tr>
<td>Average System Grade</td>
<td>N/A</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Average Target</td>
<td>The average target grade for the content.</td>
</tr>
<tr>
<td>Average Value</td>
<td>The average value of the content, for quantitative responses only.</td>
</tr>
<tr>
<td>Average Weight</td>
<td>The average weight assigned to the content during scoring.</td>
</tr>
<tr>
<td>Quantitative Count Average</td>
<td>An average count of the content.</td>
</tr>
</tbody>
</table>

**Note**
Currently, grading is only supported in modular supplier management questionnaires.

**Related Information**

- SM Project reporting fact [page 188]
- Supplier Registration Project reporting fact [page 220]
- Supplier Request Project reporting fact [page 222]
- Multi-fact reference [page 243]
Sourcing Request reporting fact

You can monitor your company’s sourcing request activity with the Sourcing Request fact.

About Sourcing Request

This reporting fact is available in:

- SAP Ariba Sourcing Professional

Source of data

The Sourcing Request fact contains data from individual sourcing requests created in your site or in integrated third-party ERP systems.

Level of data

Sourcing Request data is loaded at the header level, meaning that there is one record per sourcing request.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Sourcing Request data is subject to reporting data access control; see Prerequisites [page 7] for details.
Typical uses

Business analysts run reports on Sourcing Request data to:

- Track sourcing your company’s sourcing request activity
- Analyze the sourcing pipeline from sourcing request to event to contract
- Identify bottlenecks in processing sourcing requests
- Track savings performance across sourcing requests, savings forms, and events or sourcing projects
- Aggregate sourcing requests by suppliers or cost centers to discover opportunities for proactive sourcing programs
- Compare sourcing requests and related events with supplier risk or performance metrics

Sourcing Request content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseline Spend</td>
<td>The baseline spend for the sourcing request.</td>
</tr>
<tr>
<td>Project Count</td>
<td>The number of sourcing request projects.</td>
</tr>
<tr>
<td>Targeted Savings %</td>
<td>The average targeted savings for sourcing requests.</td>
</tr>
</tbody>
</table>

Related Information

About SAP Ariba reporting facts [page 7]
Multi-fact reference [page 243]
Contract Request (Procurement) reporting fact [page 63]
Contract Request (Sales) reporting fact [page 66]
Contract Workspace (Internal) reporting fact [page 70]
Contract Workspace (Procurement) reporting fact [page 72]
Contract Workspace (Sales) reporting fact [page 75]
Event Level Summary reporting fact [page 93]
General Contract Workspace reporting fact [page 103]
Project reporting fact [page 149]
Project Task reporting fact [page 153]
Savings Allocation Details reporting fact [page 178]
Savings Form reporting fact [page 180]
Sourcing Project reporting fact

The Sourcing Project fact contains data from individual sourcing projects. You can add hierarchies to Sourcing Project reports to view additional data.

About Sourcing Project

This reporting fact is available in:

- SAP Ariba Sourcing Professional

Sourcing Project data is subject to reporting data access control; see Prerequisites [page 7] for details.

Sourcing Project content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Sourcing Project reports:

- Actual Savings
- Baseline Spend
- Contract Months
- Duration
- Project Count
- Target Savings %

You can add the following hierarchies to Sourcing Project reports as row, column, page, or detail fields:

- Based on Project...
- Commodity
- Contract Effective Date
- Due Date
- End Date
- Event Type
- Is Test Project
- Load Create Time
- Load Update Time
- On Time/Late
- Department
- Owner
- Process
- Project
- Region
- Start Date
- State
- Status

Sourcing Project reports contain the following detail fields by default:

- Project Name
- Start Date
- Status
- State
- Owner
Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Contract Request (Procurement) [page 63]
Contract Request (Sales) [page 66]
Contract Workspace (Internal) [page 70]
Contract Workspace (Procurement) [page 72]
Contract Workspace (Sales) [page 75]
Event Level Summary [page 93]
Project [page 149]
Project Task [page 153]
General Contract Workspace [page 103]
Savings Allocation Details [page 178]
Savings Form [page 180]
SPM Project [page 198]
Supplier/Customer [page 210]
SPM Project reporting fact

The SPM Project fact contains data from individual SPM projects. You can add hierarchies to SPM Project reports to view additional data.

About SPM Project

This reporting fact is available in:

- SAP Ariba Supplier Information and Performance Management (classic or new architecture)
- SAP Ariba Supplier Lifecycle and Performance

i Note

SAP Ariba only supports reporting on them using the reporting facts that are specific to Although data for supplier request, registration, qualification, disqualification, preferred supplier management, and modular supplier management questionnaire projects and their documents might be available in general project, survey, and document reporting, SAP Ariba Supplier Lifecycle and Performance and SAP Ariba Supplier Information and Performance Management (new architecture) projects and documents.

SPM Project data is subject to reporting data access control; see Prerequisites [page 7] for details.

SPM Project content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in SPM Project reports:

- **Duration**
- **Project Count**

You can add the following hierarchies to SPM Project reports as row, column, page, or detail fields:

- **Based on Project...**
  - **Commodity**
  - **Due Date**
  - **End Date**
  - **Is Test Project**
  - **Load Create Time**
  - **Load Update Time**
  - **On Time/Late**
  - **Department**

- **Owner**
  - **Process**
  - **Project**
  - **Region**
  - **Related ID**
  - **Start Date**
  - **State**
  - **Status**
  - **Supplier**
SPM Project reports contain the following detail fields by default:

- Project Name
- Start Date
- Status
- State
- Owner

Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
Contract Request (Procurement) [page 63]
Contract Request (Sales) [page 66]
Contract Workspace (Internal) [page 70]
Contract Workspace (Procurement) [page 72]
Contract Workspace (Sales) [page 75]
General Contract Workspace [page 103]
Project [page 149]
Project Task [page 153]
Scorecard [page 183]
Survey Response [page 226]
SQM Project reporting fact

The SQM Project fact contains data from individual Supplier Qualification Management (SQM) projects. You can add hierarchies to SQM Project reports to view additional data.

About SQM Project

This reporting fact is available in:
- SAP Ariba Supplier Information and Performance Management

Source of data

The SQM Project fact contains data from individual Supplier Qualification Management (SQM) projects.

Level of data

The SQM Project fact contains data from individual SQM projects at the header level. You can add hierarchies to SQM Project reports to view additional data.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

SQM Project data is subject to reporting data access control; see Prerequisites [page 7] for details.
Typical uses

Use the SQM Project fact to analyze the following kinds of data on your supplier and customer organizations:

- Qualification status
- Last qualification date
- Qualification expiration date

SQM Project content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>A value in days. The calculation used for this measure can vary, depending on the type of tasks in the project and their state. This measure is based on the Start Date field. For contract projects, the Start Date is the start date of the first task with a due date in the project, or the start date of the first task started if there are no tasks with due dates. The duration can be the difference between the start date of the first task with a due date in the project and either the task’s completion date (if the task is completed) or the task’s due date (if the task is not completed). If there are no tasks with due dates in the project but there is a completed task, the duration is the difference between the start date of the first task started and its completion date.</td>
</tr>
<tr>
<td>Project Count</td>
<td>The project count.</td>
</tr>
</tbody>
</table>

Related Information

About SAP Ariba reporting facts [page 7]
Multi-fact reference [page 243]
Contract Request (Procurement) reporting fact [page 63]
Contract Request (Sales) reporting fact [page 66]
Contract Workspace (Internal) reporting fact [page 70]
Contract Workspace (Procurement) reporting fact [page 72]
Contract Workspace (Sales) reporting fact [page 75]
General Contract Workspace reporting fact [page 103]
Project reporting fact [page 149]
Project Task reporting fact [page 153]
Sourcing Project reporting fact [page 196]
Sourcing Request reporting fact [page 193]
SPM Project reporting fact [page 198]
The **SR Project** fact contains data about control-based engagement risk assessment projects and their associated issue management projects.

### About SR Project

This reporting fact is available in:

- SAP Ariba Supplier Risk

### Source of data

The **SR Project** fact contains data from control-based engagement risk assessment projects and their associated issue management projects.

### Level of data

**SR Project** data is loaded at the header level, meaning that there is one record per project.

### Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the *Solutions description guide*.

### Access control

**SR Project** data is not subject to reporting data access control.
Typical uses

You can create reports based on the **SR Project** fact to:

- See all of your organization’s control-based engagement risk assessment activity in one report, including how long those projects are open.
- Analyze control-based engagement risk assessment project activity by requester (project owner), status, commodity, region, department, and so on.
- Analyze issue management activity by itself or in relationship to associated engagement risk assessment projects.

SR Project content

This section includes information about the measures in this fact. For information about other field content, see the *Ariba Reporting Field Dictionary*.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>The amount of time between the project start and end date in days.</td>
</tr>
<tr>
<td>Project Count</td>
<td>The number of projects.</td>
</tr>
</tbody>
</table>

Related Information

*SR Project Survey Response reporting fact [page 204]*
*SR Project Task reporting fact [page 206]*
*SR Project Task Approval Flow reporting fact [page 208]*
SR Project Survey Response reporting fact

The SR Project Survey Response fact contains data from questionnaires in control-based engagement risk assessment projects and their associated issue management projects.

About SR Project Survey Response

This reporting fact is available in:

- SAP Ariba Supplier Risk

Source of data

The SR Project Survey Response fact contains data from all survey documents in control-based engagement risk assessment and issue management projects, including:

- Engagement request business details questionnaire (in control-based engagement risk assessment projects)
- Engagement request inherent risk screening questionnaire (in control-based engagement risk assessment projects)
- Issue details form (in issue management projects)

Level of data

SR Project Survey Response data is loaded at the line level, meaning that there is one record per survey content item (question, section, and so on).

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access control

SR Project Survey Response data is not subject to reporting data access control.

Typical uses

You can create reports based on the SR Project Survey Response fact to:

- See which engagement risk assessment or issue management projects provide specific answers to specific questions.
- Quickly identify the engagement risk assessments associated with issues that have specific levels of severity or probability based on the answers to severity or probability questions in the issue details form.
- Analyze engagement risk assessment activity by the commodities, regions, and departments specified in the engagement request business details questionnaire.

SR Project Survey Response content

This section includes information about the measures in this fact. For information about other field content, see the Ariba Reporting Field Dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average Grade</td>
<td>The average grade for the content.</td>
</tr>
<tr>
<td>Average System Grade</td>
<td>N/A</td>
</tr>
<tr>
<td>Average Target</td>
<td>The average target grade for the content.</td>
</tr>
<tr>
<td>Average Value</td>
<td>The average value of the content.</td>
</tr>
<tr>
<td>Average Weight</td>
<td>The average weight assigned to the content during scoring.</td>
</tr>
<tr>
<td>Quantitative Count Average</td>
<td>An average count of the content.</td>
</tr>
</tbody>
</table>

i Note

Currently, SAP Ariba Supplier Risk only supports grading in the engagement request inherent risk screening questionnaire.
SR Project Task reporting fact

The **SR Project Task** fact contains data on tasks in all control-based engagement risk assessment projects and their associated issue management projects.

**About SR Project Task**

This reporting fact is available in:

- SAP Ariba Supplier Risk

**Source of data**

The **SR Project Task** fact contains data from tasks control-based engagement risk assessment projects and their associated issue management projects.

**Level of data**

**SR Project Task** data is loaded at the header level, meaning that there is one record per task.

**Frequency of data loads and data retention**

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the *Solutions description guide*.

**Access control**

**SR Project Task** data is not subject to reporting data access control.
Typical uses

You can create reports based on the SR Project Task fact to:

- See all of your organization’s control-based engagement risk assessment task activity in one report, including task owners and task durations.
- Identify bottlenecks in your control-based engagement risk assessment process.
- See which users in your site are approving engagement requests, analyzing and resolving issues, sending assessments, and performing other key engagement risk assessment activities.

SR Project Task content

This section includes information about the measures in this fact. For information about other field content, see the Ariba Reporting Field Dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Avg Duration</td>
<td>The average amount of time between when the task started and when it was completed in days.</td>
</tr>
<tr>
<td>Task Count</td>
<td>The number of tasks.</td>
</tr>
</tbody>
</table>

Related Information

SR Project reporting fact [page 202]
SR Project Survey Response reporting fact [page 204]
SR Project Task Approval Flow reporting fact [page 208]
The **SR Project Task Approval Flow** task contains data on approval and review tasks in control-based engagement risk assessment projects and their associated issue management projects.

### About SR Project Task Approval Flow

This reporting fact is available in:

- SAP Ariba Supplier Risk

### Source of data

The **SR Project Task Approval Flow** fact contains data from approval and review tasks control-based engagement risk assessment projects and their associated issue management projects.

### Level of data

**SR Project Task Approval Flow** data is loaded at the header level, meaning that there is one record per task.

### Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the *Solutions description guide*.

### Access control

**SR Project Task Approval Flow** data is not subject to reporting data access control.
**Typical uses**

You can create reports based on the **SR Project Task Approval Flow** fact to:

- Audit who approves which nodes in an approval flow, and when those approvals occur.
- Determining where an approval flow stalled, providing accountability for each node.
- Audit who reviews engagement requests or associated issues.

**SR Project Task Approval Flow content**

This section includes information about the measures in this fact. For information about other field content, see the *Ariba Reporting Field Dictionary*.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task Count</td>
<td>The number of tasks.</td>
</tr>
</tbody>
</table>

**Related Information**

- SR Project reporting fact [page 202]
- SR Project Survey Response reporting fact [page 204]
- SR Project Task reporting fact [page 206]
Supplier/Customer reporting fact

The Supplier/Customer fact contains data for all supplier and customer organizations in your site. You can add hierarchies to Supplier/Customer reports to view additional data.

About Supplier/Customer

This reporting fact is available in:

- SAP Ariba Contracts Basic and Professional
- SAP Ariba Sourcing Professional
- SAP Ariba Supplier Information and Performance Management

Source of data

The Supplier/Customer fact includes all supplier and customer organizations created in your site either through loading as master data, manual creation, invitation to participate in sourcing events, or supplier self-registration.

Level of data

Supplier/Customer fact data is loaded at the header level only, meaning that there is one record per organization.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

All users in your solution who can run or create reports have access to Supplier/Customer fact data.
Typical uses

Use the Supplier/Customer fact to analyze the following kinds of data on your supplier and customer organizations:

- Total number of organizations
- Number of organizations per commodity
- Organizations associated with each commodity
- Number of organizations per state or country
- Organizations associated with each state or country
- Number of MWBE-owned organizations
- Organizations by account owner and region
- All rejected organizations
- All approved and unapproved organizations
- Score and system scores
- Number of organizations added in a specific period of time
- Organizations that do not have contracts assigned to them
- Suppliers that have not been invited to a sourcing event

For example, if you are tracking compliance with certain standards, such as the United States Foreign Corrupt Practices Act, using a question in the supplier profile questionnaire, you can create a Supplier/Customer report that includes the response to gain visibility into your suppliers’ compliance. You can create reports on approved suppliers with profile questionnaire scores above a certain number to target your best suppliers. You can also use approved and unapproved organization data to track supplier self-registration, since self-registered suppliers are not approved by default. You can use reports that include both Supplier/Customer and Project Task data to monitor your company’s workflow around organizations.

The following table lists the fact and measures to use for creating analytical reports for data analysis for the use cases listed above:

<table>
<thead>
<tr>
<th>Report purpose</th>
<th>Measures</th>
<th>Row fields</th>
<th>Column fields</th>
<th>Page fields</th>
</tr>
</thead>
<tbody>
<tr>
<td>Analyze the number of suppliers</td>
<td>Supplier Count</td>
<td>Any</td>
<td>Any</td>
<td>Supplier Name</td>
</tr>
<tr>
<td>Analyze all suppliers by account owner and by region the supplier belongs to</td>
<td>Any (Supplier Count or Score or System Score)</td>
<td>Account Owner, Country, State</td>
<td>Any</td>
<td>Supplier Name</td>
</tr>
<tr>
<td>Note</td>
<td>Here organization account owner is the same as supplier workspace project owner</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>List all the approved, unapproved, and rejected suppliers</td>
<td>Any (Supplier Count or Score or System Score)</td>
<td>Approval Status</td>
<td>Any</td>
<td>Supplier Name</td>
</tr>
<tr>
<td>List all the suppliers who have not been invited to a sourcing event</td>
<td>Supplier Count</td>
<td>Has Event</td>
<td>Any</td>
<td>Supplier Name</td>
</tr>
<tr>
<td>List the number of suppliers who have a profile score of at least 50</td>
<td>Score or System Score</td>
<td>Any</td>
<td>Any</td>
<td>Any</td>
</tr>
<tr>
<td>Report purpose</td>
<td>Measures</td>
<td>Row fields</td>
<td>Column fields</td>
<td>Page fields</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------------</td>
<td>-------------------</td>
<td>------------</td>
<td>--------------</td>
<td>----------------</td>
</tr>
<tr>
<td>List the number of suppliers added in a given period</td>
<td>Supplier Count</td>
<td>Any</td>
<td>Create Date</td>
<td>Supplier Name</td>
</tr>
<tr>
<td>List all the suppliers who do not have a contract assigned to them</td>
<td>Supplier Count</td>
<td>Has Contract</td>
<td>Create Date</td>
<td>Supplier Name</td>
</tr>
<tr>
<td>List the number of suppliers per commodity</td>
<td>Supplier Count</td>
<td>Approved Commodity</td>
<td>Any</td>
<td>Supplier Name</td>
</tr>
<tr>
<td>List the number of suppliers per state/country</td>
<td>Supplier Count</td>
<td>State, Country</td>
<td>Any</td>
<td>Supplier Name</td>
</tr>
</tbody>
</table>

You can also filter the report using other supplier profile fields such as Postal Code, Commodity, Organization, and City.

**Related prepackaged reports**

The following prepackaged reports are built on the Supplier/Customer fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplier and Customer Reports</td>
<td>• Supplier Consolidation Report</td>
</tr>
<tr>
<td></td>
<td>• Supplier Detail Report</td>
</tr>
<tr>
<td></td>
<td>• Supplier Profile Risk Report</td>
</tr>
<tr>
<td></td>
<td>• Suppliers by Region</td>
</tr>
</tbody>
</table>

**Supplier/Customer content**

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Score</td>
<td>Denotes the scores you have assigned to the suppliers’ responses in the profile questionnaire. The scores are assigned against weights set for various sections in the profile questionnaire based on importance, target grades, and so on.</td>
</tr>
<tr>
<td>Supplier Count</td>
<td>The number of suppliers counted at the header level.</td>
</tr>
<tr>
<td>System Score</td>
<td>The scores which system assigns based on the predefined scores for a particular supplier profile questionnaire question.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Custom SPQ fields</td>
<td>The reportable custom money and decimal fields in the supplier profile questionnaire can be added as measures in Supplier/Customer fact reports. It is possible to add 5 reportable custom decimal fields and 2 reportable custom money fields to the supplier profile questionnaire.</td>
</tr>
<tr>
<td>Revenue Amount</td>
<td>Denotes the annual revenue range of the company.</td>
</tr>
</tbody>
</table>

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Contract Request (Procurement) [page 63]
- Contract Request (Sales) [page 66]
- Contract Workspace (Internal) [page 70]
- Contract Workspace (Procurement) [page 72]
- Contract Workspace (Sales) [page 75]
- Event Participation [page 95]
- General Contract Workspace [page 103]
- Project [page 149]
- Savings Allocation Details [page 178]
- Sourcing Project [page 196]
- Supplier Participation [page 218]
Supplier Diversity Certificate reporting fact

The Supplier Diversity Certificate fact contains data on individual diversity certifications. You can add hierarchies to Supplier Diversity Certificate reports to view additional data.

About Supplier Diversity Certificate

This reporting fact is available in:

- SAP Ariba Spend Analysis

Supplier Diversity Certificate content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Supplier Diversity Certificate reports:

- Cert Expired
- Cert Expiring 30-days
- Cert Expiring 60-days
- Cert Expiring 90-days
- Cert Expiring After 90 days
- Certificate Count

You can add the following hierarchies to Supplier Diversity Certificate reports as row, column, page, or detail fields:

- Certificate Expiration Date
- Certificate Issued Date
- Certificate Number
- Certifier
- Data Source
- Diversity Type
- Enterprise
- Load Create Time
- Load Update Time
- Official Certified
- Supplier

Supplier Diversity Certificate reports contain the following detail fields by default:

- Enriched Supplier
- Enriched Supplier ID
- Data Source
- Diversity Type
- Certifier
- Certificate Number
- Certificate Issued Date
- Certificate Expiration Date
Related Information

About Ariba Reporting Facts [page 7]
Supplier Green Certificate reporting fact

The Supplier Green Certificate fact contains data on individual diversity certifications. You can add hierarchies to Supplier Green Certificate reports to view additional data.

About Supplier Green Certificate

This reporting fact is available in:
- SAP Ariba Spend Analysis

Supplier Green Certificate content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Supplier Green Certificate reports:

- Cert Expired
- Cert Expiring 30-days
- Cert Expiring 60-days
- Cert Expiring 90-days
- Cert Expiring After 90 days
- Certificate Count

You can add the following hierarchies to Supplier Green Certificate reports as row, column, page, or detail fields:

- Certificate Expiration Date
- Certificate Issued Date
- Certificate Number
- Certifier
- Data Source
- Diversity Type
- Enterprise
- Load Create Time
- Load Update Time
- Official Certified
- Supplier

Supplier Green Certificate reports contain the following detail fields by default:

- Enriched Supplier
- Enriched Supplier ID
- Data Source
- Diversity Type
- Certifier
- Certificate Number
- Certificate Issued Date
- Certificate Expiration Date
Related Information

About Ariba Reporting Facts [page 7]
Supplier Participation reporting fact

The Supplier Participation fact contains supplier data from individual lots in sourcing events. You can add hierarchies to Supplier Participation reports to view additional data.

About Supplier Participation

This reporting fact is available in:

- SAP Ariba Sourcing Basic and Professional

Supplier Participation data is subject to reporting data access control; see Prerequisites [page 7] for details.

Supplier Participation content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in Supplier Participation reports:

- Acceptance %
- Awarded Savings from Supplier
- Awarded Spend
- Bid Quantity
- Bids Submitted
- Event Count
- Lot Count
- Lots Accepted
- Lots Awarded
- Lots Declined
- Lots Participated
- Participation %
- Supplier Awarded Historic Spend
- Supplier Count
- Supplier Potential Savings
- Total Bid
You can add the following hierarchies to **Supplier Participation** reports as row, column, page, or detail fields:

- Accepted
- Awarded
- Bidding End Date
- Bidding Start Date
- Contract Effective Date
- Declined
- Department
- Estimated Award Date
- Event
- Allow Bidding Currency
- Allow Scoring
- Bid Improvement Type
- Currency
- Event Status
- Event Template
- Event Type
- Item Type
- Lot
- Show Lead Bid
- Show Responses
- Starting Gate
- Test Event
- Tie Bid Rule
- Event Close Date
- Event Create Date
- Event Publish Date
- Incumbent Supplier
- Invited
- Invited Bidder
- Load Create Time
- Load Update Time
- Lot Commodity
- Owner
- Participated
- Preview Begin Date
- Region
- Source System
- Suppliers
- Surrogate
- Surrogate Flag

**Supplier Participation** reports contain the following detail fields by default:

- Event Title
- Lot title
- ERP Supplier

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Event Item Summary [page 91]
- Event Level Summary [page 93]
- Event Participation [page 95]
- Supplier/Customer [page 210]
Supplier Registration Project reporting fact

The Supplier Registration Project reporting fact contains data on supplier registration projects.

About Supplier Registration Project

This reporting fact is available in:

- SAP Ariba Supplier Lifecycle and Performance
- SAP Ariba Supplier Information and Performance Management (new architecture)

Source of data

Supplier Registration Project data is loaded at the header level, meaning that there is one record per project.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Supplier Registration Project data is subject to reporting data access control. See Prerequisites [page 7] for details.

Typical uses

You can create reports based on the Supplier Registration Project fact to analyze supplier request projects by:

- Owner, status, supplier, and so on.
- Approval or denial dates for new registrations and registration updates.
• Whether or not they were created in a mass registration invitation wave.
• Project duration.

Supplier Registration Project content

This section includes information about the measures in this fact. For information about other field content, see the Ariba Reporting Field Dictionary.

Pre-defined measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>The amount of time between the project start and end date in days.</td>
</tr>
<tr>
<td>Project Count</td>
<td>The number of projects.</td>
</tr>
</tbody>
</table>

Related Information

SM Project reporting fact [page 188]
Supplier Request Project reporting fact [page 222]
Supplier/Customer reporting fact [page 210]
Task Approvals reporting fact [page 229]
SM Project Questionnaire Response reporting fact [page 190]
Multi-fact reference [page 243]
Supplier Request Project reporting fact

The Supplier Request Project reporting fact contains data on internal and external supplier request projects.

About Supplier Request Project

This reporting fact is available in:

- SAP Ariba Supplier Lifecycle and Performance
- SAP Ariba Supplier Information and Performance Management (new architecture)

Source of data

Supplier Request Project data is loaded at the header level, meaning that there is one record per project.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Supplier Request Project data is subject to reporting data access control. See Prerequisites [page 7] for details.

Typical uses

You can create reports based on the Supplier Request Project fact to analyze supplier request projects by:

- Owner, status, supplier, whether or not they are internal, and so on.
- Project duration.
Supplier Request Project content

This section includes information about the measures in this fact. For information about other field content, see the *Ariba Reporting Field Dictionary*.

Pre-defined measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>The amount of time between the project start and end date in days.</td>
</tr>
<tr>
<td>Project Count</td>
<td>The number of projects.</td>
</tr>
</tbody>
</table>

Related Information

- SM Project reporting fact [page 188]
- Supplier Registration Project reporting fact [page 220]
- Supplier/Customer reporting fact [page 210]
- Task Approvals reporting fact [page 229]
- SM Project Questionnaire Response reporting fact [page 190]
- Multi-fact reference [page 243]
Survey Participation reporting fact

The Survey Participation fact enables users to track and report on survey participation. Survey participation reports display participation status, participation count, declined count, participation percentage, and other details about surveys.

About Survey Participation

This reporting fact is available in:

- SAP Ariba Contracts
- SAP Ariba Sourcing
- SAP Ariba Supplier Information and Performance Management (classic or new architecture)
- SAP Ariba Supplier Lifecycle and Performance

Note

SAP Ariba only supports reporting on them using the reporting facts that are specific to Although data for supplier request, registration, qualification, disqualification, preferred supplier management, and modular supplier management questionnaire projects and their documents might be available in general project, survey, and document reporting, SAP Ariba Supplier Lifecycle and Performance and SAP Ariba Supplier Information and Performance Management (new architecture) projects and documents.

Source of data

The Survey Participation fact contains data from surveys, including participation status, participation count, declined count, and participation percentage.

Level of data

Survey Participation data is loaded at the header level, meaning that there is one record per project.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the
subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Survey Participation data is subject to reporting data access control.

Typical uses

Business analysts run reports on Survey Participation data to:

- List survey participation status
- List number of users who participated in the survey
- List number of users who declined to participate in the survey
- List number of users invited to participate in the survey
- List the percentage of users who participated in the survey

Survey Participation content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba Reporting Field Dictionary.

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Declined to Participate</td>
<td>The number of users who declined to participate in the survey.</td>
</tr>
<tr>
<td>Did Not Participate</td>
<td>The number of users who did not participate in the survey.</td>
</tr>
<tr>
<td>Invited to Participate</td>
<td>The number of users who were invited to participate in the survey.</td>
</tr>
<tr>
<td>Participated</td>
<td>The number of users who participated in the survey.</td>
</tr>
<tr>
<td>Participation %</td>
<td>The percentage of users who participated in the survey.</td>
</tr>
</tbody>
</table>
Survey Response reporting fact

You can compare the performance of suppliers by adding the Survey Response fact to reports.

About Survey Response

This reporting fact is available in:

- SAP Ariba Sourcing Professional
- SAP Ariba Supplier Information and Performance Management (classic or new architecture)
- SAP Ariba Supplier Lifecycle and Performance

i Note

SAP Ariba only supports reporting on them using the reporting facts that are specific to Although data for supplier request, registration, qualification, disqualification, preferred supplier management, and modular supplier management questionnaire projects and their documents might be available in general project, survey, and document reporting, SAP Ariba Supplier Lifecycle and Performance and SAP Ariba Supplier Information and Performance Management (new architecture) projects and documents.

Source of data

The Survey Response fact contains data from both quick surveys and survey documents within projects.

Level of data

Survey Response data is loaded at the header level, meaning that there is one record per survey.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access control

Survey Response data is subject to reporting data access control; see Prerequisites [page 7] for details. For surveys in projects, if data access control is enabled, it is based on project team membership. For quick surveys, if data access control is enabled, it is based on participant status.

Typical uses

Business analysts run reports on Survey Response data to:

- Analyze and/or compare supplier performance or risk.
- Find survey responses which are outliers.
- Track progress of supplier performance programs.
- Monitor contracts with different types of diverse suppliers to track your company’s achievement of supplier diversity goals.

Related prepackaged reports

The following prepackaged reports are built on the Survey Response fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplier Performance Management</td>
<td>• Qualitative Survey Report</td>
</tr>
<tr>
<td></td>
<td>• Quantitative Survey Report</td>
</tr>
</tbody>
</table>

Survey Response content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average Grade</td>
<td>The average grade as defined in the survey.</td>
</tr>
<tr>
<td>Average System Grade</td>
<td>The average system grade as defined in the survey.</td>
</tr>
<tr>
<td>Average Target</td>
<td>The average target as defined in the survey.</td>
</tr>
<tr>
<td>Average Value</td>
<td>The average value as defined in the survey.</td>
</tr>
<tr>
<td>Average Weight</td>
<td>The average weight as defined in the survey.</td>
</tr>
<tr>
<td>Quantitative Count Average</td>
<td>The quantitative cost average as defined in the survey.</td>
</tr>
</tbody>
</table>
Related Information

About Ariba Reporting Facts [page 7]
Multi-Fact Reference [page 243]
SPM Project [page 198]
Scorecard [page 183]
Task Approvals reporting fact

This fact gathers data on the full history of approval, review, or negotiation tasks.

About Task Approvals

This reporting fact is available in:

- SAP Ariba Supplier Information and Performance Management (classic or new architecture)
- SAP Ariba Supplier Lifecycle and Performance
- SAP Ariba Contracts
- SAP Ariba Sourcing

Source of data

The Task Approvals fact table contains data from projects.

Level of data

Task Approvals data is loaded at the header level, meaning that there is one record per approver.

Frequency of data load and retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.

Access control

Task Approvals data is subject to reporting data access control.
Users who are members of the **Full Reporting Access Authorized** group can see all task approval data regardless of project team membership. Users who are not in the **Full Reporting Access Authorized** group can only see **Task Approvals** data in reports related to the projects to which they have access based on project team membership.

### Typical uses

Typical use cases for the **Task Approvals** fact include:

- Auditing who approves which nodes in an approval flow, and when those approvals occur
- Determining where an approval flow stalled, providing accountability for each node
- Inclusion in contract summaries required by those who execute finalized contracts
- Ensuring that capital expenditures related to a contract are documented and approved according to requirements

### Related prepackaged reports

The following prepackaged reports are built on the **Task Approvals** fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Task Analysis</td>
<td>● Task Approvals</td>
</tr>
</tbody>
</table>

### Task Approvals content

This section includes information about the measures in this fact. For information about other field content, see the *SAP Ariba reporting field dictionary*.

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Task Count</strong></td>
<td>Number of tasks associated with the project.</td>
</tr>
</tbody>
</table>

### Multi-fact relationships

The following table shows multi-fact relationships for the new **Task Approvals** fact with join fields for each fact combination.
<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
</table>
| Task Approvals       | [Project Id]               | • Contract Request (Sales) [Project Id]  
|                      |                            | • Contract Workspace (Internal) [Project Id]  
|                      |                            | • Contract Workspace (Procurement) [Project Id]  
|                      |                            | • Contract Workspace (Sales) [Project Id]  
|                      |                            | • General Contract Workspace [Project Id]  
|                      |                            | • Project [Project Id]  
|                      |                            | • Sourcing Project [Project Id]  
|                      |                            | • Sourcing Request [Project Id]  
|                      |                            | • SPM Project [Project Id]  
|                      |                            | • SQM Project [Project Id]  
| Task Approvals       | [Task Name]                | Project Task [Task Name]  
| Contract Request (Sales) | [Project Id]               | Task Approvals [Project Id]  
| Contract Workspace (Internal) | [Project Id]           | Task Approvals [Project Id]  
| Contract Workspace (Procurement) | [Project Id]     | Task Approvals [Project Id]  
| Contract Workspace (Sales) | [Project Id]               | Task Approvals [Project Id]  
| General Contract Workspace | [Project Id]            | Task Approvals [Project Id]  
| Project               | [Project Id]               | Task Approvals [Project Id]  
| Sourcing Project      | [Project Id]               | Task Approvals [Project Id]  
| Sourcing Request      | [Project Id]               | Task Approvals [Project Id]  
| SPM Project           | [Project Id]               | Task Approvals [Project Id]  
| SQM Project           | [Project Id]               | Task Approvals [Project Id]  
| Project Task          | [Task Name]                | Task Approvals [Task Name]  
| Reporting fact reference |               |                                    
| Task Approvals reporting fact |               |                                    

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Temporary Labor reporting fact

You can analyze expenditures for temporary labor by adding the Temporary Labor fact to reports.

About Temporary Labor

This reporting fact is available in:

- SAP Ariba Buying and Invoicing
- SAP Ariba Buying

The Temporary Labor fact shows data for individual requisitions, purchase orders, and expense amounts for temporary labor.

This is a dynamic fact, which means that, depending on your configuration, the base Temporary Labor fact can become multiple dynamic facts in a site. If you create new category drivers based on the base temporary labor category driver, a new fact is created dynamically for each driver. This allows for the possibility that each driver may have unique custom reporting fields. Dynamic facts are created in real time and are based on the static Temporary Labor fact. For example, if you create TempLabor Driver A and TempLabor Driver B based on the base temporary labor driver, then the Ariba Procurement Solution creates a TempLabor_Driver_A fact and a TempLabor_Driver_B fact dynamically.

Source of data

The Temporary Labor fact stores data from requisitions, purchase orders, and expense amounts created within SAP Ariba Buying and Invoicing and SAP Ariba Buying.

Level of data

Temporary Labor data is loaded at the split line level, meaning that there are typically multiple split- and line-level records for every requisition and purchase order and you can drill down to that level of detail in reports.

Frequency of data loads and data retention

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the Solutions description guide.
Access control

Users in the Report User group can run reports only on the purchase orders that they themselves have created. Members of the Reporting Manager and Report Administrator groups can run reports on purchase order activity for other users. Your company’s site might place further access control restrictions on specific data fields.

Typical uses

Reporting managers might run reports on Temporary Labor data to:

- Analyze all temporary labor spend by week / month / quarter.
- See all timesheets associated with a specific purchase order.
- See all invoices associated with a specific purchase order.
- Report on all custom fields that they have added to the requisition screen.
- See all purchase order spend for temporary labor that has not been invoiced.
- See the average bill rate for a certain type of temporary labor.
- See how many purchase orders have been changed.
- See the average length of tenure by contractor.
- See the change in bill rates / pay rates / dates for change orders.
- See the purchase order count per supplier.
- See the purchase order count per job title.

Temporary Labor content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

All fields on the out of the box create requisition line item screen are reportable, with the exception of Collaborate, Supplier Reference # and Bidding Type.

<table>
<thead>
<tr>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>This fact is enabled for multi-fact reporting. For information about joining the Temp Labor fact with other facts, see the Multi-Fact Reference [page 243].</td>
</tr>
</tbody>
</table>

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount (USD)</td>
<td>The total amount of money spent on the purchase order. The following table lists the maximum number of custom fields by type that can be created and configured:</td>
</tr>
<tr>
<td>Bill Rate (USD)</td>
<td>The hourly or daily rate that the supplier receives, which is Pay Rate plus Markup Amount.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>---------</td>
<td>-------------</td>
</tr>
<tr>
<td>Change Order - Difference between Bill Rates (USD)</td>
<td>The difference between the bill rates of the current version and the initial version of the purchase order.</td>
</tr>
<tr>
<td>Change Order - Difference between Pay Rates (USD)</td>
<td>The difference between the pay rates of the current version and the initial version of the purchase order.</td>
</tr>
<tr>
<td>Doubletime Markup Amount (USD)</td>
<td>The total amount paid for double time markup.</td>
</tr>
<tr>
<td>Duration Of Order</td>
<td>The difference in days between the start date and the end date of the purchase order.</td>
</tr>
<tr>
<td>Expense Amount (USD)</td>
<td>The amount charged to expenses during the lifetime of the purchase order.</td>
</tr>
<tr>
<td>Initial Bill Rate (USD)</td>
<td>The bill rate on the initial version of the purchase order.</td>
</tr>
<tr>
<td>Initial Pay Rate (USD)</td>
<td>The following table lists the maximum The pay rate on the initial version of the purchase order.</td>
</tr>
<tr>
<td>Line Count</td>
<td>The number of invoice line items (line item count) on the line level.</td>
</tr>
<tr>
<td>Markup Amount (USD)</td>
<td>The amount paid to the supplier as a markup, which is the difference between the pay rate and the bill rate.</td>
</tr>
<tr>
<td>Number of Hours</td>
<td>The total number of hours worked by all contractors in the lifetime of the purchase order.</td>
</tr>
<tr>
<td>Overtime Markup Amount (USD)</td>
<td>The total amount paid to the supplier as a markup when the contractor was on an overtime rate.</td>
</tr>
<tr>
<td>Pay Rate (USD)</td>
<td>The hourly or daily amount received by a contractor.</td>
</tr>
<tr>
<td>PO Count</td>
<td>The total number of purchase orders generated from a requisition.</td>
</tr>
<tr>
<td>Savings (USD)</td>
<td>The total amount of money saved on the purchase order.</td>
</tr>
<tr>
<td>Split Count</td>
<td>The number of purchase order split line items (split line item count) on the split line level.</td>
</tr>
<tr>
<td>Triplettime Markup Amount (USD)</td>
<td>The total amount paid for triple time markup.</td>
</tr>
<tr>
<td>Length of Order</td>
<td>The Start Date minus the End Date in days at the line level.</td>
</tr>
<tr>
<td>Change Order - Difference Between Bill Rates</td>
<td>The change in the Bill Rate associated with a change order. This is the difference between Bill Rate and Final Bill Rate.</td>
</tr>
<tr>
<td>Change Order - Difference Between Pay Rates</td>
<td>The change in the Pay Rate associated with a change order. This is the difference between Pay Rate and Final Pay Rate.</td>
</tr>
<tr>
<td>Change Order - Difference Between Ordered Dates</td>
<td>The change in the End Date associated with a change order. If the number of days has been increased, this should show a positive number. If the number of days has been decreased, it should show a negative number. This is the difference between Order Date and Final Order Date.</td>
</tr>
</tbody>
</table>

### Reportable custom fields

<table>
<thead>
<tr>
<th>Contractible and Mappable Properties Fields</th>
<th>Number Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>String Fields</td>
<td>10</td>
</tr>
<tr>
<td>Contractible and Mappable Properties Fields</td>
<td>Number Available</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>------------------</td>
</tr>
<tr>
<td>Big Decimal Fields</td>
<td>10</td>
</tr>
<tr>
<td>Long Fields</td>
<td>10</td>
</tr>
<tr>
<td>Integer Fields</td>
<td>10</td>
</tr>
<tr>
<td>Boolean Fields</td>
<td>15</td>
</tr>
<tr>
<td>Qualified Decimal Fields</td>
<td>5</td>
</tr>
<tr>
<td>Qualified Money Fields</td>
<td>10</td>
</tr>
<tr>
<td>Money Fields</td>
<td>10</td>
</tr>
<tr>
<td>Date Fields</td>
<td>10</td>
</tr>
</tbody>
</table>

**Note**

Custom reporting field values of type string have a character limit of 255. These values are truncated when the character limit is exceeded.

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
You can view time sheet details by adding the **Time Sheet** fact to reports.

**About Time Sheet**

This reporting fact is available in:

- SAP Ariba Buying and Invoicing
- SAP Ariba Buying

The **Time Sheet** fact contains data from individual temporary labor time sheets.

**Source of data**

The **Time Sheet** fact stores data from time sheets created on the buyer side in SAP Ariba Buying and Invoicing and SAP Ariba Buying.

**Level of data**

**Time Sheet** data is loaded at the split line level, meaning that there are typically multiple split- and line-level records for every time sheet and you can drill down to that level of detail in reports.

**Frequency of data loads and data retention**

Your site queues a new data load six hours after the completion of the previous load. Because of interruptions to data loads and staggering in data load queues, it might take longer than six hours for new data to be available in reports. It generally does not take longer than ten hours. SAP Ariba retains the data for the duration of the subscription unless otherwise required by law. For more information about data retention in SAP Ariba cloud solutions, see the *Solutions description guide*.

**Access control**

Users in the **Report User** group can run reports only on the time sheets that they themselves have created. Members of the **Reporting Manager** and **Report Administrator** groups can run reports on time sheet activity for other users. Your company’s site might place further access control restrictions on specific data fields.
Typical uses

Reporting managers might run reports on Time Sheet data to:

- See all of the details associated with a specific time sheet. For example, a reporting manager might want to see detailed information about time submitted per day by a specific contractor—what time did they start each day, what time did they finish each day, and so forth.
- See all submitted time sheets that have not been approved.
- See all approved time sheets that have not been processed for payment.
- See all invoice payments associated with time sheets. This information can be obtained by using a multi-fact join to the invoice fact table.
- See all bill rates associated with time submitted by a specific contractor.

Related prepackaged reports

The following prepackaged reports are built on the Time Sheet fact:

<table>
<thead>
<tr>
<th>Folder</th>
<th>Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contingent Labor Analysis</td>
<td>• Timesheet Details</td>
</tr>
<tr>
<td></td>
<td>• Timesheet Approvals</td>
</tr>
<tr>
<td></td>
<td>• Timesheet Financials</td>
</tr>
</tbody>
</table>

Time Sheet content

This section includes information about the measures in this fact. For information about other field content, see the SAP Ariba reporting field dictionary. For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba Reporting Field Dictionary [page 7].

**Note**

This fact is enabled for multi-fact reporting. For information about joining the Time Sheet fact with other facts, see the Multi-Fact Reference [page 243].

Pre-Defined Measures:

<table>
<thead>
<tr>
<th>Measure</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allotted Hours</td>
<td>The total number of hours allotted.</td>
</tr>
<tr>
<td>Amount (USD)</td>
<td>The amount billed on the time sheet.</td>
</tr>
<tr>
<td>Approved Billable Hours</td>
<td>The number of billable hours that have been approved.</td>
</tr>
<tr>
<td>Bill Rate (USD)</td>
<td>The hourly or daily rate that the supplier receives, which is Pay Rate plus either Markup Percent or Markup Amount.</td>
</tr>
<tr>
<td>Line Count</td>
<td>The number of time sheet line items (line item count) on the line level.</td>
</tr>
<tr>
<td>Measure</td>
<td>Description</td>
</tr>
<tr>
<td>--------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Number Of Hours</td>
<td>The total number of work hours entered on the time sheet.</td>
</tr>
<tr>
<td>Number Of Records</td>
<td>The number of time sheets submitted against the current purchase order.</td>
</tr>
<tr>
<td>Remaining Hours</td>
<td>The difference between the allotted hours and the approved billable hours.</td>
</tr>
<tr>
<td>Total Hours</td>
<td>The total number of hours entered in the time sheet.</td>
</tr>
</tbody>
</table>

**Related Information**

- About Ariba Reporting Facts [page 7]
- Multi-Fact Reference [page 243]
- Temporary Labor [page 232]
User Ability (Project Creation) reporting fact

The User Ability (Project Creation) fact contains data about which users in your site can create different types of Ariba Spend Management projects. You can add hierarchies to User Ability (Project Creation) reports to view additional data.

About User Ability (Project Creation)

This reporting fact is available in:

- SAP Ariba Contracts Basic and Professional
- SAP Ariba Sourcing Professional
- SAP Ariba Supplier Information and Performance Management (classic or new architecture)
- SAP Ariba Supplier Lifecycle and Performance

i Note

Most SAP Ariba data is pulled into reports several times a day. However, User Ability (Project Creation) data is likely to be static and is only pulled once per month. The next pull is scheduled for one month after the current pull has finished. Temporary interruptions to data pulls can add a small accumulated lag time to the monthly schedule over the course of multiple months.

i Note

SAP Ariba only supports reporting on them using the reporting facts that are specific to Although data for supplier request, registration, qualification, disqualification, preferred supplier management, and modular supplier management questionnaire projects and their documents might be available in general project, survey, and document reporting, SAP Ariba Supplier Lifecycle and Performance and SAP Ariba Supplier Information and Performance Management (new architecture) projects and documents.

User Ability (Project Creation) content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data fields in User Ability (Project Creation) reports:

- User Count
You can add the following hierarchies to **User Ability (Project Creation)** reports as row, column, page, or detail fields:

- Create Internal Contract Workspace Ability
- Create Procurement Contract Workspace Ability
- Create Sales Contract Request Ability
- Create Sales Contract Workspace Ability
- Create Sourcing Project Ability
- Create SPM Project Ability
- Create Supplier Project Ability
- Load Create Time
- Load Update Time
- User

**User Ability (Project Creation)** reports contain the following detail fields by default:

- User ID
- User
- Is Active
- Create Internal Contract Workspace Ability
- Create Procurement Contract Workspace Ability
- Create Sales Contract Request Ability
- Create Sales Contract Workspace Ability
- Create Sourcing Project Ability
- Create SPM Project Ability
- Create Supplier Project Ability

**Related Information**

**About Ariba Reporting Facts [page 7]**
User Activity reporting fact

The User Activity fact contains data on individual documents (purchase orders, requisitions, and so forth) submitted or worked on by users in your company. You can add hierarchies to User Activity reports to view additional data.

About User Activity

This reporting fact is available in:

- SAP Ariba Procurement solutions

User Activity content

For instructions on how to access the SAP Ariba reporting field dictionary, see Using the Ariba reporting field dictionary [page 7].

You can report on the following data field in User Activity reports:

- Number of Documents

You can add the following hierarchies to User Activity reports as row, column, page, or detail fields:

- Activity Type
- Document Type
- Load Create Time
- Load Update Time
- Purchasing Unit
- Source System
- Submitted/Approved Date
- User
User Activity reports contain the following detail fields by default:

- User
- Subject/App
- Date

Related Information

About Ariba Reporting Facts [page 7]
Multi-fact reference

SAP Ariba has defined relationships between facts in SAP Ariba Strategic Sourcing solutions, and those in SAP Ariba Procurement solutions, as described in these tables.

Supported multi-fact combinations

Multi-fact reporting uses a set of pre-defined relationships to join data between facts along specific join fields. When you create a multi-fact report, the main fact you select defines your choice of second fact. Your choices for third fact are then defined by your choices for main fact and second fact: you can choose a third fact that has a defined relationship with the main fact, or with the second fact, or both. Your fact choices are also determined by the SAP Ariba solution package your company has purchased.

Many SAP Ariba Strategic Sourcing solutions facts have defined relationships between each other. Many SAP Ariba Procurement solutions facts have defined relationships between each other. However, there are no relationships between SAP Ariba Strategic Sourcing solutions and SAP Ariba Procurement solutions facts. Custom facts are not included in supported fact combinations.

<table>
<thead>
<tr>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adding the join fields between facts to a report allows you to group and filter data more effectively. It also ensures that your report uses the lowest level of data.</td>
</tr>
</tbody>
</table>

SAP Ariba Strategic Sourcing solutions fact relationships

The following table shows a high-level view of defined SAP Ariba Strategic Sourcing solutions fact relationships. Second and third facts that contain project data only show matching data on parent projects for the main fact’s projects. See Multi-Fact Limitations [page 271] for details. The cells with an asterisk (*) denote a restricted relationship from sub-projects to parent projects only.
The following table shows defined fact relationships with join fields for each fact combination:

<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Clause</td>
<td>[Project Id]</td>
<td>• Contract Request (Procurement) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Request (Sales) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Workspace (Internal) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Workspace (Procurement) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Workspace (Sales) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• General Contract Workspace [Project Id]</td>
</tr>
<tr>
<td>Contract Item</td>
<td>[Contract]</td>
<td>Contract Workspace (Procurement) [Project Id]</td>
</tr>
</tbody>
</table>

Figure 1: SAP Ariba Strategic Sourcing solutions fact relationships
<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
</table>
| Contract Request  | [Project Id]               | • Contract Clause [Project Id]  
| (Procurement)     |                            | • Form [Parent Agreement]  
|                   |                            | • Form Detail [Parent Agreement]  
|                   |                            | • Project Task [Project Id]  
|                   |                            | • Savings Form [Project Id]  
|                   |                            | • Contract Request (Procurement) (Parent) [Project Id]  
|                   |                            | • Contract Request (Sales) (Parent) [Project Id]  
|                   |                            | • Contract Workspace (Internal) (Parent) [Project Id]  
|                   |                            | • Contract Workspace (Procurement) (Parent) [Project Id]  
|                   |                            | • Contract Workspace (Sales) (Parent) [Project Id]  
|                   |                            | • General Contract Workspace (Parent) [Project Id]  
|                   |                            | • Project (Parent) [Project Id]  
|                   |                            | • SM Project (Parent) [Project Id]  
|                   |                            | • Sourcing Project (Parent) [Project Id]  
|                   |                            | • Sourcing Request (Parent) [Project Id]  
|                   |                            | • SPM Project (Parent) [Project Id]  
|                   |                            | • SQM Project (Parent) [Project Id]  
|                   |                            | • SR Project (Parent) [Project Id]  
|                   |                            | • SR Project Task [Project Id]  
|                   |                            | • SR Project Task Approval Flow [Project Id]  
|                   |                            | • Supplier Registration Project (Parent) [Project Id]  
|                   |                            | • Supplier Request Project (Parent) [Project Id]  
| [ERP Supplier Id] |                            | • Supplier/Customer [ERP Supplier Id]  
| [Contract Id]     |                            | • Invoice[Contract ID]  
|                   |                            | • Purchase Order[Contract ID]  

**Reporting fact reference**

**Multi-fact reference**
<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Request (Sales)</td>
<td>[Project Id]</td>
<td>• Contract Clause [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Form [Parent Agreement]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Form Detail [Parent Agreement]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Project Task [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Request (Procurement) (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Request (Sales) (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Workspace (Internal) (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Workspace (Procurement) (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Workspace (Sales) (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• General Contract Workspace (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Project (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• SM Project (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Sourcing Project (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Sourcing Request (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• SPM Project (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• SQM Project (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• SR Project (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• SR Project Task [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• SR Project Task Approval Flow [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Supplier Registration Project (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Supplier Request Project (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Task Approvals [Project Id]</td>
</tr>
<tr>
<td>[ERP Supplier Id]</td>
<td></td>
<td>• Supplier/Customer [ERP Supplier Id]</td>
</tr>
<tr>
<td>[Contract Id]</td>
<td></td>
<td>• Invoice[Contract ID]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Purchase Order[Contract ID]</td>
</tr>
<tr>
<td>This fact...</td>
<td>Joins at these [fields]...</td>
<td>With these facts [and fields]...</td>
</tr>
<tr>
<td>-------------</td>
<td>-----------------------------</td>
<td>---------------------------------</td>
</tr>
</tbody>
</table>
| Contract Workspace (Internal) | [Project Id] | • Contract Clause [Project Id]  
• Form [Parent Agreement]  
• Form Detail [Parent Agreement]  
• Project Task [Project Id]  
• Contract Request (Procurement) (Parent) [Project Id]  
• Contract Request (Sales) (Parent) [Project Id]  
• Contract Workspace (Internal) (Parent) [Project Id]  
• Contract Workspace (Procurement) (Parent) [Project Id]  
• Contract Workspace (Sales) (Parent) [Project Id]  
• General Contract Workspace (Parent) [Project Id]  
• Project (Parent) [Project Id]  
• SM Project (Parent) [Project Id]  
• Sourcing Project (Parent) [Project Id]  
• Sourcing Request (Parent) [Project Id]  
• SPM Project (Parent) [Project Id]  
• SQM Project (Parent) [Project Id]  
• SR Project (Parent) [Project Id]  
• SR Project Task [Project Id]  
• SR Project Task Approval Flow [Project Id]  
• Supplier Registration Project (Parent) [Project Id]  
• Supplier Request Project (Parent) [Project Id]  
• Task Approvals [Project Id]  
| [ERP Supplier Id] | • Supplier/Customer [ERP Supplier Id] |
| [Contract Id] | • Invoice[Contract ID]  
• Purchase Order[Contract ID] |
<p>| Contract Workspace (Procurement) | [Contract] | • Contract Item[Contract] |
| Project | Item Attributes[Project] |</p>
<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
</table>
| [Project Id] | • Contract Clause [Project Id]  
   • Form [Parent Agreement]  
   • Form Detail [Parent Agreement]  
   • Project Task [Project Id]  
   • Savings Form [Project Id]  
   • Contract Request (Procurement) (Parent) [Project Id]  
   • Contract Request (Sales) (Parent) [Project Id]  
   • Contract Workspace (Internal) (Parent) [Project Id]  
   • Contract Workspace (Procurement) (Parent) [Project Id]  
   • Contract Workspace (Sales) (Parent) [Project Id]  
   • General Contract Workspace (Parent) [Project Id]  
   • Project (Parent) [Project Id]  
   • SM Project (Parent) [Project Id]  
   • Sourcing Project (Parent) [Project Id]  
   • Sourcing Request (Parent) [Project Id]  
   • SPM Project (Parent) [Project Id]  
   • SQM Project (Parent) [Project Id]  
   • SR Project (Parent) [Project Id]  
   • SR Project Task [Project Id]  
   • SR Project Task Approval Flow [Project Id]  
   • Supplier Registration Project (Parent) [Project Id]  
   • Supplier Request Project (Parent) [Project Id]  
   • Task Approvals [Project Id]  |
| [ERP Supplier Id] | • Supplier/Customer [ERP Supplier Id] |
| [Contract Id] | • Invoice [Contract ID]  
   • Purchase Order [Contract ID] |
<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Workspace (Sales)</td>
<td>[Project Id]</td>
<td>• Contract Clause [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Form [Parent Agreement]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Form Detail [Parent Agreement]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Project Task [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Request (Procurement) (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Request (Sales) (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Workspace (Internal) (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Contract Workspace (Procurement) (Parent) [Project Id]</td>
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<tr>
<td></td>
<td></td>
<td>• Contract Workspace (Sales) (Parent) [Project Id]</td>
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<tr>
<td></td>
<td></td>
<td>• General Contract Workspace (Parent) [Project Id]</td>
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<tr>
<td></td>
<td></td>
<td>• Project (Parent) [Project Id]</td>
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<tr>
<td></td>
<td></td>
<td>• SM Project (Parent) [Project Id]</td>
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<tr>
<td></td>
<td></td>
<td>• Sourcing Project (Parent) [Project Id]</td>
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<tr>
<td></td>
<td></td>
<td>• Sourcing Request (Parent) [Project Id]</td>
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<td></td>
<td></td>
<td>• SPM Project (Parent) [Project Id]</td>
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<tr>
<td></td>
<td></td>
<td>• SQM Project (Parent) [Project Id]</td>
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<tr>
<td></td>
<td></td>
<td>• SR Project (Parent) [Project Id]</td>
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<tr>
<td></td>
<td></td>
<td>• SR Project Task [Project Id]</td>
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<tr>
<td></td>
<td></td>
<td>• SR Project Task Approval Flow [Project Id]</td>
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<tr>
<td></td>
<td></td>
<td>• Supplier Registration Project (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Supplier Request Project (Parent) [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Task Approvals [Project Id]</td>
</tr>
<tr>
<td>[ERP Supplier]</td>
<td></td>
<td>• Supplier/Customer [ERP Supplier Id]</td>
</tr>
<tr>
<td>[Contract Id]</td>
<td></td>
<td>• Invoice [Contract ID]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Purchase Order [Contract ID]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Savings Form [Document ID]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• SR Project Task [Document ID]</td>
</tr>
<tr>
<td>Event Item Summary</td>
<td>[Event Information]</td>
<td>• Event Level Summary [Event Information]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Event Participation [Event Information]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Supplier Participation [Event]</td>
</tr>
<tr>
<td>Event Level Summary</td>
<td>[Event Information]</td>
<td>• Event Item Summary [Event Information]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Event Participation [Event Information]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Supplier Participation [Event]</td>
</tr>
<tr>
<td>[Project Id]</td>
<td></td>
<td>• Sourcing Project [Project Id]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Sourcing Request [Project Id]</td>
</tr>
<tr>
<td>Event Participation</td>
<td>[Event Information]</td>
<td>• Event Item Summary [Event Information]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Event Level Summary [Event Information]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Supplier Participation [Event]</td>
</tr>
<tr>
<td>[ERP Supplier Id]</td>
<td></td>
<td>• Supplier/Customer [ERP Supplier Id]</td>
</tr>
</tbody>
</table>

Reporting fact reference
Multi-fact reference
<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
</table>
| Form        | [Parent Agreement]          | • Contract Request (Procurement) [Project Id]  
|             |                             | • Contract Request (Sales) [Project Id]  
|             |                             | • Contract Workspace (Internal) [Project Id]  
|             |                             | • Contract Workspace (Procurement) [Project Id]  
|             |                             | • Contract Workspace (Sales) [Project Id]  
|             |                             | • General Contract Workspace [Project Id]  
|             |                             | • Project [Project Id]  
|             |                             | • Sourcing Project [Project Id]  
|             |                             | • Sourcing Request [Project Id]  
|             |                             | • SPM Project [Project Id]  
|             |                             | • SQM Project [Project Id]  
| Form Detail | [Parent Agreement]          | • Form Detail [Parent Agreement, Form ID]  
|             |                             | • Contract Request (Procurement) [Project Id]  
|             |                             | • Contract Request (Sales) [Project Id]  
|             |                             | • Contract Workspace (Internal) [Project Id]  
|             |                             | • Contract Workspace (Procurement) [Project Id]  
|             |                             | • Contract Workspace (Sales) [Project Id]  
|             |                             | • General Contract Workspace [Project Id]  
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|             |                             | • Sourcing Request [Project Id]  
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|             |                             | • SQM Project [Project Id]  
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|             |                             | • Contract Request (Sales) [Project Id]  
|             |                             | • Contract Workspace (Internal) [Project Id]  
|             |                             | • Contract Workspace (Procurement) [Project Id]  
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| Form Detail | [Parent Agreement, Form ID] | • Form [Parent Agreement, Document ID]  
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**Note:** The table above lists the facts that join at different fields and the fields with which they join. The table is organized into rows and columns, with each row representing a different fact. The columns list the facts that join at specific fields and the fields with which they join.
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• Contract Workspace (Internal) (Parent) [Project Id]  
• Contract Workspace (Procurement) (Parent) [Project Id]  
• Contract Workspace (Sales) (Parent) [Project Id]  
• Form [Parent Agreement]  
• Form Detail [Parent Agreement]  
• General Contract Workspace (Parent) [Project Id]  
• Project (Parent) [Project Id]  
• Project Task [Project Id]  
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• SR Project (Parent) [Project Id]  
• SR Project Task [Project Id]  
• SR Project Task Approval Flow [Project Id]  
• Supplier Registration Project (Parent) [Project Id]  
• Supplier Request Project (Parent) [Project Id]  
• Task Approvals [Project Id]  
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Procurement Workspace Request [Project ID]  
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Contract Workspace (Procurement) [Contract ID]  
Contract Workspace (Sales) [Contract ID]  
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• Contract Workspace (Procurement) (Parent) [Project Id]  
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• Form Detail [Parent Agreement]  
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[ERP Supplier Id] | Supplier/Customer [ERP Supplier Id] |
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| SR Project Task | [Project Id]                | • Contract Request (Procurement) [Project Id]  
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<td>• SM Project Questionnaire Response [Project Id]</td>
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<td>• SR Project Task [Project Id]</td>
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<td>• Sourcing Request (Parent) [Project Id]</td>
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<td>• Supplier Registration Project (Parent) [Project Id]</td>
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<td>• Supplier Request Project (Parent) [Project Id]</td>
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<td>• Supplier Request Project [Project Id]</td>
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<tr>
<td>[Task Name]</td>
<td></td>
<td>• Project Task [Task Name]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• SR Project Task Approval Flow [Task Name]</td>
</tr>
</tbody>
</table>
SAP Ariba Procurement solutions fact relationships

SAP Ariba Procurement solutions multi-fact reporting includes the introduction of approvable- or release type-specific sub-facts for the Approval History, Pending Approval, Contract, and Contract Line Item facts.

The following table shows a high-level view of defined fact relationships.

<table>
<thead>
<tr>
<th>Fact</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval History (Invoice)</td>
<td>[Approvable ID]</td>
<td>- Invoice [Invoice ID]</td>
</tr>
<tr>
<td>Approval History (Receipt)</td>
<td>[Approvable ID]</td>
<td>- Receipt [Receipt ID]</td>
</tr>
<tr>
<td>Approval History (Requisition)</td>
<td>[Approvable ID]</td>
<td>- Requisition [Requisition ID]</td>
</tr>
<tr>
<td>Charge</td>
<td>[Reconcile Approvable ID]</td>
<td>- Charge Exceptions [Reconcile Charge ID]</td>
</tr>
<tr>
<td>Charge Exceptions</td>
<td>[Charge Reconciliation ID]</td>
<td>- Charge [Reconcile Approvable ID]</td>
</tr>
</tbody>
</table>

Figure 2: SAP Ariba Procurement solutions fact relationships

The following table shows defined fact relationships with join fields for each fact combination:
<table>
<thead>
<tr>
<th>This fact...</th>
<th>Joins at these [fields]...</th>
<th>With these facts [and fields]...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collaboration Request</td>
<td>[Collaboration Request ID, Collaboration Request Line Number]</td>
<td>• Proposal [Collaboration Request ID, Collaboration Request Line Number]</td>
</tr>
<tr>
<td></td>
<td>[Requisition ID, Requisition Line Number]</td>
<td>• Requisition [Requisition ID, Requisition Line Number]</td>
</tr>
<tr>
<td>Contract</td>
<td>[Contract]</td>
<td>• Contract Line Item [Contract]</td>
</tr>
<tr>
<td>Contract (Release)</td>
<td>[Contract]</td>
<td>• Purchase Order [Contract]</td>
</tr>
<tr>
<td>Contract (No Release)</td>
<td>[Contract]</td>
<td>• Invoice [Contract]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Receipt [Receipt ID]</td>
</tr>
<tr>
<td>Contract Line Item</td>
<td>[Contract]</td>
<td>• Contract [Contract]</td>
</tr>
<tr>
<td>Contract Line Item (Release)</td>
<td>[Contract]</td>
<td>• Purchase Order [Contract]</td>
</tr>
<tr>
<td>Contract Line Item (No Release)</td>
<td>[Contract]</td>
<td>• Receipt [Contract]</td>
</tr>
<tr>
<td></td>
<td>[Contract, Contract Line Number]</td>
<td>• Invoice [Contract, Contract Line Number]</td>
</tr>
<tr>
<td>Contractor Expense Sheet</td>
<td>[Invoice ID, Invoice Line Number, Split Line Number]</td>
<td>• Invoice [Invoice ID, Invoice Line Number, Split Line Number]</td>
</tr>
<tr>
<td></td>
<td>[PO ID, PO Line Number]</td>
<td>• Temporary Labor [PO ID, PO Line Number]</td>
</tr>
<tr>
<td></td>
<td>[Fiscal Year, Budget Period, Budget Code]</td>
<td>• Requisition [Budget Fiscal Year, Budget Period, Budget Code]</td>
</tr>
<tr>
<td>Invoice</td>
<td>[Invoice ID]</td>
<td>• Approval History (Invoice) [Approvable ID]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Invoice Exceptions [Invoice ID]</td>
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<td>• Invoice Line Exceptions [Invoice ID, Invoice Line Number]</td>
</tr>
<tr>
<td></td>
<td>[Invoice ID, Invoice Line Number, Split Accounting Number]</td>
<td>• Contractor Expense Sheet [Invoice ID, Invoice Line Number, Split Accounting Number]</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Time Sheet [Invoice ID, Invoice Line Number, Split Accounting Number]</td>
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<tr>
<td></td>
<td>[Invoice Number]</td>
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<td>[Contract]</td>
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<td>[Contract, Contract Line Number]</td>
<td>• Contract Line Item (No Release) [Contract, Contract Line Number]</td>
</tr>
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<td></td>
<td>[PO ID, PO Line Number]</td>
<td>• Purchase Order [PO ID, PO Line Number]</td>
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<td>• Service Sheet [PO ID, PO Line Number]</td>
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<td>• Temporary Labor [PO ID, PO Line Number]</td>
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<tr>
<td>This fact...</td>
<td>Joins at these [fields]...</td>
<td>With these facts [and fields]...</td>
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<td>[Project ID]</td>
<td>• Procurement Workspace [Project ID]</td>
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<tr>
<td>Invoice Exceptions</td>
<td>[Invoice ID]</td>
<td>• Invoice [Invoice ID]</td>
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<tr>
<td>Invoice Line Exceptions</td>
<td>[Invoice ID, Invoice Line Number]</td>
<td>• Invoice [Invoice ID, Invoice Line Number]</td>
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<tr>
<td>Invoice Payment</td>
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<td>• Invoice [Invoice Number]</td>
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<td>[Approvable ID]</td>
<td>• Invoice [Invoice ID]</td>
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<tr>
<td>Pending Approval (Receipt)</td>
<td>[Approvable ID]</td>
<td>• Receipt [Receipt ID]</td>
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<tr>
<td>Pending Approval (Requisition)</td>
<td>[Approvable ID]</td>
<td>• Requisition [Requisition ID]</td>
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<tr>
<td>Procurement Workspace</td>
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<td>• Purchase Order [Project ID]</td>
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<td>• Procurement Workspace [Project ID]</td>
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<tr>
<td>Proposal</td>
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<td>• Collaboration Request [Collaboration Request ID, Collaboration Request Line Number]</td>
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<td>[Contract]</td>
<td>• Contractor Expense Sheet [Order ID, Line Item Number]</td>
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<td>• Invoice [PO ID, PO Line Number]</td>
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<td>• Receipt [Order ID, Line Item Number]</td>
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<td>• Service Sheet [PO ID, PO Line Number]</td>
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<td>• Requisition [PO ID, Split Accounting Number, PO Line Number]</td>
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<td>• Procurement Workspace Request [Project ID]</td>
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<td>• Purchase Order [PO ID]</td>
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<td>With these facts [and fields]...</td>
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</table>
|            | [Contract] | • Contract (No Release) [Contract]  
|            |            | • Contract Line Item (No Release) [Contract] |
|            | [Project ID] | • Procurement Workspace [Project ID]  
|            |            | • Procurement Workspace Request [Project ID] |
| Requisition | [Requisition ID] | • Approval History (Requisition) [Approvable ID]  
|            |            | • Pending Approval (Requisition) [Approvable ID] |
|            | [Requisition ID, Requisition Line Number] | • Collaboration Request [Requisition ID, Requisition Line Number] |
|            | [Fiscal Year, Budget Period, Budget Code] | • Contractor Expense Sheet [Budget Fiscal Year, Budget Period, Budget Code] |
|            | [PO ID, PO Line Number] | • Purchase Order [PO ID, Split Accounting Number, PO Line Number]  
|            |            | • Temporary Labor [PO ID, PO Line Number] |
|            | [Budget Fiscal Year, Budget Period, Budget Code] | • Financial Budget [Fiscal Year, Budget Period, Budget Code] |
|            | [Project ID] | • Procurement Workspace [Project ID]  
|            |            | • Procurement Workspace Request [Project ID] |
| Service Sheet | [PO ID, PO Line Number] | • Purchase Order [PO ID, PO Line Number]  
|            |            | • Invoice [PO ID, PO Line Number] |
| Temporary Labor | [PO ID, PO Line Number] | • Contractor Expense Sheet [PO ID, PO Line Number]  
|            |            | • Invoice [PO ID, PO Line Number]  
|            |            | • Purchase Order [PO ID, PO Line Number]  
|            |            | • Requisition [PO ID, PO Line Number]  
|            |            | • Time Sheet [PO ID, PO Line Number] |
| Time Sheet | [Invoice ID, Invoice Line Number, Split Line Number] | • Invoice [Invoice ID, Invoice Line Number, Split Line Number] |
|            | [PO ID, PO Line Number] | • Temporary Labor [PO ID, PO Line Number] |

**Multi-fact data options**

When you create a multi-fact report, the main fact you select defines your choice of second fact. Your choices for third fact are then defined by your choices for main fact and second fact: you can choose a third fact that has a defined relationship with the main fact, or with the second fact, or both.

When you choose a second and third fact in a multi-fact report, you can select data options to include non-matching data from some of those facts. Your data options are determined by the facts you choose and their pre-
defined relationships to each other. In some cases, all of a report’s facts have a relationship to each other. In some cases, the main fact has a relationship with the second fact and the third fact, but the second and third fact do not have a relationship with each other. In some cases, the second fact is related to both the main fact and the third fact, but there is no relationship between the main and third facts. These relationships determine which data options you see.

There are also some cases where a fact can be said to "contain" another fact, since the "contained" fact cannot exist without the "container" fact; for example, Project contains Project Task, and SAP Ariba Procurement solutions Invoice contains Invoice Exceptions. You can have projects with no tasks or invoices with no exceptions, but you cannot have projects tasks that do not match any projects or invoice exceptions that do not match any invoices. When you select a "container" fact and then a "contained" fact, you will see a data option for non-matching data; but when you select a "contained" fact and then a "container" fact, there are no data options available.

**Default with no data options**

By default, multi-fact reports only show matching data for the fact combination you choose:

For example, if you create a report with **Sourcing Project** as the main fact, **Savings Form** as the second fact, and **Savings Allocation Details** as the third fact, and do not select any data options, the report displays only matching data from all three facts—the sourcing projects, savings forms, and savings allocation details that match each other. You can use this data to track savings from planned and executed sourcing projects, and exclude data on sourcing projects with no associated savings form and savings allocation data.

If you create a report that includes **Purchase Order**, **Contract (Release)**, and **Purchase Order Delivery**, and do not select any data options, the report displays only the purchase orders that have both contracts and delivery so that you can examine purchase order delivery in detail.

If you create a report that includes **Purchase Order**, **Invoice**, and **Invoice Exceptions**, and do not select any data options, the report displays only invoices that have exceptions, and only purchase orders that have invoices, meaning that it displays only invoices with both matching purchase orders and exceptions.
Include <Main Fact> data that does not match <Second Fact> data

If you select this option, your report includes:

- All of the data in the main fact, or all of the data in the main fact that matches the third fact, depending on whether main and third facts are related.
- Data from the second fact that matches the main fact.
- Data from the third fact that matches the second and/or main facts.

For example, if you create a report with Sourcing Project, Event Level Summary, and Event Participation, and select Include Sourcing Project data that does not match Event Level Summary data, the report displays event header and participation data that matches sourcing projects, and all sourcing projects that do not have matching event headers. All three of these facts are related to each other. You can use this data to track sourcing projects that do and do not have associated events.
In cases where the main fact is related to the third fact, but the second fact is not related to the third fact, the main fact’s data is still limited to what matches the third fact even with this option selected, and the data set looks like this:

![Venn diagram showing data relationships]

For example, if you create a report with Purchase Order as the main fact, Invoice as the second fact, and Receipt as the third fact, and select Include Purchase Order data that does not match Invoice data, the report displays receipts and invoices that match purchase orders, and all purchase orders that do not have matching invoices but do have matching receipts. You can use this data to track discrepancies in invoiced and received purchase orders.

If you create a report with Requisition as the main fact, Purchase Order as the second fact, and Receipt as the third fact, and select Include Requisition data that does not match Purchase Order data, the report includes requisitions with matching purchase orders but no receipts, and purchase orders and requisitions and receipts that match each other. You can use this report to examine requisitions in various stages of the procurement cycle.

**Include <Second Fact> data that does not match <Third Fact> data**

If you select this option, your report includes:

- Data from the main fact that matches the second and/or third facts, which is the default behavior.
- Data from the second fact that does not match the third fact, but does match the main fact.
- Data in the third fact that matches the second fact.
If you create a report with **Sourcing Project** as the main fact, **Event Level Summary** as the second fact, and **Supplier Participation** as the third fact, and select **Include Event Level data that does not match Supplier Participation data**, the report shows data for all sourcing projects that have events, whether or not those events have associated supplier participation data.

If you create a report with **Invoice** as your main fact, **Contract (No Release)** as your second fact, and **Receipt** as your third fact, and select **Include Contract (No Release) data that does not match Receipt data**, the report displays invoices that match no release contracts, and receipts that match no release contracts; this includes no release contracts that have matching invoices but no matching receipts.

### Include <Main Fact> data that does not match <Second Fact> data and Include <Main Fact> data that does not match Third Fact data

This combination of options is only available when the main fact is related to the second and third facts, but the second and third facts are not related to each other. If you select both these options, your report includes:

- All of the data in the main fact.
- All of the data in the second fact that matches the main fact.
- All of the data in the third fact that matches the main fact.
For example, if you create a report with **Contract Workspace (Procurement)** as the main fact, **Project Task** as the second fact, and a form as the third fact, and select both Include **Contract Workspace (Procurement)** data that does not match **Project Task** data and Include **Contract Workspace (Procurement)** data that does not match <form> data, the report shows all procurement contract workspaces, and the tasks and instances of the form associated with those procurement contract workspaces.

If you create a report with **Invoice** as the main fact, **Purchase Order** as the second fact, and **Invoice Payment** as the third fact, and you select both Include **Invoice data that does not match Purchase Order data** and Include **Invoice data that does not match Invoice Payment data**, the report shows all invoices, and the purchase orders and payments associated with those invoices.

**Include <Main Fact> data that does not match <Second Fact> data and include <Second Fact> data that does not match <Third Fact> data**

This combination of options is only available when your second and third facts are related. If you select these options, the report includes:

- All of the data in the main fact
- Second fact data that matches the main fact.
- Third fact data that matches the second fact.

When you select this combination of options, the report includes second and third fact data that matches the main fact, and all data in the second fact that does not match the third fact must still come from that subset of data. The result is a data set that is identical to the one you get when you only select Include **Main Fact data that does not match Second Fact data**.
Multi-fact restrictions

Multi-fact reports have the following restrictions:

- There is a limit of three facts per report.
- Available fact combinations are determined by pre-defined relationships.
- Both single fact and multi-fact reports must have at least one date filter. In multi-fact reports, the mandatory filter must be on a date field from the main fact. You can filter data by additional date fields from second and third facts, but the initial view of the data is always filtered by a main fact date field. This date filter on the main fact defines the matching data in other facts, but does not necessarily exclude second and third fact data with different dates. For example, if you create a report with Invoice as the main fact and Purchase Order as the second fact and filter by invoiced date, the report includes matching purchase orders with order created dates before the invoice date because the matching purchase orders were created before the invoices.
- The Others bucket in multi-fact reports does not show totals.
- You cannot create user-defined fields with count functions in multi-fact reports.
- The View More Details link that allows you to open up the source documents for data in Detail View (such as individual purchase orders or contracts) is not available for document forms in multi-fact reports that include a document form fact.
- There are pre-defined relationships for facts that contain form and form detail data for form documents in SAP Ariba Sourcing and SAP Ariba Contracts, but not for forms in SAP Ariba Procurement solutions.
- To avoid double-counting, multi-fact reports do not aggregate subtotals when fields from different facts have a one-to-many relationship. For example, one purchase order can be associated with multiple invoices. The subtotal purchase order count for each of those multiple invoices is 1; however, they roll up to a total purchase order count of 1. This issue is also common with reports that include data for both projects and project tasks. Subtotal and total values are accurate, but subtotals are not aggregated. To aggregate subtotals, you must include join fields in the report. See Supported Multi-Fact Combinations [page 243] for details on join fields for different fact combinations.
- Fact combinations where the report’s second and third facts store header-level data and line-level data respectively, and the join fields between the main fact and the second and third facts are different, do not support totals in reports that include measures from that third (header-level) fact. For example, the
combination of Purchase Order and Invoice (line-level) plus Invoice Exception or Approval History (Invoice) (header-level) do not support totals. The join fields between Purchase Order and Invoice are PO ID and PO Line Number, while the join field between Invoice and Invoice Exception or Approval History (Invoice) is Invoice ID.

- Multi-fact reports do not support some measure fields based on dimensions. These measures are available in single-fact reports, but are not available in multi-fact reports.
- In SAP Ariba solutions, a project can have many sub-projects, but a sub-project can only have one parent project. Since project fields can only contain one value, the relationships between facts for SAP Ariba projects (contract workspaces and requests, SPM projects, and sourcing projects) are one-way relationships from sub-project to parent project only, meaning that second and third facts that contain project data only show matching data on parent projects for the main fact’s projects. For example, you can create a report that shows procurement contract workspaces and all of their parent procurement contract requests. You cannot, however, create a report that shows procurement contract requests and all of their procurement contract workspace sub-projects. If you are creating a report using facts for different project types, you should always choose the project type you are most interested in as the main fact, since your report will include all data for it but only parent data for the other project types.
- Multi-fact reporting is not supported for custom reporting elements (custom facts and materialized views).
- Filters applied to a compound report that contains multifact reports will not be applied to the included multifact reports.

You can still create multi-fact reports with aggregation by common dimension. There is no limit to the number of facts you can add to those reports, but you can only add fields from dimensions that all reporting facts share in common, and you must map those fields. For details on the differences between these two types of multi-fact reporting, see Using advanced reporting features: Creating multi-fact reports with aggregation by common dimension.

References

- Creating analytical reports
- Reporting fact reference
Site configuration options for reporting data access control for facts

User access to data in some reporting facts is controlled by the following configuration option, which SAP Ariba sets for you.

**Application.Analysis.ASMDataAccessControlEnabled**

This parameter specifies whether or not reporting data access control for SAP Ariba Sourcing, SAP Ariba Contracts, SAP Ariba Supplier Information and Performance Management, and SAP Ariba Supplier Lifecycle and Performance project data is enabled in a site.

If this parameter is set to No, all users can see all project data regardless of project membership. If this parameter is set to Yes, only users in the Full Reporting Access Authorized group can see all project data in reports. All other users can only see data for projects to which they have access through project team membership. The references for individual facts indicate whether or not they are subject to the data access control set by this parameter.

The value of this parameter can be changed only in sites enabled before Release 14s1. In sites enabled during or after Release 14s1, the value of this parameter is Yes, so reporting data access control is enabled and cannot be disabled.
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