

Real Estate Management (RE)



MYSAP.ROLES_S_REM

Release 4.6C



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Real Estate Management (RE)

This gives you an overview of the single roles used in the Real Estate Management (RE) component.

Lessee Contract Support (RE) **Lessee Contract Support (RE)**

Technical name: SAP_RE_LESSEE_CONTRACT_SUPPORT

Tasks

The role of "lessee contract support" is intended for users responsible for the lease-in of objects (tenant rental). If the rental objects are leased again, the activities of the lessee contract support are carried out by the role of "lessor contract support".

Activities in Real Estate Management

- Creating and checking lease-ins
- Carrying out periodic postings:
- Renewing contracts
- Processing master data

Notes on transactions and authorizations:

Additional authorizations to "Display business entity/building/property/rental unit/lease-out" have been assigned.

No reversal or "Generate cash flow" functions have been assigned to the role as we assume that these activities are generally assigned to a restricted group of users. If it is intended that the user creates or changes a vendor, the SAP_FI_AP_Vendor_Master_Data role has to be assigned as well.



RE Controller (RE)

Technical name: SAP_RE_CONTROLLER_AND_PLANER

Tasks

The role of "RE controller" is intended for users who are responsible for the operative and strategic planning of real estate.

Activities in Real Estate Management

- Cost planning for Real Estate objects
- Revenue element planning for Real Estate objects
- Activity type planning for Real Estate objects

Notes on transactions and authorizations:

The transactions for activity type planning are not assigned to the role. These have to be assigned to the corresponding role for cost center accounting.

Notes on Tailoring

This role is generally only used in combination with other roles. The role of "RE controlling analyst", for instance, can be used along with this role.

RE Controlling Analyst (RE)

**RE Controlling Analyst (RE)**

Technical name: SAP_RE_CONTROLLING_ANALYST

Tasks

The role of "RE controlling analyst" is intended for users who are responsible for the controlling, analysis and evaluation of relevant data and key figures.

Activities in Real Estate Management

- Evaluating reporting activities from the controlling point of view

Notes on transactions and authorizations:

The reports using evaluations by objects have been used since it is possible to navigate within the object (for instance, by cost element).

If you use other reports, you have to assign the corresponding transactions to this role.

Notes on Tailoring

This role is generally used in combination with other roles.



Rental Account Support (RE)

Technical name: SAP_RE_RENTAL_ACC_SUPPORT

Tasks

The role of "rental account support" is intended for users who handle the day-to-day accounting matters related to rents.

Activities in Real Estate Management

- Answering tenants' enquiries on their account balance
- Rental accounting (incoming payment, account maintenance, installment payments, dunning, ...)
- Handling the related correspondence

Notes on transactions and authorizations:

The debit position (simulation, postings, reversals) and the payment/dunning runs are not assigned to this role as it is assumed that these functions are scheduled as a batch run.

Additional authorizations for "Display rental unit/lease-out", "Display business entity", "Display building" and "Display property" have been assigned.

Rent Level Expert (RE) **Rent Level Expert (RE)**

Technical name: SAP_RE_RENT_LEVEL_EXPERT

Tasks

The role of "rent level expert" is intended for users with expertise on the regulations governing rent levels and who are called upon to draw up lease-outs and to determine rent increases for current lease-outs.

Activities in Real Estate Management

- Preparing and carrying out rent adjustments
- Handling the related correspondence

Notes on transactions and authorizations:

The most frequently used rent adjustment methods have been assigned to this role.

If you use other rent adjustment methods, you have to assign the corresponding transactions to this role.

Additional authorizations for "Display rental unit/lease-out", "Display business entity", "Display building" and "Display property" have been assigned.



Service Charge Support (RE)

Technical name: SAP_RE_SC_SUPPORT

Tasks

The role of "service charge support" is intended for users who are responsible for setting up the infrastructure for service charges and for carrying out and checking the settlement results.

Activities in Real Estate Management

- Setting up the infrastructure for service charges
- Carrying out the service charge settlement and checking the results, supported by the information system
- Handling the related correspondence

Notes on transactions and authorizations:

Additional authorizations to "Display rental unit/lease-out" have been assigned. The authorization to "Change lease-out", which is required to manually postgenerate the settlement participation for each lease-out, is not assigned. If you want to include this activity, you have to assign the user the corresponding authorization.

Master Data Analyst (RE)



Master Data Analyst (RE)

Technical name: SAP_RE_MASTER_DATA_ANALYST

Tasks

The role of "master data analyst" is intended for users whose responsibility includes the evaluation of master data and lease-outs.

Activities in Real Estate Management

- Evaluation of master data reporting

Notes on Tailoring

This role is generally used in combination with other roles.



Master Data Support (RE)

Technical name: SAP_RE_MASTER_DATA_SUPPORT

Tasks

The role of "master data support" is intended for users who are primarily involved in maintaining master data.

Activities in Real Estate Management

Creating and changing Real Estate objects:

- Business entity
- Building
- Property
- Rental unit

Notes on transactions and authorizations:

You create objects using the corresponding transaction; you change or display them objects using the object browser. The most frequently used mass processing activities (for rental units and account assignment approval) have also been assigned to the role.

Additional authorizations for "Display lease-out", "Display business entity", "Display building" and "Display property" have been assigned.

The transactions for business partner management have not been assigned as these are generally used in day-to-day business in the particular business partner application itself.

Notes on Tailoring

This role is generally used in combination with other roles. The role of "master data analyst", for instance, can be used along with this role.

Lessor Contract Support (RE) **Lessor Contract Support (RE)**

Technical name: SAP_RE_LESSOR_CONTRACT_SUPPORT

Tasks

The role of "lessor contract support" is intended for users who handle all matters concerning their tenants. This mainly concerns the business of rental and tenant information.

Activities in Real Estate Management

- Managing rental requests and offers
- Creating lease-outs
- Processing master data
- Answering tenant's queries regarding their account balance and so on
- Handling the related correspondence

Notes on transactions and authorizations:

You create a lease-out using the corresponding transaction; you change or display the lease-out using the object browser. An additional display authorization for Real Estate objects (business entity, building, property) has been assigned. No authorizations have been assigned for accounting functions (such as single dunning, account maintenance) that are accessed via tenant information. If tasks relating to Plant Maintenance are to be included in this role (for instance, creating a malfunction report), you also have to assign the following roles/authorizations:

SAP_PM_WOC_NOTIFICATION_DISPL

SAP_PM_WOC_NOTIFICATION_PROC

SAP_PM_WOC_ORDER_DISPLAY

SAP_PM_WOC_ORDER_PROCESS

If this is required, you have to assign the required authorization to the role or assign the user an additional role allowing him or her to display the required objects.